GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

September 17, 2026

I. CALL TO ORDER - 7:00pm

II. ROLL CALL

Trustees Present: Isabelle Baldwin, Altha Milnes, April Hieronymus, Jessica Breede, Constance Barreras, Christine Maes (arrived 7:26pm). Also Present: Library Director, Tom Bartenfelder; Assistant Library Director, Ian Peery; Circulation Services Manager, Pam Kamin.

III. ADOPTION OF AGENDA

A. Milnes moved and it was seconded by Breede to adopt the agenda

Ayes – all present. Nays – none. Motion carried

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

A. Approve Minutes: Regular Board Meeting, August 20, 2026 (Attachment #1)
B. Approve Minutes: Public Hearing, August 20, 2026 (Attachment #7)
C. Accept Annual Goals 2026-27 (Attachment #8)
D. Approve Resolution R-02-26 Closed Minutes Review (Attachment #9)
E. Approve Tentative Ordinance O-03-26 Budget and Appropriation (Attachment #10)

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented
B. President's Report - Nothing to Report

VII. TREASURER'S REPORT (Attachment #3 and Handout)

A. Milnes moved and it was seconded by Breede to accept Bills Approval Report for September 17, 2026 in the amount of $106,551.63.

Ayes – all present. Nays – none. Motion carried

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director – Tom Bartenfelder

- The carpet, electrical and trash enclosure projects are underway. Carpet phasing is progressing very quickly and dynamically - resulting in minimal closures of public walkways.
- A planned power outage was scheduled with ComEd on 10/12 resulting in the library opening at 11:00am.
- PlayStation has announced that they will no longer be producing physical discs in 2027. This will effectively prevent us from circulating PlayStation games released in 2027 and beyond.
- Attended a long term planning committee meeting for the Village of Glendale Heights.
- Librarians have attended Glenhill and Americana schools' curriculum nights.
- Forest Glen has scheduled a family night and Glenside Librarians have been invited to attend.
- There has been a bit of turn over in part time position in public services. This resulted in a handful of staff electing to take other positions or those with adjusted schedules. All positions have been filled.

Circulation Services Manager – Pam Kamin

- On August 21st, Circ staff attended the SWAN Expo annual conference in Naperville. Pam Kamin co-presented a session on hiring, training, and coaching staff. It was a great experience for everyone, and the department is looking forward to attending again next year.
- Woodridge Public Library hired a new Circulation Manager. SWAN reached out and asked if Pam would mentor her through SWAN's mentorship program. This will be the third circulation manager Pam has mentored in SWAN.
- September is National Library Card Sign-Up Month. As of 9/17 88 new library cards since September 1st. This is a 25% increase compared to last year, when 70 cards were registered from September 1st–16th.

IX. ACTION ITEMS

A. Hieronymus moved and it was seconded by Milnes to approve Ordinance O-02-26 0.02% Building & Maintenance Levy (Attachment #5)

Ayes – all present. Nays – none. Motion carried

B. Barreras moved and it was seconded by Breede to approve Award contract for preparing the library's Annual Financial Report to Sikich in the total amount of $82,295 over 5 years, 2026-2030. (Attachments #6a, #6b, #6c, #6d)

Ayes – all present. Nays – none. Motion carried

X. TRUSTEE OPEN DISCUSSION

XI. ADJOURNMENT

Hieronymus moved and it was seconded by Milnes to adjourn the meeting of the library board of trustees at 7:38 pm.

Ayes – all present. Nays – none. Motion carried.

Respectfully,

Tom Bartenfelder

Tom Bartenfelder
Library Director, Glenside Public Library District