



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

April 23, 2026

I. CALL TO ORDER – 7:00pm

- A. Milnes moved and it was seconded by Breede to allow trustee Mortoja to attend via Zoom remote software due to employment obligations.

Ayes – all present. Nays – none. Motion carried

II. ROLL CALL

Trustees Present: Isabelle Baldwin, Altha Milnes, Mohammed Mortoja (Remote), April Hieronymus, Jessica Breede. Also Present: Circulation Services Manager Pam Kamin, Public Services Manager Jill Martorano, Library, Library Director Tom Bartenfelder.

III. ADOPTION OF AGENDA

- A. Milnes moved and it was seconded by Breede to adopt the agenda

Ayes – all present. Nays – none. Motion carried

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

- A. Approve Minutes: Regular Board Meeting, March 19, 2026 (Attachment #1)
B. Approve Minutes: Budget Committee Meeting, April 9, 2026 (Attachment #6)

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
B. President's Report – Nothing to report

VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Milnes moved and it was seconded by Breede to accept Bills Approval Report for April 23, 2026 in the amount of \$131,932.31

Ayes – all present. Nays – none. Motion carried

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director – Tom Bartenfelder

- Met with Product Architecture to preview designs and select materials and colors for the librarian workroom millwork installation, the YS and Entrance carpet replacement and the new garbage enclosure. Designs should be available to preview by May's meeting. The carpet project should have a recommendation to award at the June board meeting.
- New chairs have arrived for the public services staff office and public conference room.
- New carpet has been installed in the teen room.
- Much time has been dedicated to researching alternatives to the significant increase in BCBSIL renewal premiums.

Public Services Manager – Jill Martorano

- The library hosted its annual Easter Egg hunt. The hunt was indoors and the 1000 eggs went very quickly. We had over 100 people in attendance. The bunny was particularly good this year.
- The library hosted its 9th annual STEAM Fest. It was once again a huge hit with 300 people in attendance.
- District 15 has concluded this year's Battle of the Books with Black Hawk winning for 3 straight years in a row.
- The PS Manager organized and attended D41's multilingual family resource night.
- The library attended Churchill's International Night event.
- Next week, the library will be hosting D16 elementary kids who participated in their 'Reading Decathlon'. They will receive a big pizza party!
- The summer newsletter is complete and will be sent to the printers next week.

Circulation Services Manager – Pam Kamin

- The library has hired Luna Serna as a circulation clerk, and the Circulation Department is fully staffed.
- On March 30, we were notified that SSLT would end license plate renewal services on April 15. The library partnered with ELS to take over, and the transition was completed without any disruption to patrons.
- Earlier this month, we updated hold shelf procedures to improve patron privacy by placing hold wrappers inside items and shortening last names to the first three letters, in line with ALA and SWAN recommendations.
- The inventory project is progressing well. Since the March Board Meeting, adult graphic novels, the senior collection, and test prep have been completed. Jill and Jacquie will weed adult fiction and nonfiction next, after which inventory will resume.

IX. ACTION ITEMS

- A. Barreras moved and it was seconded by Baldwin to accept the United Healthcare Insurance proposal for the 2026-2027 year. (Attachment #5)

Ayes – all present. Nays – none. Motion carried

X. TRUSTEE OPEN DISCUSSION

Baldwin moved and it was seconded by Milnes to adjourn the meeting of the library board of trustees at 8:05 pm.

Ayes – all present. Nays – none. Motion carried.

Respectfully,

Tom Bartenfelder

Tom Bartenfelder
Library Director, Glenside Public Library District