



# GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## REGULAR MEETING MINUTES

February 19, 2026

### I. CALL TO ORDER – 7:00pm

- A. Milnes moved and it was seconded by Breede to allow trustee Maes and Mortoja to attend via Zoom remote software due to unexpected childcare obligations and employment requirements.

Ayes – all present. Nays – none. Motion carried

### II. ROLL CALL

Trustees Present: Isabelle Baldwin, Altha Milnes, Christine Maes (Remote), April Hieronymus, Mohammed Mortoja (remote), Jessica Breede. Also Present: Circulation Services Manager Pam Kamin, Public Services Manager Jill Martorano, Library, Assistant Library Director Ian Peery, Library Director Tom Bartenfelder.

### III. ADOPTION OF AGENDA

- A. Milnes moved and it was seconded by Breede to adopt the agenda

Ayes – all present. Nays – none. Motion carried

### IV. CITIZEN PARTICIPATION

None

### V. CONSENT AGENDA

- A. Approve Minutes: Regular Board Meeting, January 22, 2026 (Attachment #1)  
B. Accept Annual County Tax Distribution Statement (2024 Levy) (Attachment #5)  
C. Accept Semi-annual Statement of Receipts and Disbursements 2025 July-Dec (Attachment #6)

Adopted by consensus with no corrections.

### VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.  
B. President's Report – Nothing to report

### VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Milnes moved and it was seconded by Baldwin to accept Bills Approval Report for February 19, 2026 in the amount of \$93,940.65

Ayes – all present. Nays – none. Motion carried

### VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director – Tom Bartenfelder

- The renovation is over ten years old, we are addressing a number of aging issues in the building. The library has been building reserves for 5 years in anticipation of refreshing aging carpet/furniture/painting.
- Reminder of the 3/5 Personnel Committee Meeting
- Budgeting process for the 26-27 Year has begun.

**Public Services Manager – Jill Martorano**

- This year's guest middle school author, Pablo Cartaya, is in town visiting the middle schools. He started at MMS and will be at GMS tomorrow. He is also doing a student lunch at the middle school.
- This year's guest elementary school author, Karla Valenti, will be here next week. She will be visiting all of the elementary grades and ends her visit with the 'Meet & Greet' on Tuesday, 2/24. The FOL has kindly agreed to come and sell the author's books.
- The library's annual Superhero Saturday event is coming up this Saturday on 2/21. There will be costumed characters from the Marvel, Avengers and Mario worlds. We will have stationed crafts and games.
- PS Manager is in a hiring phase as 2 part-time employees are taking extended leaves of absences.
- On Friday, 2/27, some of the youth staff and myself are hosting a 5-hour professional development workshop for county-wide institute day. We have 47 educators registered.

**Assistant Director – Ian Peery**

- New Carpet in the Teen room is being investigated
- Reupholstering all preschool furniture
- Larger scale YS carpet replacement project will begin shortly after, but will involve bidding.
- Replacing two Preschool Computers

**Circulation Services Manager – Pam Kamin**

- Maddy Jaras, who was hired as our newest Lead Clerk last month, has completed passport training and is now accepting applications.
- I am happy to report that all Circulation Services performance evaluations have been completed and I will be meeting with staff next week to review.
- Jill, Jacquie, and I met last month to plan the upcoming library-wide inventory project, which will begin early next month. To prepare, we will be doing some shifting in AS and running reports to identify anomalies so the database can be cleaned up before the project begins.
- The library will no longer charge the \$9.50 service fee for vehicle registration renewals for veterans who qualify for free registration through the Illinois Secretary of State. Examples of veterans who qualify for this include those with a service-connected disability, Purple Heart recipients, and former prisoners of war. This is an easy way for us to show our respect and appreciation for the veterans in our community.

**IX. ACTION ITEMS**

- A. Hieronymus moved and it was seconded by Milnes to close the Library the day of the Glendale Heights Fest Fireworks performance.

*Ayes – all present. Nays – none. Motion carried.*

**X. TRUSTEE OPEN DISCUSSION**

Adding more details to Friends reimbursement checks was discussed and agreed upon.

**XI. ADJOURNMENT**

Milnes moved and it was seconded by Baldwin to adjourn the meeting of the library board of trustees at 7:15 pm.

*Ayes – all present. Nays – none. Motion carried.*

Respectfully,

*Tom Bartenfelder*

**Tom Bartenfelder**  
Library Director, Glenside Public Library District