



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

August 21, 2025

I. CALL TO ORDER – 7:05pm

II. ROLL CALL

Trustees Present: Jessica Breede, Constance Barreras, Isabelle Baldwin, Mohammed Mortoja. Also Present: Circulation Services Manager Pam Kamin, Public Services Manager Jill Martorano, Assistant Library Director Ian Peery, Library Director Tom Bartenfelder.

III. ADOPTION OF AGENDA

A. Barreras moved and it was seconded by Breede to adopt the agenda

Ayes – all present. Nays – none. Motion carried

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

A. Approve Minutes: Regular Board Meeting, July 17, 2025 (Attachment #1)

B. Approve IPLAR Report 2024-25 (Attachment #7)

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2)

B. President's Report

VII. TREASURER'S REPORT (Attachment #3 and Handout)

A. Breede moved and it was seconded by Barreras to accept Bills Approval Report for August 21, 2025 in the amount of \$124,158.75

Ayes – all present. Nays – none. Motion carried

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director – Tom Bartenfelder

- The library has agreed to provide the Waves of DuPage art piece depicting the GH historic house to the village at the conclusion of the exhibit.
- Much of the previous month has consumed with responding to document requests for the annual audit.
- Staff from the Batavia library visited Glenside for a tour and details of the library's 2016 renovation.
- Tom will be attending ILA to present a poster session regarding the Dolly Parton Imagination Library.
- ILA trustee day is October 16. Trustees are encouraged to attend.

Assistant Library Director – Ian Peery

- New self checkouts are coming in the next few months.
- Holiday lighting contract has been signed.

- Lighting repairs round 2 are in process; parking lot lights have a 4 week lead time, but we will be replacing all 6 old ones.

Circulation Services Manager – Pam Kamin

- On August 5th, Amy and Pam participated in a Back-to-School event hosted by Ellyn Crossing Apartments. Library information was shared, free books and goodies were handed out, and 19 new library cards were registered. Also 1 child was signed up for the Dolly Parton Imagination Library program.
- Total Dolly registrations as of today = 357.
- Nicole Orue will be leaving the library, with her last day tomorrow, August 22nd. She's secured funding for her graduate research project and will be focusing on that this fall. I've already been interviewing for her replacement and expect to have someone hired by next week.
- Congratulations to Nahid Aziz on 35 years of service at Glenside Library! Today is her anniversary!
- On Tuesday, August 26th, SWAN will launch a new online patron registration process using the Patron Point Verify platform. Patrons can now register for a full-access library card, replacing the old system that only allowed digital accounts with limited access. Patron Point verifies the address using the Illinois Library Services map, checks for duplicates, and confirms eligibility within the SWAN service area. Once verified, patrons will be registered with their correct home library.

Public Services Manager – Jill Martorano

- Summer Reading 2025 ended with a total of 1501 participants and 672 of them fully completed the program. 51% of the total registrants for SR were signed up on the 1st day.
- This year's Summer Reading Pool Party was a huge success with over 350 people in attendance.
- The Volunteer program this year was a success, ending with 18 teen volunteers and a total of 94 hours.
- D15 started school last week and D16 starts school on Tuesday, 8/26. Outreach librarians are already scheduling with teachers, and in fact, they did their 1st Lunch n' Learn today at Black Hawk School.
- The new Everbright light board has been installed in the youth services play area.

IX. ACTION ITEMS

- A. Breede moved and it was seconded by Barreras to approve Treasurer's Estimate of Revenue, 2025-2026 (Attachment #5)

Ayes – all present. Nays – none. Motion carried.

- B. Breede moved and it was seconded by Barreras to approve Ordinance O-01-25 Budget and Appropriation (Attachment #6)

Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- Breede expressed gratitude to the Library Director for participating in a leadership interview.
- Community concerns and library procedure as it relates to a possible ICE presence/activity was discussed.

XI. ADJOURNMENT

Barreras moved and it was seconded by Breede to adjourn the meeting of the library board of trustees at 7:45 pm.

Ayes – all present. Nays – none. Motion carried.

Respectfully,

Tom Bartenfelder

Tom Bartenfelder

Library Director, Glenside Public Library District