



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

July 18, 2024

I. CALL TO ORDER – 7:02 pm

The regular board meeting of the GPLD Board of Trustees was called to order at 7:02 p.m. by Vice President Constance Barreras at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Constance Barreras, Altha Milnes, April Hieronymus, Christine Maes, April Hieronymus. Trustees Absent: Isabelle Baldwin, Jessica Breede, Mohammed Mortoja. Also Present: Public Services Manager Jill Martorano, Circulation Services Manager Pam Kamin, Assistant Library Director Ian Peery, Library Director Tom Bartenfelder.

III. ADOPTION OF AGENDA

A. Revisions to the Agenda Order, as needed

Trustee Milnes moved and it was seconded by Trustee Maes that the GPLD Board of Trustees adopts the agenda for June 20, 2024.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

A. Approve Minutes: Regular Board Meeting, April 18, 2024 (Attachment #1)

B. Approve Minute: Budget Committee Meeting June 6, 2024 (Attachment #9)

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2)

B. President's Report

VII. TREASURER'S REPORT (Attachment #3 and Handout)

A. Milnes moved and it was seconded by Hieronymus to Accept Bills Approval Report for July 18, 2024 in the amount of \$262,583.81.

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder –

- A check has been approved for the monument sign. Will be mailed out once warranty information is provided by Correct Digital Display.
- The library closed early on Wednesday, July 17 to accommodate the rescheduled fireworks show. Both fest evenings were incident free.
- The board has been invited to MSI's open house on July 27.

Assistant Director Ian Peery –

- Parking lot routing, crack filling, sealcoating, and striping scheduled for 8/25.
- Entering the time of year for annual inspections: backflow, fire panel, fire suppression system, and extinguishers.
- Landscaping improvements coming to the parking lot islands with increased ground cover and mini-rose bushes. A couple trees will get replaced as well.

Public Services Manager Jill Martorano –

- The library’s annual Carnival was a huge success! We had 60 kids come from the SportsHub summer camp and approximately 200 people from the public.
- Summer Reading is in full swing with over 1400 people registered so far.
- The library’s Fall newsletter is complete and will be sent to printers at the end of the month. Fall highlights are the library’s annual Family Halloween Party and a special blood drive will be held on Saturday, September 21st in honor of Justin Rittenhouse.
- The library is partnering with the PD by hosting a 2nd bilingual police officer storytime called 'Police Officer Stories & Cookies' on Saturday, July 20th. Kids will also be able to check out the squad car.
- The library is partnering again with the PD by sponsoring their 'Movie with a Cop' event on Friday, July 19th. The library brings the movie and glow sticks!
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Circulation Manager Pam Kamin –

- Hafsa Maghrebi and Soha Bari have resigned from their positions as Circulation Clerks.
- Hafsa recently got married and is moving to Rockford.
- Soha has accepted a full-time position at the St Charles Public Library and starts next week.
- Both positions have already been filled!
- Mariyam Syed has been hired to fill Hafsa’s position and will start next Tuesday.
- Jeremy James, who has been our summer page for the past two years, will be filling Soha’s position, effective July 29th.
- Three of our Leads attended a full-day, in-person passport training session earlier this month. It was a great experience and they came back with a lot of important information and updates to share with the rest of us.

IX. ACTION ITEMS

A. Milnes moved and it was seconded by Hieronymus to approve Resolution R-01-24 Authorizing Library Funds and Investment Deposits (Attachment #5)

Ayes – all present. Nays – none. Motion carried.

B. Milnes moved and it was seconded by Hieronymus to approve Tentative O-01-24 Budget and Appropriation for public posting (Attachment #6)

Ayes – all present. Nays – none. Motion carried.

C. Barreras moved and it was seconded by Milnes to approve the personnel committee’s recommendation to raise the Library Director’s annual salary by 1.24%.

Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

A. Budget Committee meeting date was discussed and set for August 15 @ 6:00pm.

XI. ADJOURNMENT

Milnes moved and it was seconded by Hieronymus to adjourn the regular meeting of the library board of trustees at 7:29pm.

Ayes – all present. Nays – none. Motion carried.

Respectfully,

Tom Bartenfelder

Tom Bartenfelder
Library Director, Glenside Public Library District