



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

May 16, 2024

I. CALL TO ORDER – 7:05pm

The regular board meeting of the GPLD Board of Trustees was called to order at 7:05 p.m. by President Isabelle Baldwin at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Isabelle Baldwin, Connie Barreras, Altha Milnes, Mohammed Mortoja, April Hieronymus, Jessica Breede, Christine Maes (arrived at 7:10), Also Present: Public Services Manager Jill Martorano, Circulation Services Manager Pam Kamin, Library Director Tom Bartenfelder. Trustee Absent: April Hieronymus

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees adopts the agenda for May 16, 2024.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

A. Approve Minutes: Regular Board Meeting, April 18, 2024 (Attachment #1)

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented

B. President's Report – Nothing to Report

VII. TREASURER'S REPORT (Attachment #3 and Handout)

A. Milnes moved and it was seconded by Barreras Accept Bills Approval Report for May 16, 2024 in the amount of \$274,931.13

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder –

- All staff have finished enrolling for health insurance.
- Roof repairs completed addressing the leak on the second floor in technical services.
- Concrete repairs in Adult Services have been completed. An old disconnected bathroom drain was improperly sealed and had concrete poured over it probably during the 2002 renovation. The pipe started to settle causing it to eventually break through the concrete patch becoming a tripping hazard.
- The monument sign is completed and signed off by the village. We did receive a call requesting payment from the company. They were reminded to send in the required paperwork for the architect to approve payment, verify prevailing wage, etc...
- iLead training is available online for trustees.

Public Services Manager Jill Martorano –

- The library is attending all of D15's school family nights.
- The library attended D41's literacy night.
- The library hosted Kindergarten classes from both D16 elementary schools for a field trip

- Toys to the room setup options

Circulation Manager Pam Kamin –

- This past weekend, two of our clerks, Soha Bari and Brooke Novie, graduated from the University of Illinois with their MLIS degrees!
- Brooke is relocating to Michigan for the summer and her last day with us will be June 3rd.
- We've already received several applications for the vacant clerk position and will begin interviews next week. I'm confident the position will be filled in no time.
- Jeremy James will be joining us again this summer as a temporary page from June 1st to August 11th. Having him here last year during summer reading helped tremendously and we are so excited to welcome him back!

IX. ACTION ITEMS

- A. Barreras moved and it was seconded by Milnes to approve fiscal year 2023-24 budget amendments. (Attachment #5)

Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Budget Committee Meeting was scheduled for June 6th @ 6:30pm
B. It was decided to not pursue a change in the board meeting schedule.
C. No-show fee and room forfeiture was discussed in relation to the Community Room Policy.

XI. ADJOURNMENT

Trustee Milnes moved, and it was seconded by Trustee Breede that the GPLD Board of Trustees adjourns.

Ayes – all present. Nays – none. Motion carried at 7:50 p.m.

Respectfully,

Tom Bartenfelder

Tom Bartenfelder
Library Director, Glenside Public Library District