



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

April 18, 2024

I. CALL TO ORDER – 7:01pm

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by President Isabelle Baldwin at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Isabelle Baldwin, Connie Barreras, Mohammed Mortoja (arrived at 7:04), April Hieronymus, Jessica Breede, April Hieronymus. Also Present: Assistant Library Director Ian Peery, Public Services Manager Jill Martorano. Absent: Trustee Altha Milnes

III. ADOPTION OF AGENDA

Trustee Barreras moved and it was seconded by Trustee Hieronymus that the GPLD Board of Trustees adopts the agenda for April 18, 2024.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

A. Approve Minutes: Regular Board Meeting, March 21, 2024 (Attachment #1)

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented

B. President's Report – Nothing to Report

VII. TREASURER'S REPORT (Attachment #3 and Handout)

A. Barreras moved and it was seconded by Breede Accept Bills Approval Report for March 18, 2024 in the amount of \$77,561.70

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Assistant Director Peery –

- Sign Update, the contractor needs to install a shut-off switch to the sign before the Village will sign off on the project. They have yet to submit any payment applications.
- In honor of National Library Week staff were provided with a chipotle lunch and dinner spread.
- Contracted with Hargrave to install a shallow cabinet system to hide the wiring behind the express checkout area across from circulation. The style and materials should be very close to matching the circulation desk.
- It appears that even after increasing the capital expense line to accommodate the Masonry Project and eventually the sign project budget amendments are indicating there will be no decrease in the library's savings. General Fund Balance at the end of the year will be close to matching the starting balance of \$1.9 Million This is largely due to continued high interest earning, civic services fees, and efficient scheduling by the department heads. This high balance will allow the library to continue to address aging physical plant components, for example Air Handlers, Doors, Concrete, Water Valves.

Staying in front of these issues will allow us to avoid much more expense emergency responses and library closures.

- On April 10th, several staff members took a well-deserved break to celebrate Eid. Huge thanks to those who filled in for them.
- We enjoyed a delicious Eid celebration on April 11th. A special shoutout to Anees, Nahid, and Fatima for putting it together.
- Liny received some great feedback from a patron for her assistance with a passport application. Way to go, Liny!
- Circ staff is getting ready for a department-wide meeting on April 28th. We'll be talking about customer service best practices, tips, and tricks.

Public Services Manager Jill Martorano –

- The library hosted its annual Easter Egg hunt with a special visit from the Easter Bunny and 150 people in attendance.
- The library hosted an informational table for the Illinois State Treasurer's Office providing information on their Unclaimed Property Tax program.
- The library had its 7th annual STEAM Fest event with an attendance of 300 people.
- Rachel Strolle, teen librarian, has been selected to write for the 'Teen Librarian Toolbox' section of the School Library Journal.
- Meg Laverty was extremely busy preparing for D15's Battle of the Books. Meg regularly visited all of the teams in all of the elementary schools, but also ran all the individual school battles and the district battle. Winnebago was the winner by 1 question!
- The library attended Glenbard Early Childhood Collaborative's 'Let's Get Messy' event to promote the library and had a fun stem activity for the kids.
- Next week, we are hosting D16's battle kids here at the library for a final battle and pizza.
- Next week, we are hosting D16's 'Reading Decathlon' kids for a celebration of reading and pizza.

IX. ACTION ITEMS

- A. Barreras moved and it was seconded by Breede to approve Recommendation: Health, Dental and Life Insurance Package, 2024-2025 (Attachment #5)

Ayes – all present. Nays – none. Motion carried.

- B. Hieronymus moved and it was seconded by Breede to approve Ordinance O-06-23 Schedule of Meetings (Attachment #6)

Ayes – None. Nays – All Present. Motion failed.

- C. Hieronymus moved and it was seconded by Barreras to close the library on Sunday, July 14th.

Ayes – all present. Nays – none. Motion carried

X. TRUSTEE OPEN DISCUSSION

- A. Trustees were reminded to complete their economic interest statements by 5/1
- B. It was decided to wait until May's meeting to schedule the budget committee meeting.
- C. It was discussed whether or not to draft a resolution calling for a permanent ceasefire in Gaza.

XI. ADJOURNMENT

Trustee Barreras moved, and it was seconded by Trustee Maes that the GPLD Board of Trustees adjourns.

Ayes – all present. Nays – none. Motion carried at 8:17 p.m.

Respectfully,

Tom Bartenfelder

Tom Bartenfelder
Library Director, Glenside Public Library District