



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

January 19, 2023

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:00 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Jessica Breede, Altha Milnes, Isabelle Baldwin, Mariann Evans, and Connie Barreras. Trustee April Hieronymus arrived at 7:01 p.m. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, Circulation Services Manager Pam Kamin, and Public Services Manager Jill Martorano.

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adopts the agenda for January 19, 2023.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

- A. Approve minutes of the November 17, 2022, GPLD Board Meeting (Attachment #1).
- B. Authorize Certification of Names for annual Statement of Economic Interest. (Attachment #5)
- C. Approve O-05-22 Regular Meeting Dates 2022-23 (Attachment #6)
- D. Accept Progress of Goals and Objectives, 2022-23 (Attachment #7)
- E. Accept Fiscal Year Audit 2021-22 (Attachment #8)

All adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – None

VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees Ratify Bills paid December 2022 (file with the Treasurer's Report) in the amount of \$140,358.95.

Ayes – all present. Nays – none. Motion carried.

- B. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for January 19, 2022, in the amount of \$154,048.02.

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Director Bartenfelder – Circulation construction is still underway. Walk through is scheduled for January 25th. February 1st should be date to occupy the space. Waiting for millwork and custom furniture. Original contract price was \$288,000. End price looks to be about \$305,000 due to need to move hydraulic pipes and adding box beams. Waiting for monitor to be manufactured for digital sign. Completed NARCAN training. Going to county to pick up supply next week. Will be available for staff to administer and to dispense to public if requested. IMRF contribution is based on how stock market is doing: 2021 – 11.89% of salary, 2022 – 7.95% of salary. Savings 4%. Fully staffed.

Assistant Director Peery – Finished computer rearrangements in Adult Services. Lab – 13 computers, General Use – 12 computers on floor, Express went up from 3 to 4 computers.

Public Services Manager Martorano – Family events have been nonticketed and nonregistration for a while. Starting in fall there have been two sessions of each performance with 9 programs and 536 attendees. The programs are now ticketed. 2nd event is on the weekend. G. Stanley Hall 4th graders had a field trip to the library. Adult seating and study rooms were crowded in December with High School and college students studying for finals. Glenbard West High School sent snacks for the students. Annual Sexual Harassment training has been completed. New branded lanyards for staff have been received. Spring newsletter is in planning stage. Bringing back STEM Fest in the spring.

Circulations Services Manager Kamin – Several new staff members recently so focus has been on training. Sexual Harassment training completed. SWAN online training completed. Notary training completed so staff is up to date. Deputy Registrar training for voter registration. Brooke Novie is the newest staff member, graduate of ISU, lives in Wheaton and is studying for her MLS at U of I. Passports have been very busy and fully booked.

IX. ACTION ITEMS

None

X. TRUSTEE OPEN DISCUSSION

- A. Personnel Committee Meeting for Library Directors Update scheduled for February 9, 2023, at 6:30 p.m. in Director Bartenfelder's office.
- B. Trustee Mariann Evans is not running for reelection.
- C. LACONI dinners have not returned.
- D. President Sam Lucente shared that he is resigning because he is moving out of the district. His last meeting will probably be in March.

XI. ADJOURNMENT

Trustee Baldwin moved, and it was seconded by Trustee Breede that the GPLD Board of Trustees adjourns.
Ayes – all present. Nays – none. Motion carried at 7:32 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary, Glenside Public Library District Board of Trustees