



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

November 17, 2022

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Jessica Breede, Altha Milnes, Isabelle Baldwin, and Connie Barreras. Trustees Absent: April Hieronymus and Mariann Evans. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, and Public Services Manager Jill Martorano.

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for November 17, 2022.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

- A. Approve minutes of the October 20, 2022, GPLD Board Meeting (Attachment #1).
- B. Cancel December board meeting and authorize Treasurer to pay all normal and customary bills in December and Board will affirm in January. (Attachment #8)

All adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – None

VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for November 17, 2022, in the amount of \$341,890.82.

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Director Bartenfelder – Election filing period is December 12th December 19th. 99% finished with audit. Material weakness will appear on the accounting sheet – bridging fiscal year regarding chiller. No other issues. General fund has a balance of approximately \$1.7 million. Circulation redesign is still on schedule to be completed mid-December. Problems ate up the \$15,000 contingency plus \$15,000 over budget, don't predict anything else will come up. Waiting for the contract to be signed by the sign company for the Electric Sign. All new and existing lead clerks have completed passport training. New employee in the Circulation Department, Jennifer Van Vegten, she is working on her Masters at Dominican and is a Glendale Heights resident.

Assistant Director Peery – All known issues with HVAC circulation have been repaired. Repairs to pumps may have caused a leak in the base board which has also been fixed. Christmas lights will be turned on after Thanksgiving.

Public Services Manager Martorano – Family Halloween Party was successful with over 350 participants. First field trip to the library since pre-COVID, all 5th grade classes from G. Stanley Hall came to the library for a tour and to learn about the library. Activities, tour, and learned about the library. 52 students checked out books. 484 pairs of socks were donated to ICNA Relief from the Socktober collection drive. GECC art project. Partnered with District 87 on FAFSA completion event that had 40 plus families attend. Part of a focus on working more with high schools. Library partnered with a nonprofit, Compudot, to give away 84 computers at the library, only stipulation was that the family had to have a child in a public school.

IX. ACTION ITEMS

- A. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Approve Ordinance O-04-22 abating the 2022 Glenside Public Library District tax levy regarding the payment of principal and interest due on general obligation refunding library bonds (alternate revenue source), series 2019 (Attachment #5).
Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Trustee Baldwin requested information on upcoming LACONI dinner and trustee education development opportunities. Director Bartenfelder will research.
- B. Packets are available to be picked up for the Trustee Election on April 4, 2023.

XI. ADJOURNMENT

Trustee Barreras moved, and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adjourns.
Ayes – all present. Nays – none. Motion carried at 7:19 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary, Glenside Public Library District Board of Trustee