



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

October 20, 2022

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:02 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Jessica Breede, April Hieronymus, Mariann Evans, Isabelle Baldwin, and Connie Barreras. Trustee Absent: Altha Milnes. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, Public Services Manager Jill Martorano, and Circulation Services Manager Pam Kamin.

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for October 20, 2022.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

Library Director Bartenfelder shared three letters the library received complimenting Ryan Dreier, Isabel Huerta, and one that gave the Glenside Public Library a 5-star review.

V. CONSENT AGENDA

A. Approve minutes of the September 22, 2022, GPLD Board Meeting (Attachment #1).

B. Per Capita Grant Application (Attachment #8)

All adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented.

B. President's Report – None

VII. TREASURER'S REPORT (Attachment #3 and Handout)

A. Trustee Baldwin moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for October 20, 2022, in the amount of \$126,491.08.

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Director Bartenfelder – There was a snag with the construction permit for the Circulation Department that has been worked through with the village and architect. Work was delayed for approximately three weeks. Work crews should be back early next week. Casino Night is taking place at the library on October 22nd after two-and-a-half-year delay. Friends of the Library and Kiwanis Club of Glendale Heights are cosponsoring the event.

Assistant Director Peery – Strainer has been replaced for the cooler project. Balancing needs to be completed to close out the project. New computer system has had some issues and some minor repairs still need to be made.

Public Services Manager Martorano – Outreach librarians have been going out on a daily basis. Lunch and learns are taking place to meet with faculty on lunch breaks. Beginning of the school year has focused on school services. Direct results in increase in book bag requests. 20-30 book bags a month are being requested. Partnered with Work Net DuPage on job and career program for those looking for work. It was titled Skills Up and was a Career Training Program. New computer clerk, Robert Guthrie, was hired. Fall stuffed animal giveaway sponsored by Friends of the Library has been completed and winners are picking up their prizes. Local Girl Scout Group came to the library for a tour, meeting, and special Halloween Escape Room put on by Teen Services Librarian Rachel. Staff part of winter newsletter has been completed and sent to marketing to finalize. Project

Circulation Services Manager Kamin – Outreach services have led to increase in teachers requesting teacher library cards. Health and Safety Fair event also led to requests for library cards. Lead Clerk resigned for fulltime position at another library and Ariel Reynoso was promoted from within. There is an opening for the circulation clerk position that Ariel moved from. Lead clerks are participating in passport training recertification, notary training for new lead clerk, and voter registration training.

IX. ACTION ITEMS

A. Trustee Barreras moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Accept the bid from Correct Digital Displays, including Alternate #2 in the amount of \$107,916.00 (Attachment #5).

Ayes – all present. Nays – none. Motion carried.

B. Trustee Baldwin moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees Approve Ordinance O-03-22 2022 Levy (Attachment #6).

Roll Call Vote. Ayes – all present. Nays – none. Motion carried.

C. Trustee Evans moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Accept the Material Reconsideration Appeal and instruct the Library Director to relocate the item into the Adult Collection (Attachment #7).

Ayes – 1. Nays – 5. Motion failed

Trustee Barreras moved and it was seconded by Trustee Hieronymus that the GPLD Board of Trustees Deny the Material Reconsideration Appeal (Attachment #7).

Ayes – 5. Nays – 1. Motion Carried

X. TRUSTEE OPEN DISCUSSION

None

XI. ADJOURNMENT

Trustee Baldwin moved, and it was seconded by Trustee Breede that the GPLD Board of Trustees adjourns.

Ayes – all present. Nays – none. Motion carried at 7:58 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary, Glenside Public Library District Board of Trustee