



# GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## REGULAR MEETING MINUTES

August 25, 2022

### I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:04 p.m. by Board President Sam Lucente at the Glenside Public Library.

### II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, April Hieronymus, Mariann Evans, Isabelle Baldwin, and Connie Barreras. Trustee Absent: Jessica Breede. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, and Circulation Services Manager Pam Kamin.

### III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for August 25, 2022.

Ayes – all present. Nays – none. Motion carried.

### IV. CITIZEN PARTICIPATION

NONE

### V. CONSENT AGENDA

- A. Approve minutes of the July 21, 2022, GPLD Board Meeting (Attachment #1)
- B. Accept Semi-annual Statement of Receipts and Disbursements Jan-Jun 2022 (Attachment #9)
- C. Approve Technology Plan (Attachment #10)
- D. Approve IPLAR Report 2021-22 (Attachment #11)
- E. Approve Minutes: Budget Committee Meeting, August 16, 2022 (Attachment #12)

All adopted by consensus with no corrections.

### VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – Spoke with Kimberly Marshall, from FORVIS, regarding the 2022 audit. Attended August 4th Committee of the Whole meeting at Village Hall where they approved sending to the board the variance for library sign.

### VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for August 25, 2022, in the amount of \$290,539.68.

Ayes – all present. Nays – none. Motion carried.

### VIII. LIBRARIAN'S REPORT

**Director Bartenfelder** – Circulation redesign construction is scheduled to start at 7:00 am on August 31. Completion date is the first week of January, but hopefully it will be completed before Christmas. There will be drywall barriers around the construction zone. Circulation checkout and hold pick up will be in the teen nook. Over 400 people attended the end of summer reading pool party. Glenbard West parent/student meet and greet was held at the library. The library participated in the Police Department National Night Out. District 16 new teachers came to library for an introduction to staff. Outreach librarians met with

District 15 STREAM teachers and librarians. School is back in session. Afterschool youth attendance is back to normal. The parking lot was resurfaced over the weekend.

**Assistant Director Peery** – Humidity is elevated in the library because one air handler has a partially restricted strainer. Change order is in place to replace strainer. New strainer will be installed soon. Proposal has been signed and returned to BTC for design engineering to get details on repairs for leaking. Bidding will then take place. Repairs are estimated to be in the low six figure range.

**Circulation Services Manager Kamin** – Circulation is packing up to be moved to teen nook starting Monday for the start of construction. Continuing database clean-up and purging of inactive users. Outreach effort has produced extra work and 88 new card sign-ups. Attended SWAN Expo yearly meeting and participated in panel about Blue Cloud Circulation and did some networking..

## IX. ACTION ITEMS

- A. Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Accept the Treasurer’s Estimate of Revenue, 2022-2023 (Attachment #5).  
*Roll Call vote. Ayes – all present. Nays – none. Motion carried.*
- B. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Approve O-01-22 Budget and Appropriation (Attachment #6).  
*Roll Call Vote. Ayes – all present. Nays – none. Motion carried.*
- C. Trustee Evans moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Approve Liquor Use Application for “Casino Night” fundraiser, October 22 (Attachment #7).  
*Ayes – All present. Nays – none. Motion carried.*
- D. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Approve Operating Budget Expenses Amendment (Attachment #8).  
*Ayes – All present. Nays – none. Motion carried.*

## X. TRUSTEE OPEN DISCUSSION

NONE

## XI. ADJOURNMENT

Trustee Evans moved, and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adjourns.  
*Ayes – all present. Nays – none. Motion carried at 7:54 p.m.*

Respectfully,

*Constance Barreras*

**Constance Barreras**  
Secretary, Glenside Public Library District Board of Trustee