



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

July 21, 2022

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Mariann Evans, Jessica Breede, Isabelle Baldwin, and Connie Barreras. Trustee Absent: April Hieronymus. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, Public Services Manager Jill Martorano, and Circulation Services Manager Pam Kamin.

III. ADOPTION OF AGENDA

Trustee Barreras moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for July 21, 2022.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

NONE

V. CONSENT AGENDA

- A. Approval of minutes of the June 16, 2022, GPLD Board Meeting (Attachment #1).
- B. Received progress update on Library annual goals 21-22 (Attachment #9).

All adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – Kimberly Marshall, from FORVIS, reached out regarding the 2022 audit. Attended June 28th Variance Review meeting at Village Hall regarding library sign.

VII. TREASURER'S REPORT

- A. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for July 21, 2022, in the amount of \$178,806.74.

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Director Bartenfelder – Library Sign: Committee of the Whole may go directly to Village Board on August 4th, letter was sent with request, if not on August 18th. Circulation redesign should have project start day in 2-3 weeks. Completed document request for audit, goal is to approve audit at November board meeting. Attended Village Focus group, looking at how organizations work together.

Assistant Director Peery – Results from BTC on water testing. Smaller problems with gaskets, sill, and flashing. Gave a recommendation list for us to address the entire problem. Next step is proposal for engineering services if needed. Should know next steps by the end of the week. RPC soft washed the building, walkways, and patios. Parts in transit for final chiller steps.

Public Services Manager Martorano – Final number of registered participants in summer reading was 1,554. 7% increase from 2019. Teens up 10%. Adults up 50%. Movie with a Cop, second installment is tomorrow.

Library purchased movie license and glow sticks for the event. Friends of the Library sponsored bingo programs. Will be having another installment of both programs, youth and adult, in the fall. Held outreach with summer campers – Amazing Race obstacle course, teen coordinator did a teen escape room, and grade school coordinator did a science activity. Will have a face painter at National Night Out on August 2nd. 97 entries in the stuffed animal giveaway, 25 winners. Hosted Mariachis, all female group, great event. New data base – Ethnic diversity, unique sources.

Circulation Services Manager Kamin – Thank you for approval of circulation redesign. There has been a lot of foot traffic due to summer programming, a lot of check-ins and outs. Passports have been steady. Patrons accounts have been updated. 141 new library cards this month.

IX. ACTION ITEMS

- A. Trustee Milnes moved and it was seconded by Trustee Evans that the GPLD Board of Trustees Approve R-01-22 Authorizing Library Funds and Investment Deposits (Attachment #5).
Roll Call vote. Ayes – all present. Nays – none. Motion carried.
- B. BTrustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Approve Tentative O-01-22 Budget and Appropriation for public posting (Attachment #6).
Roll Call Vote. Ayes – all present. Nays – none. Motion carried.
- C. Trustee Baldwin moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Accept Annual Library Goals 2022-23 (Attachment #7).
Ayes – All present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Budget Meeting was scheduled for August 16, 2022, at 6:30 PM.
- B. Community Room Use – Social Events and Food was discussed. It was decided to review the Policy Resolution for use of community rooms.

XI. ADJOURNMENT

Trustee Baldwin moved, and it was seconded by Trustee Evans that the GPLD Board of Trustees adjourns
Ayes – all present. Nays – none. Motion carried at 8:00 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary, Glenside Public Library District Board of Trustee