



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

June 16, 2022

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:02 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Mariann Evans, Jessica Breede and Connie Barreras. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, and Public Services Manager Jill Martorano. April Hieronymus was also present.

III. ADOPTION OF AGENDA

Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees adopts the agenda for June 16, 2022.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

- A. Approval of minutes of the May 19, 2022 GPLD Board Meeting (Attachment #1).
- B. Approval of minutes of the June 9, 2022 Personnel Committee Meeting (Attachment #8).
- C. Approval of minutes of the June 9, 2022 Executive Session – Personnel Committee (Handout).

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – Received resignation letter from Trustee Sufiyan Mohammed since he moved out of the district.

VII. TREASURER'S REPORT

- A. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for June 16, 2022, in the amount of \$120,692.44.

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Director Bartenfelder – Digital sign initial variance hearing will be on June 28, 2022 at 5:00 PM. Variance will be voted on at a Village of Glendale Heights Board Meeting. Earliest we will know is in August. Attended GAP meeting. Glendale Heights Police Department is interested in coming over to the library to analyze security. Assessor mentioned that tax bills payable in 2022/23 are predicted to have a 5% assessment increase. Pam Kamin is excited about vote tonight on Circulation Department remodel.

Assistant Director Peery – Chiller project almost finished. Pressure drop problem, change order to clean strainers on cold loop. One strainer wouldn't open, replaced entirely.

Circulation Manager Kamin – Summer Reading is back. Busy in Youth Services from morning to night. All programs capped at max attendance. First Summer Reading opening on a Sunday was held. 837 people registered in a four-hour period. 700 babies to 6th graders have signed up. 190 teenagers have signed up. 407 adults have signed up. 1,297 total sign-ups. Teen volunteer program started – there are fifteen volunteers. GlenOaks TDS is coming to the library once a week with children aged 10-18 for 1 ½ – 2 hours. Friends of the Library Kids and Teen Book Sale made over \$500 on one day event. Collaborated with Sports Hub to host entertainer for 75 campers. In May, School Outreach Librarians saw 4,881 children to support Summer Reading.

IX. ACTION ITEMS

- A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees appoint April Hieronymus to fill the trustee vacancy.
Ayes – all present. Nays – none. Motion carried.
- B. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept the base bid from G. Fisher Commercial Construction, Inc. in the amount of \$279,800 for the Circulation Redesign.
Ayes – all present. Nays – none. Motion carried.
- C. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept alternate #1 in the amount of \$7,650 for the Circulation Redesign.
Ayes – all present. Nays – none. Motion carried.
- D. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees accept alternate #2 in the amount of \$1,225 for the Circulation Redesign.
Ayes – all present. Nays – none. Motion carried.
- E. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees approve the DuPage Narcan Program’s Opioid Overdose Prevention Program Participating Agreement. *Ayes – all present. Nays – none. Motion carried.*
- F. Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept the recommendation to renew the 2022–23 insurance package in the amount of \$32,988.
Ayes – all present. Nays – none. Motion carried.
- G. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept the personnel committee recommendation to increase the Library Director’s annual salary by 2.6%.
Ayes – all present. Nays – none. Motion carried

X. TRUSTEE OPEN DISCUSSION

- A. Secretary’s Audit was scheduled for July 21, 2022 at 6:30 PM. Trustee Lucente and Trustee Breede will conduct the audit.
- B. Trustees Evans is interested in starting a fund and checking with other libraries to assist Ukraine with a library. Director Bartenfelder will check with attorney on restrictions of using library funds. Topic will be brought to the attention of Friends of the Library.

XI. ADJOURNMENT

Trustee Evans moved, and it was seconded by Trustee Milnes that the GPLD Board of Trustees adjourns.
Ayes – all present. Nays – none. Motion carried at 8:12 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary, Glenside Public Library District Board of Trustees