



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

May 19, 2022

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Isabelle Baldwin, Mariann Evans, Jessica Breede and Connie Barreras. Trustee Absent: Sufiyan Mohammed. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, and Circulation Services Manager Pam Kamin.

III. ADOPTION OF AGENDA

Trustee Barreras moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for May 19, 2022. Ayes – all present. Nays – none. Motion carried.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. CONSENT AGENDA

A. Approval of minutes of the April 21, 2022 GPLD Board Meeting (Attachment #1).

B. Approval of minutes of the May 5, 2022 GPLD Budget Committee Meeting (Attachment #7).

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented.

B. President's Report – Signed variance application for outdoor digital sign. Discussed decision to continue operation while chiller is replaced.

VII. TREASURER'S REPORT

A. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for May 19, 2022, in the amount of \$248,389.83.

Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Director Bartenfelder – Employees and patrons are riding out temperatures while chiller is being replaced. Options were discussed with Ian Peery and Sam Lucente on keeping library open and possibly postponing installation. Brainstorming ideas for ways to reward the staff for handling work conditions. Variance application for new sign was submitted to the village for review. When it is approved there will be a public meeting for area residents who might be impacted. DuPage County Health Department will train managers on NARCAN application. There are discussions on becoming a NARCAN dispensary. No regulations to handout. We will keep track of how many we handout for DuPage County Health Department. Outreach to schools for Summer Reading is taking place. Summer Reading program starts on June 5th. There is a window installation in the lobby where a star will be added for each child who completes the Summer Reading program. Petting Zoo program was a huge success with over 150 people attending. Would like to

make this an annual event and add more animals. Study Room reservation system is working well and patrons like it.

Assistant Director Peery – Crane was out today to remove old chiller and place the new chiller. Plumbing, installation, and topping off with the right percentage of glycol is taking place. Carrier will be here next Friday to turn on the new system.

Circulation Manager Kamin – New library calendar is being used at all hours to set-up passport, meeting room, study room, and notary reservations. Library was mentioned in the U.S. Department of State newsletter for receiving top marks in the Acceptance Facility Oversight inspection. Christina Robles submitted her resignation. She was a parttime page. The position is being eliminated.

IX. ACTION ITEMS

- A. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept Amended Operating Budget 2021-22. (Attachment #5)
Ayes – all present. Nays – none. Motion carried.
- B. Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees adopt Operating Budget, 2022-2023 of \$3,990,032 with Chart of Accounts (Attachments: #6a, #6b)..
Ayes – all present. Nays – none. Motion carried

X. TRUSTEE OPEN DISCUSSION

- A. Trustees discussed options for Board Portraits: 1) Group photo 2) Individual Photos 3) Plaque with only names. It was suggested that the selected option be placed outside of board room. Jon Schutt will create proposals showing individual photo option and plaque option. The full history of library trustees will also be researched for possible inclusion of names on the plaque.
- B. Personnel Committee Meeting was scheduled for June 9, 2022 at 6:30 p.m.
- C. Discussion of procedures on the broader hows/whys of public libraries as it relates to removing materials from the collection.

XI. ADJOURNMENT

Trustee Barreras moved, and it was seconded by Trustee Mohammed that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:49p.m.
Ayes – all present. Nays – none. Motion carried at 8:06 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary, Glenside Public Library District Board of Trustees