



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

April 21, 2022

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:04p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Isabelle Baldwin, Mariann Evans, Jessica Breede and Connie Barreras. Trustee Absent: Sufiyan Mohammed. Also Present: Library Director Tom Bartenfelder, Assistant Library Director Ian Peery, Public Services Manager Jill Martorano, and Circulation Services Manager Pam Kamin.

III. ADOPTION OF AGENDA

Trustee Barreras moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for April 21, 2022. Ayes – all present. Nays – none. Motion carried.
Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

Two positive comment cards were shared with the board.

V. CONSENT AGENDA

A. Approval of minutes of the March 17, 2022 GPLD Board Meeting
Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented.
B. President's Report – NONE

VII. TREASURER'S REPORT

A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees Accept Bills Approval Report (file with the Treasurer's Report) for March 17, 2022, in the amount of \$77,612.26.
Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Director Bartenfelder – Exterior monument sign: Looking for company to do survey work since library was asked for title search. Once this is completed library will apply for variance for the sign. No news on chiller replacement – unit should be shipped on April 30th. March was the busiest month since the library reopened after the pandemic, most foot traffic, most outreach, most programming, etc. 100 hours of Study Room use. Friends of the Library approved two new Little Free Libraries at Siems Park and Heritage Park. 180 Passports processed in March. 27 License plate renewals processed in March.

Assistant Director Peery – Leak testing has been pushed back several times due to weather and staffing issues. It should be completed on Monday. Windows were cleaned. New Library Calendar Event Registration, Study Room Reservation, Passport Reservation, and Notary Public Reservation system goes live on May 2nd.

Public Services Manager Martorano – Barriers went away about a month ago, much easier to help patrons. District 15 Bilingual teacher brought her students plus their parents to the library twice for evening activities. Summer Reading: Begins Sunday, June 5th, Kona Shaved Ice Truck in parking lot, one free for each sign-up. Summer Reading Video used to promote program to kids in the school districts is in the process of being edited. Over 200 people attended Easter Bunny event, over 1500 eggs were given out.

Circulation Manager Kamin – Busy with passports and license plate stickers. Training has started for new calendar system for reservations.

IX. ACTION ITEMS

- A. Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Approve the Circulation Redesign Project be sent out to bid. (Attachment #5). Dan Pohrte from Product Architecture + Design presented redesign proposal and estimated cost.
Ayes – all present. Nays – none. Motion carried.
- B. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Accept the Health, Dental and Life Insurance package recommendation for 2022-23 (Attachments #6a, #6b, and #6c). Ayes – all present. Nays – none. Motion carried.
Ayes – all present. Nays – none. Motion carried

X. TRUSTEE OPEN DISCUSSION

- A. Trustees are deciding between group photo, individual photos, or just names for Board of Trustees display in board room. Will be decided at next meeting.

XI. ADJOURNMENT

Trustee Evans moved, and it was seconded by Trustee Breede that the GPLD Board of Trustees adjourns.

Ayes – all present. Nays – none. Motion carried at 8:06 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary, Glenside Public Library District Board of Trustees