

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE

I, CONSTANCE BARRERAS, the duly qualified and acting Secretary of the Board of Library Trustees of the Glenside Public Library District, DuPage County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

**ORDINANCE NO. O-1-21
ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF
GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021,
AND ENDING JUNE 30, 2022**

adopted at a regular meeting of the said Board of Library Trustees at which a quorum was present held pursuant to the Illinois Open Meetings Act on the 26th day of August, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of August, 2021.

Constance Barreras

CONSTANCE BARRERAS, Secretary
*Board of Library Trustees of the
Glenside Public Library District*



ORDINANCE NO. O-01-21

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022**

WHEREAS, the Board of Library Trustees for the Glenside Public Library District, DuPage County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget on the 26th day of August, 2021, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, Be It Ordained by the Board of Library Trustees of the Glenside Public Library District, DuPage County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2021, and end on June 30, 2022.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of **\$4,328,929** or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Glenside Public Library District, as hereinafter specified for said fiscal year.

PART I
Estimated Revenue Available

Item 1:	Balance on hand as of July 1, 2021	\$ 3,895,242
Item 2:	Estimate of receipts during current fiscal year from library district levy of 2021 and prior years, and receipts from other sources such as fines, rentals, donations and personal property replacement taxes.	\$ 3,757,820
Item 3:	Estimate of the expenditures for the fiscal year 2021-22.	\$ 3,680,924
Item 4:	Estimated cash expected to be on hand as of June 30, 2022	\$ 3,972,138

PART II

Estimated Expenditures – Library (Corporate) Fund

ACCOUNT	APPROPRIATED	BUDGETED
Personnel		
1. Salaries	\$ 1,897,834	\$ 1,725,304
2. Group Medical Insurance	\$ 288,075	\$ 250,500
3. Staff Training, Travel & Recognition	<u>\$ 11,825</u>	<u>\$ 10,750</u>
	\$ 2,197,734	\$ 1,986,554
Programs & Library Materials		
4. Public Information & Library Publications	\$ 47,588	\$ 42,000
5. Public Programs & Community Outreach	\$ 63,250	\$ 57,500
6. Library Materials – Print	\$ 153,340	\$ 139,400
7. Library Materials – Audio/Visual	\$ 74,525	\$ 67,750
8. Library Materials – Digital Items & Online Services	<u>\$ 103,147</u>	<u>\$ 93,770</u>
	\$ 441,850	\$ 400,420
Operations		
9. Department & Office Supplies	\$ 32,450	\$ 29,500
10. Professional Services (Legal, Accounting, Payroll, etc..)	\$ 43,175	\$ 39,250
11. Technology Hardware, Software and Support	\$ 100,100	\$ 91,000
12. Materials Processing & Automation	<u>\$ 76,450</u>	<u>\$ 69,500</u>
	\$ 252,175	\$ 229,250
Building & Maintenance		
13. Custodial Supplies	\$ 27,500	\$ 25,000
14. Building & Equipment Repair/Replacement	\$ 27,720	\$ 25,200
15. Capital Improvements	\$ 360,000	\$ 100,000
16. Property Insurance	\$ 28,600	\$ 26,000
17. Utilities	\$ 152,900	\$ 139,000
18. Debt Service	<u>\$ 367,400</u>	<u>\$ 334,000</u>
	\$ 964,120	\$ 649,200
Other		
18. Contingency	<u>\$ 10,000</u>	<u>\$ 0</u>
	\$ 10,000	\$ 0
TOTAL CORPORATE EXPENDITURES	\$ 3,865,879	\$ 3,265,424

The foregoing appropriations are appropriated from the general property tax for corporate purposes.

PART III
Estimated Expenditures - Social Security (FICA) Fund

	APPROPRIATED	BUDGETED
Social Security (FICA) payments	<u>\$ 137,500</u>	<u>\$ 125,000</u>
TOTAL	\$ 137,500	\$ 125,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to Social Security and is in addition to all other library district taxes as provided by law.

PART IV
Estimated Expenditures - Illinois Municipal Retirement Fund

	APPROPRIATED	BUDGETED
Illinois Municipal Retirement Fund payments	<u>\$ 148,500</u>	<u>\$ 135,000</u>
TOTAL	\$ 148,500	\$ 135,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

PART V
Estimated Expenditures - Unemployment Compensation Insurance Fund

	APPROPRIATED	BUDGETED
Unemployment Compensation Insurance payments	<u>\$ 3,300</u>	<u>\$ 3,000</u>
TOTAL	\$ 3,300	\$ 3,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for unemployment compensation insurance purposes and is in addition to all other library district taxes as provided by law.

PART VI
Estimated Expenditures - Workers' Compensation Insurance Fund

	APPROPRIATED	BUDGETED
Workers' Compensation payments	<u>\$ 6,600</u>	<u>\$ 6,000</u>
TOTAL	\$ 6,600	\$ 6,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for workers' compensation insurance and is in addition to all other library district taxes as provided by law.

PART VII
Estimated Expenditures - Liability Insurance Fund

	APPROPRIATED	BUDGETED
Liability Insurance payments	\$ 6,050	\$ 5,500
TOTAL	\$ 6,050	\$ 5,500

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for liability insurance purposes and is in addition to all other library district taxes as provided by law.

PART VIII
Estimated Expenditures - Audit Expense Fund

	APPROPRIATED	BUDGETED
Audit Expense Payments	\$ 17,000	\$ 10,000
TOTAL	\$ 17,000	\$ 10,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit expense purposes and is in addition to all other library district taxes as provided by law.

PART IX
Estimated Expenditures - Purchase, Construction, Maintenance, and Repair of Sites and Buildings Fund

	APPROPRIATED	BUDGETED
Building, Repair and Maintenance Expenses	\$ 144,100	\$ 131,000
TOTAL	\$ 144,100	\$ 131,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purposes of the purchase of sites and buildings, the construction and equipment of buildings, for maintenance, repairs, and alterations of library buildings and equipment and is in addition to all other library district taxes as provided by law.

PART X
Estimated Expenditures - Special Reserve Fund

The Board or Library Trustees has by ordinance established a specific fund to be accumulated from the unexpended balance of the proceeds received from library taxes levied for the year 1985 and subsequent years. Said Special Reserve Fund shall be accumulated and set aside for library purposes in accordance with Chapter 75, Act 16, Section 40-50 of the Illinois Compiled Statutes.

	APPROPRIATED	BUDGETED
Library Building and Grounds	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0

RECAPITULATION

<u>Fund</u>	APPROPRIATED	BUDGETED
LIBRARY (CORPORATE) FUND	\$ 3,865,879	\$ 3,265,424
SOCIAL SECURITY (FICA) FUND	\$ 137,500	\$ 125,000
ILLINOIS MUNICIPAL RETIREMENT (IMRF) FUND	\$ 148,500	\$ 135,000
UNEMPLOYMENT COMPENSATION INSURANCE FUND	\$ 3,300	\$ 3,000
WORKERS' COMPENSATION INSURANCE FUND	\$ 6,600	\$ 6,000
LIABILITY INSURANCE FUND	\$ 6,050	\$ 5,500
AUDIT EXPENSE FUND	\$ 17,000	\$ 10,000
BUILDING AND REPAIR FUND	\$ 144,100	\$ 131,000
SPECIAL RESERVE FUND	\$ 0	\$ 0
TOTALS	\$4,328,929	\$3,680,924

Section 3: That a Working Cash Fund has been established by Ordinance of the Board of Library Trustees pursuant to Section 30-95 of the Public Library District Act of 1991 and funds accumulated therein which currently totals \$94,932.02 shall not be deemed a current asset of the District.

Section 4: That the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County within the time specified by law.

Section 5: That this Ordinance shall be in full force and effect from and after its passage as required by law.

ADOPTED this 26th day of August, 2021, pursuant to a roll call vote as follows:

AYES: Breede, Barreras, Milnes, Mohammed, Evans, Baldwin, Lucente

NAYS: None

ABSENT: None

APPROVED by the Board of Library Trustees this 26th day of August, 2021.

Sam Lucente

Sam Lucente, President
Board of Library Trustees of the Glenside
Public Library District

ATTEST:

Constance Barreras

Constance Barreras, Secretary
Board of Library Trustees of the Glenside
Public Library District



STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

**GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
ESTIMATE OF REVENUES
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021
AND ENDING JUNE 30, 2022**

I, the undersigned, do hereby certify that I am the regularly appointed, qualified and acting Treasurer of the GLENSIDE PUBLIC LIBRARY DISTRICT, DuPage County, Illinois, and as such that I am chief fiscal officer of said District.

I do further certify that the following is an estimate of revenues, by source, anticipated to be received by the GLENSIDE PUBLIC LIBRARY DISTRICT in the following fiscal year, being the fiscal year of July 1, 2021 to June 30, 2022.

A.	Library (Corporate) Fund	\$ 3,250,916.00
B.	Social Security (FICA) Fund	\$ 139,590.00
C.	Illinois Municipal Retirement Fund (IMRF)	\$ 138,768.00
D.	Unemployment Compensation Insurance Fund	\$ 1,642.00
E.	Workman’s Compensation Fund	\$ 4,926.00
F.	Liability Insurance Fund	\$ 4,105.00
G.	Audit Fund	\$ 12,316.00
H.	Building, Equipment and Maintenance Fund	\$ 135,484.00
I.	Bonds and Interest Fund	\$ 0.00
J.	Personal Property Replacement Tax (PPRT)	\$ 4,000.00
K.	Miscellaneous	
	1. Interest Earnings	\$ 2,500.00
	2. Fines and Fees	\$ 18,250.00
	3. Grants	\$ 45,323.00

TOTAL ANTICIPATED REVENUE: \$3,757,820

I do further certify that the above estimate of revenues anticipated to be received in the following fiscal year was made in full compliance with the provisions of Act 200, Section 18-50 of Chapter 35, of the Illinois Compiled Statutes, as amended.

Altha Milnes

Treasurer and Chief Fiscal Officer
of the Board of Library Trustees of the
GLENSIDE PUBLIC LIBRARY DISTRICT