



# GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## REGULAR MEETING MINUTES

October 21, 2021

### I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:05 p.m. by Board President Sam Lucente at the Glenside Public Library.

### II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Sufiyan Mohammed, Jessica Breede and Connie Barreras. Trustee Absent: Isabelle Baldwin and Mariann Evans. Also Present: Library Director Tom Bartenfelder, Assistant Director Ian Perry, and Circulation Services Manager Pam Kamin.

### III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees adopts the agenda for October 21, 2021.

*Ayes – all present. Nays – none. Motion carried.*

### IV. CITIZEN PARTICIPATION

NONE

### V. CONSENT AGENDA

A. Approval of minutes of the September 16, 2021 GPLD Board Meeting  
(*To be filed as Attachment #1 September 16, 2021*)

*All adopted by consensus with no corrections.*

### VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented.

B. President's Report – NONE

### VII. TREASURER'S REPORT

A. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for October 21, 2021, in the amount of \$104,391.05.

*Ayes – all present. Nays – none. Motion carried.*

### VIII. LIBRARIAN'S REPORT

**Director Bartenfelder** – COVID cases are down in Glendale Heights. Expecting the governor will update the mandate and library will follow. There is indoor programming for all age levels and numbers are doing well. Afterschool is getting busier. Incidents have dropped off. Meeting room usage is back up. Study room usage is up. Investigating software to book study rooms, passports, etc. District 16 is allowing librarians to do in person programming.

Staff transitions:

Resignations: Courtney Ellis, Public Services Librarian; Laura Egan, Circulation Clerk; Mary Kellie Marquez, Public Services Librarian; Deyanira Reyes, Circulation Clerk.

New hires: Soha Bari, PC Clerk 9/27/21; Ariel Reynoso, Circulation Clerk 9/27/21; Julianne Jankowski, Public Services Librarian 10/18/21; Maghedi Hafsa, Circulation Clerk 10/28/21.

**Assistant Director Peery** – Bids open 11/1 for chiller replacement project. Recommendation at November board meeting. Schedule estimates: 12/10 equipment ordered, 3/7 start date, 4/1 completion.  
**Circulation Services Manager Kamin** – Met with architect regarding circulation remodeling. Surveyed staff for their recommendations. Lead clerks are participating in passport recertification training.

## IX. ACTION ITEMS

- A. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Approve Ordinance O-02-21 2021 Levy. (Attachment #5).  
*Roll Call vote. Ayes – all present. Nays – none. Motion carried.*
- B. Trustee Milnes moved and it was seconded by Trustee Lucente that the GPLD Board of Trustees Approve Ordinance O-03-21 0.02% Building & Maintenance Levy (Attachment #6).  
*Roll Call Vote. Ayes – all present. Nays – none. Motion carried.*
- C. Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees Approve Policy Resolution PR-01-21 Strategic Plan 2021-2026 (Attachment #7).  
*Ayes – All present. Nays – none. Motion carried.*
- D. Trustee Barreras moved and it was seconded by Trustee Breede that the GPLD Board of Trustee Approve Policy Resolution PR-02-21 Succession Plan (Attachment #8).  
*Ayes – All present. Nays – none. Motion carried.*
- E. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustee Approve Policy Resolution PR-03-21 Marketing Plan (Attachment #9).  
*Ayes – All present. Nays – none. Motion carried.*

## X. TRUSTEE OPEN DISCUSSION

Meeting with digital sign designer for a new sign similar to Glenside Fire. Contacting two companies within the next month.

## XI. ADJOURNMENT

Trustee Milnes moved, and it was seconded by Trustee Breede that the GPLD Board of Trustees adjourns.  
*Ayes – all present. Nays – none. Motion carried at 8:06 p.m.*

Respectfully,

*Constance Barreras*

**Constance Barreras**  
Secretary, Glenside Public Library District Board of Trustee