



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
MEETING MINUTES
September 16, 2021**

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Isabelle Baldwin, Sufiyan Mohammed, Mariann Evans, and Connie Barreras. Trustee Absent: Jessica Breede. Also Present: Library Director Tom Bartenfelder, Assistant Director Ian Perry, and Public Services Manager Jill Martorano.

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adopts the agenda for September 26, 2021. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION - NONE

V. CONSENT AGENDA

- A. Approval of minutes of the August 26, 2021 GPLD Board Meeting (To be filed as Attachment #1 August 26, 2021).
- B. Approval of minutes of the Public Hearing, August 26, 2021 (To be filed as Attachment #8 August 26, 2021).
- C. Acceptance of IPLAR Report (Attachment #9).
A., B., and C., Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – Contacted Kimberly Marshal from BKD and completed 2020-2021 Audit Questionnaire.

VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for September 16, 2021, in the amount of \$69,681.17. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Director Bartenfelder – The annual audit is underway and going smoothly. Three sets of document requests have been filled. Goal is to have the audit completed in November. Three weeks into the school year, the library is busier than expected. There have been a couple of 3-month bans due to bike theft. One positive COVID on staff.

Adult was banned for two years for threatening staff over enforcement of COVID procedures. Circulation Manager Kamin is attending a High School Night. Library card sign-up month is underway. Sending two offer letters for open circulation clerk positions. Designing a survey for staff to get feedback on upcoming renovations. Will meet with architect early in October.

Assistant Director Peery – The water supply was shut off on Wednesday to work on backflow repairs, was completed while library was closed. Added an RFID pad in circulation backroom. New study room television is ready for use. Power washed sidewalks this morning.

Public Services Manager Martorano – Direct liaison to Friends of the Library will be rotating between Jill, Jacquie Christen, and Ryan Dreier. Jon Schutt is designing a new tablecloth with the new library logo and Rack Card for Friends. There will be a winter Teddy Bear Giveaway in December. Added two new adult volunteers for adopt-a-shelf, total of four. TAB (Teen Advisory Board) is starting. This gives kids who join the group service hours and something to add to their resume. They help with programs, tasks around the library, and input on library programming. Eight kids have signed up. Programming is taking place outside for youth. Adult programming is taking place inside and has had good attendance. DuCAP/IMPACT Glendale Heights is planning afterschool recreational sports program for youth 11-17. Library is providing indoor and outdoor space for the program.

IX. ACTION ITEMS

- A. Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Accept Tentative Ordinance O-02-21 2021 Levy (Attachment #5). Ayes – all present. Nays – none. Motion carried.
- B. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Accept Tentative Ordinance O-03-21 0.02% Building & Maintenance Levy (Attachment #6). Ayes – all present. Nays – none. Motion carried.
- C. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees Approve Resolution R-03-21 Review of Closed Session Minutes (Attachment #7). To remain closed: 8/25/05 and 10/6/05. To be made available to the public: 6/10/21, 7/1/21, 7/1/21, 7/24/21, and 7/29/21. Roll Call Vote. Ayes – All present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION - NONE

XI. ADJOURNMENT

Trustee Evans moved, and it was seconded by Trustee Milnes that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:31 p.m.

Respectfully,

Constance Barreras

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Secretary