



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 22, 2021**

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Jessica Breede, Altha Milnes, and Connie Barreras.
Trustees Absent: Isabelle Baldwin and Mariann Evans. Mariann Evans arrived at 7:10.
Also Present: Library Director Tom Bartenfelder, Assistant Director Ian Perry, Public Services Manager Jill Martorano, and Circulation Manager Pam Kamin.

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Breede that the GPLD Board of Trustees adopts the agenda for July 22, 2021. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION - NONE

V. CONSENT AGENDA

- A. Approval of minutes of the June 17, 2021 GPLD Board Meeting (To be filed as Attachment #1 June 17, 2021).
- B. Approval of minutes of the Executive Committee Meeting, July 1, 2021 (To be filed as Attachment #7 July 22, 2021).
- C. Approval of minutes of the Executive Committee Meeting Closed Session July 1, 2021.
- D. Receive progress update on Library annual goals 20-21 (Attachment #8).
A., B., C., and D. Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – none.

VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Trustee Milnes moved and it was seconded by Trustee Lucente that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for July 22, 2021 in the amount of \$176,070.59. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Director Bartenfelder – New study rooms are in use with some temporary furniture. Tables should be here in approximately one month. One plumbing inspection remains. White boards are in both rooms and a television is in one. Library was granted 2021 Per

Capita grant in the amount of \$53,000 to purchase circulating materials. IL Phase 5 – multi-month plan: August – acrylic shields will be removed.

Assistant Director Peery – Replaced 4 catalog computers, one screen was cracked and will be replaced in October. Scuppers were tied into storm drain and in the process some landscaping was ruined. Drainage system is now sealed to keep debris out. Landscaping will be repaired over next couple of months. Phase 1 – clean-up and remove clay and replace with more suitable soil. Phase 2 – Replace red granite and flagstone. Planting will take place in September when weather is cooler.

Circulation Manager Kamin – Has been getting familiar with the circulation department and identifying areas to streamline and improve. Attending SWAN meetings. New limit of 5 console games to be checked out at a time. Scheduling for Equity, Diversity and Inclusion training.

Public Services Manager Martorano – Outdoor programming has been a success. In July a teen programming was moved inside due to inclement weather. 87 patrons attended outdoor magic show. Fall quarterly newsletter is in the works. Adopt-a-shelf volunteer program has been restarted. Amita Day School volunteers have returned. The library is an ICNA Relief nationwide back-to-school collection drive drop off point. Library pencils and bookmarks left over from previous reading programs were donated to ICNA. Feedback on study rooms has been wonderful. Partnering with police department for Movie with a Cop. Will be participating in National Night Out on August 3rd.

IX. ACTION ITEMS

- A. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees approve R-01-21 Authorizing Library Funds and Investment Deposits (Attachment #5). Roll Call Vote: Ayes – all present. Nays – none. Motion carried.
- B. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees approve Tentative O-01-21 Budget and Appropriation for public posting. Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Budget Committee Meeting was scheduled for August 19, 2021 at 6:30 p.m.
- B. Executive Committee Meeting will be scheduled, if needed, after the last interview of candidates for trustee vacancy.

XI. ADJOURNMENT

Trustee Barreras moved, and it was seconded by Trustee Milnes that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:30 p.m.

Respectfully,

Constance Barreras

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Secretary