



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES  
MEETING MINUTES  
June 17, 2021**

**I. CALL TO ORDER**

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by Board President Sam Lucente at the Glenside Public Library.

**II. ROLL CALL**

Trustees Present: Sam Lucente, Isabelle Baldwin, Jessica Breede, Altha Milnes, and Connie Barreras. Mariann Evans arrived at 7:05. Also Present: Library Director Tom Bartenfelder, Assistant Director Ian Perry, Public Services Manager Jill Martorano, and Circulation Manager Pam Kamin.

**III. ADOPTION OF AGENDA**

Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adopts the agenda for June 17, 2021. Ayes – all present. Nays – none. Motion carried.

**IV. CITIZEN PARTICIPATION - NONE**

**V. CONSENT AGENDA**

- A. Approval of minutes of the May 20, 2021 GPLD Board Meeting (To be filed as Attachment #1 May 20, 2021).
- B. Approval of minutes of the Personnel Committee Meeting, June 10, 2021 (To be filed as Attachment #6 June 17, 2021).
- C. Approval of minutes of June 10, 2021 Personnel Committee Executive Session.  
A., B., and C. Adopted by consensus with no corrections.

**VI. COMMITTEE REPORTS**

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – none.

**VII. TREASURER'S REPORT (Attachment #3 and Handout)**

- A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for June 17, 2021 in the amount of \$362,873.74. Ayes – all present. Nays – none. Motion carried.

**VIII. LIBRARIAN'S REPORT (Attachment #4)**

**Director Bartenfelder** – Library is slowly moving to Phase 5 in a tiered approach. Want public who are still anxious to feel welcome. Employees who are at public service points are currently required to wear a mask. In July this will no longer be required. Teen room will reopen in July (more likely that teens will be vaccinated). In August just about everything will be back to normal. Children will still be socially distanced and summer programming will remain outside. Will be looking to schools when school year starts to

see what guidelines they are using. Study Room construction is on schedule. Attended GAP meeting. Deb Conroy was there and discussed mental health updates in Bloomingdale Township and Glendale Heights. Schools reported high summer school enrollment numbers. No pediatric deaths in DuPage County from COVID. New Circulation Manager, Pam Kamin, was introduced.

**Public Services Manager Martorano** – Summer reading is going well with hybrid model. 564 currently registered. Summer programming is awesome, good to see families come back. Planning for September/October/November quarterly newsletter. Going over study room procedures and policies with staff, new rooms scheduled to open July 5<sup>th</sup>. Dave Jansen applied to DOJ to provide free legal immigration services.

**Assistant Director Peery** – Replacing corrugated landscaping drainage with rigid piping to alleviate pooling against building. Replacing SCAN stations. New stations are easier to navigate. New features include language translation and restoration software for photos. Transitioning to new printing platform. Credit card readers were added to printers. Now have a professional grade wireless printer service, will be able to print from home and from smart phones in the library.

**Circulation Manager Kamin** – Was previously at Batavia Public Library. Everything is going wonderfully and she is getting to know everyone.

**IX. ACTION ITEMS**

- A. Trustee Barreras moved and it was seconded by Trustee Evans that the GPLD Board of Trustees accept the recommendation of the 2021-22 insurance package in the amount of \$31,618 (Attachment #5). Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

**X. TRUSTEE OPEN DISCUSSION**

- A. Trustee Vacancy – Three candidates have sent in required information. Executive Committee meeting was scheduled for July 1, 2021 at 6:30 to review resumes and decide who to bring in for interviews.
- B. Personnel Committee Meeting to discuss Director evaluation was scheduled for July 15, 2021 at 6:30.
- C. Scheduling of the Budget Committee Meeting to discuss 2021 Tax Levy was tabled until the July meeting.
- D. Trustee Development Committee will schedule quarterly tours of different areas of the library.
- E. Discussed returning board meeting to the Board Room. Consensus was reached to start holding meetings in the Board Room.

**XI. ADJOURNMENT**

Trustee Evans moved, and it was seconded by Trustee Milnes that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:45 p.m.

Respectfully,

*Constance Barreras*

Constance Barreras  
Secretary