



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
MEETING MINUTES
April 22, 2021**

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:00 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Chodri Khokar, Isabelle Baldwin, Jessica Breede and Connie Barreras. Trustees Absent: Altha Milnes and Mariann Evans. Also Present: Library Director Tom Bartenfelder.

III. ADOPTION OF AGENDA

Trustee Barreras moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adopts the agenda for April 22, 2021. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION - NONE

V. CONSENT AGENDA

A. Approval of minutes of the March 18, 2021 GPLD Board Meeting (To be filed as Attachment #1 March 18, 2021).

Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented.

B. President's Report – none.

VII. TREASURER'S REPORT (Attachment #3 and Handout)

A. Trustee Baldwin moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for April 22, 2021 in the amount of \$79,767.07. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder – Attended GAP meeting this month. Assessed values continue to be high. Schools looking forward to next fall, will probably continue masking of children. Camera Park groundbreaking was last night. TIF #1 North Ave/Glen Ellyn Road set to expire in Tax Year 2021. Should represent increase of revenue to library. Managers are working on annual goals for next year. Circulation Manager Jane Hebert is retiring effective May 31st. Position was posted and nine applicants have applied so far. Applications accepted until May 1st. Circulation Department has continued SWAN Training. Workload has increased with flagging and repairing of items because of increased circulation due to SWAN. Public Services Department is fully staffed. Sarah

Koncos accepted the full-time Youth Librarian position. Summer Newsletter will be produced and will cover two months. Summer programming will be outdoors. 150 youth and 50 adult take and make kits were produced. Library hosted guest author Derrick Barnes with other libraries for a virtual event. Friends of the Library conducted a giveaway with 25 winners. Summer Reading will be offered in digital and in-person formats. On May 1st soft seating will be returned to the library, social distancing will still be maintained. Construction of the new study rooms will start on May 3rd and will be completed by June 30th. Most noise from construction will be before opening. Parking lot had a large crack and will have crack sealant applied. Parking lot will be closed on Sunday, May 2nd and will be ready to reopen on Monday morning. Purchased and installed 80% new office furniture in librarian's workroom. Aging Universal Power Supply that prevents power surges has been replaced due to decrease in servers in the library since joining SWAN and will save \$17,000 over 5 years in maintenance costs. Little Library has been placed in Nazos Park. Friends of the Library are stocking the library as well as the one at College Park. Future Little Library planned for Camera Park.

IX. ACTION ITEMS

- A. Trustee Baldwin moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Accept the Recommendation: Health, Dental and Life Insurance Package, 2021-2022 (Attachments #5a, #5b, #5c). Ayes – all present. Nays – none. Motion carried.
- B. Trustee Barreras moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Approve early closure of the Library on July 14th at 5:00 pm if Glendale Heights Fest 2021 opens as planned. Ayes – all present. Nays – none. Motion carried.
- C. Trustee Baldwin moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees Approve 2020-21 Budget Amendments. Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Board Trustee Vacancy (1) to be addressed in May.
- B. Board Trustee Officer and Committee Assignments at May's meeting.

XI. ADJOURNMENT

Trustee Khokhar moved, and it was seconded by Trustee Lucente that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:42 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary