



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES October 22, 2020

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:00 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Chodri Khokar, Marianne Evans and Connie Barreras. Trustees Attending Remotely: Isabelle Baldwin, Altha Milnes and Jessica Breede (7:05). Also Present: Library Director Tom Bartenfelder. Assistant Library Director Ian Peery, Public Services Manager Jill Martorano, and Circulation Department Manager Jane Hebert attended remotely.

III. ADOPTION OF AGENDA

Trustee Evans moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees adopts the agenda for October 22, 2020. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION – None.

V. CONSENT AGENDA

- A. Approval of minutes of the September 17, 2020 GPLD Board Meeting (To be filed as Attachment #1 September 17, 2020).
- B. Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – None.

VII. TREASURER'S REPORT (Attachment #3 and Handout)

- A. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for October 22, 2020 in the amount of \$87,858.00. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachments #4a & #4b)

Library Director Bartenfelder – COVID case counts in DuPage county are going up. Only change that might impact the library is 25% of room and building capacity. If only essential workers are added to restrictions the library would return to a grab and go model. District 16 has returned to remote only. District 87 is starting hybrid on Monday. District 15 is starting hybrid next week. One staff member tested positive, has recovered, no one else was affected. Attended GAP meeting on October 7th. Property values in Glendale Heights up 4%. Village is investigating a new TIF district on Army Trail Road for two new warehouses. Library impact would be freezing approximately \$11,000 given the current tax rate applied to the impacted estimated EAV of the property. November 6th joint revue board meeting. Library return quarantine has been moved from Board Room to Director Bartenfelder's office. Board Room and Story and Craft Room have been converted to study rooms. In September we turned away 140 people looking for study room space. Architects say it is possible to add two study

rooms to vending area. Estimated cost is \$60,000-\$70,000.

Assistant Library Director Peery – Less than two weeks from November election. Created procedure to keep voters to Fullerton side of building and purchased new stanchions. New self-checkout machines have been ordered for when we go live with SWAN.

Public Services Manager Martorano – Replacing remaining old shelving in Youth Services. Display browsers will be added along walls. Isabel Huerta completed training and application for accreditation has been approved. Will provide free immigration services. Training for SWAN in Public Services. Starting on Monday all full-time staff members will be back in building full time.

Circulation Department Manager Hebert – Passports are slowly creeping up. Training for SWAN, new software and new procedures. Assistance Manager Shaikh and Manager Hebert have started attending SWAN circulation meetings.

IX. ACTION ITEMS

- A. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Accept O-02-20 2020 Levy (Attachment #5). Roll Call Vote. Ayes – all present. Nays – none. Motion carried.
- B. Trustee Evans moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Accept Ordinance O-03-20 0.02% Building & Maintenance Levy (Attachment #6). Roll Call Vote. Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Trustee Khokar asked about possible joint gardening project with village. Director Bartenfelder would be open to discussing if approached by the village.
- B. Trustee Evans asked about parking lot remodel. Added two parking spaces. No parking issues currently.

XI. ADJOURNMENT

Trustee Evans moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees adjourns. Roll Call Vote: Ayes – all present. Nays – none. Motion carried at 7:36 p.m.

Respectfully,

Constance Barreras

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Secretary