



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES  
MEETING MINUTES  
September 17, 2020**

**I. CALL TO ORDER**

The regular board meeting of the GPLD Board of Trustees was called to order at 7:00 p.m. by Board President Sam Lucente at the Glenside Public Library.

**II. ROLL CALL**

Trustees Present: Sam Lucente, Chodri Khokar, Altha Milnes, Marianne Evans and Connie Barreras. Trustees Attending Remotely: Isabelle Baldwin and Jessica Breede. Also Present: Library Director Tom Bartenfelder. Assistant Library Director Ian Peery, Public Services Manager Jill Martorano, and Circulation Department Manager Jane Hebert attended remotely.

**III. ADOPTION OF AGENDA**

Trustee Khokar moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for September 17, 2020. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

**IV. CITIZEN PARTICIPATION** – None.

**V. CONSENT AGENDA**

- A. Approval of minutes of the August 20, 2020 GPLD Board Meeting (To be filed as Attachment #1 August 20, 2020).
  - B. Approval of minutes of the August 20, 2020 GPLD Public Hearing (To be filed as Attachment #9 August 20, 2020)
- A., B., Adopted by consensus with no corrections.

**VI. COMMITTEE REPORTS**

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – None.

**VII. TREASURER'S REPORT** (Attachment #3 and Handout)

- A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for September 17, 2020 in the amount of \$56,412.80. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

**VIII. LIBRARIAN'S REPORT** (Attachment #4)

**Library Director Bartenfelder** – Today was the first day of school for District 16. 10 children came to the library after school. Reopened Adult Computer Lab – 4 stations. Check outs are at 66% of pre-COVID numbers. Virtual programs have been popular, no in person programs any time soon. Currently have 3 part-time and one full-time positions open that are not being filled. There have been precautionary quarantines

among staff, but no positive cases. First two Friday extended hours days have been in the top half for usage.

**Assistant Library Director Peery** – Transition to SWAN in 2 ½ months. Training of managers is taking place on Monday mornings. Recordings of manager meetings to staff for training. More updates to library systems to get ready for transition.

**Public Services Manager Martorano** – Jordan Bumber has resigned and will not be replaced currently. New Beginning Reader shelving has been installed. Shelving in face out and very browsable.

**Circulation Department Manager Hebert** – Working on SWAN training plan with staff. Laura Egan has been hired to replace staff member who went to another library, she is a recent Wheaton College graduate.

**IX. ACTION ITEMS**

- A. Trustee Barreras moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Accept O-02-20 2020 Levy (Attachment #5). Roll Call Vote. Ayes – all present. Nays – none. Motion carried.
- B. Trustee Milnes moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Accept Tentative Ordinance O-03-20 0.02% Building & Maintenance Levy (Attachment #6). Roll Call Vote. Ayes – all present. Nays – none. Motion carried.
- C. Trustee Evans moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Approve Resolution R-02-20 Review of Closed Session Minutes (Attachment #7) 2 Personnel Committee meeting minutes from 2005 will remain sealed. Personnel Committee meeting minutes from 2020 were released. Roll Call Vote. Ayes – all present. Nays – none. Motion carried.

**X. TRUSTEE OPEN DISCUSSION**

- A. Possible location for additional study rooms. Reviewed possible locations, use statistics and what features will be lost/gained.
- B. April 6, 2021 Trustee Election Overview. Trustees Khokar and Milnes will be up for reelection. Can start collecting signatures on September 22, 2020 can start collecting signatures. Forms will be turned during December.

**XI. ADJOURNMENT**

Trustee Khokar moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adjourns. Roll Call Vote: Ayes – all present. Nays – none. Motion carried at 7:37 p.m.

Respectfully,

*Constance Barreras*

Constance Barreras  
Secretary