



GLENSIDE PUBLIC LIBRARY DISTRICT REGULAR BOARD MEETING AGENDA August 20, 2020

As the Glenside Public Library District navigates through this unprecedented time, with an abundance of caution to protect our community and limit the spread of the COVID-19 virus, members of the public can listen to an audio of the proceedings using ZOOM. Below is the link to listen to the audio through the Zoom application and a phone number for those who wish to listen over their phone.

Join Zoom Meeting:

<https://us02web.zoom.us/j/89054426138?pwd=K3BNNm9mMjVtZVM4V21URUc5VHQ3UT09>

Phone Number: 1-312-626-6799

Meeting ID: 890 5442 6138

Password: 816414

Public comment must be submitted to the board prior to the meeting at

<https://www.glensidepld.org/board/>

Each comment will be individually read during the Citizen Participation portion of the meeting.

- I. **CALL TO ORDER** – Immediately follows Special Meeting
- II. **ROLL CALL**
- III. **ADOPTION OF AGENDA**
 - A. Revisions to the Agenda Order, as needed
- IV. **CITIZEN PARTICIPATION**
- V. **CONSENT AGENDA**
 - A. Approve Minutes: Regular Board Meeting: July 18, 2020 (Attachment #1)
 - B. Approve IPLAR 2019-20 (Attachment #8)
 - C. Accept Semi-annual Statement of Receipts and Disbursements Jan-Jun 2020 (Attachment #9)
- VI. **COMMITTEE REPORTS**
 - A. Forthcoming Meetings Calendar (Attachment #2)
 - B. President's Report
- VII. **TREASURER'S REPORT** (Attachment #3) (To Be Filed with Treasurer's Reports) and Handout
 - A. Accept Bills Approval Report for August 20, 2020
- VIII. **LIBRARIAN'S REPORT** (Attachment #4)
- IX. **ACTION ITEMS**
 - A. Ordinance O-I-20 Budget and Appropriation (Attachment #5)
 - B. Treasurer's Estimate of Revenue, 2020-2021 (Attachment #6)
 - C. Annual Goals 2020-21 (Attachment #7)
- X. **TRUSTEE OPEN DISCUSSION**
- XI. **ADJOURNMENT**



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
MEETING MINUTES
July 16, 2020**

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Chodri Khokar and Connie Barreras. Trustees Attending Remotely: Isabelle Baldwin, Jessica Breede, and Altha Milnes. Trustee absent: Marianne Evans. Also Present: Library Director Tom Bartenfelder. Assistant Library Director Ian Peery, Public Services Manager Jill Martorano, and Circulation Services Manager Jane Hebert attended remotely.

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees adopts the agenda for July 16, 2020. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION – None.

V. CONSENT AGENDA

- A. Approval of minutes of the June 18, 2020 GPLD Board Meeting (To be filed as Attachment #1 June 18, 2020).
 - B. Receive progress update on Library annual goals 2019-20. (Attachment #7).
 - C. Receive Library annual statistical report 2019-20. (Attachment #8).
- A., B., and C., Adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – President Lucente was interviewed by Kimberly Marshall from BKD for library financial year 2020 audit.

VII. TREASURER'S REPORT (Attachment #3)

- A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for July 16, 2020 in the amount of \$110,018.15. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder – 2019-20 statistical report was presented. For year to year comparisons the months of March, April, May, and June were eliminated. Working on community space usage with COVID-19. June 29th opening to public has been incident free. Sitting down with management team next week to create a plan for

when school starts again.

Assistant Library Director Peery – confirmation from LFI that young reader shelving will be arriving in August. Working on SWAN data migration.

Public Services Manager Martorano – Summer reading all online, just for one month, July. 450 registrants. Tracking minutes for children and books for adults. Two resignations, getting applications and interviewing.

Circulation Manager Hebert – busy at circulation desk, doing notary and passports. One of few libraries doing interlibrary loans.

IX. ACTION ITEMS

- A. Trustee Barreras moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Approve R-01-20 Authorizing Library Funds and Investment Deposits (Attachment #5). Roll Call Vote. Ayes – all present. Nays – none. Motion carried.
- B. Trustee Khokar moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees Approve Tentative O-01-20 Budget and Appropriation for public posting (Attachment #6). Roll Call Vote. Ayes – all present. Nays – none. Motion carried.
- C. Trustee Milnes moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees Approve Statement against Racism. Roll Call Vote. Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION – None.

XI. ADJOURNMENT

Trustee Khokar moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees adjourns. Roll Call Vote: Ayes – all present. Nays – none. Motion carried at 7:23p.m.

Respectfully,

Constance Barreras
Secretary



FORTHCOMING MEETINGS CALENDAR
August 20, 2020

Regular Meeting, September 17, 2020

- A. Ordinance – Tentative Levy
- B. Ordinance – Building and Maintenance Levy

Regular Meeting, October 22, 2020

- A. Adopt 2020 Levy and Building & Maintenance Levy.

Regular Meeting, November 19, 2020, 7pm

- A. Accept Annual Audit, 2019-2020
- B. Accept Illinois Comptroller's Annual Financial Report, 2019-2020
- C. Cancel December Meeting
- D. Authorize Treasurer to Pay all Normal and Customary Bills in December
- E. Authorize Treasurer to make Wire Transfer to pay Bond Payment due December 30, 2020
- F. Authorize FY 2020-21 Illinois Public Library Per Capita Grant Application

Regular Meeting, December 17, 2020, 7pm

Likely cancelled through action at the November board meeting.

Glenside Public Library District

Monthly Financial Report For the Month Ended July 31, 2020



Prepared by:

Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS



August 17, 2020

Members of the Board of Trustees:
Glenside Public Library District
25 East Fullerton Avenue
Glendale Heights, IL 60139

Management is responsible for the accompanying modified cash basis balance sheet of the Glenside Public Library District as of July 31, 2020 and the related modified cash basis statements of revenues and expenditures and changes in fund balance for the one month and the One Month then ended, and the accompanying other supplementary information as referred to in the table of contents. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements.

Other Matter

The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement. We have not audited or reviewed the other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the other supplementary information.

Management has elected to omit substantially all of the disclosures, Management Discussion and Analysis (MD&A), and Required Supplementary Information (RSI) required by the modified cash basis of accounting. If the omitted disclosures were included in the financial statements and other supplementary information, they might influence the user's conclusions about the Library's assets, liabilities, fund balances, revenues and expenditures. Accordingly, these financial statements and other supplementary information are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & Amen, LLP

Glenside Public Library District
Treasurer's Report as of July 31, 2020

<u>Institution</u>	<u>Invested</u>
10090 - IL Funds - E-Pay	21,502.23
10100 - IL Funds - Comingled	2,917,237.90
10300 - IL Funds - Spec Reserve	14,139.72
10710 - IL Funds - Working Cash	94,861.36
10800 - IL Funds - Bonds & Interest	1,006.26
10110 - US Bank - General Fund	158,745.62
10120 - US Bank - General Fund - Payroll	77,665.03
10130 - US Bank - General Fund - Checking	(28,791.55)
10140 - US Bank - Fine Checking	1,233.61
10160 - US Bank - HRA Checking	<u>12,783.15</u>
	<u>3,270,383.33</u>

Glenside Public Library District
Reserved Fund Balances
As of July 31, 2020

		10-30210	10-30220	10-30230	10-30240	10-30250	10-30260	10-30420	Total
		<u>FICA</u>	<u>IMRF</u>	<u>Unemployment Compensation</u>	<u>Workers Compensation</u>	<u>Liability Insurance</u>	<u>Audit</u>	<u>Building Maintenance</u>	<u>Reserved</u>
Beginning Balance		2,717.00	11,372.00	7,958.00	5,323.00	8,141.00	15.00	6,602.00	42,128.00
Plus									
Property Taxes	10-411XX	<u>65,185.37</u>	<u>65,608.64</u>	<u>846.57</u>	<u>2,539.69</u>	<u>2,116.40</u>	<u>5,925.94</u>	<u>71,534.59</u>	<u>213,757.20</u>
Minus									
FICA Expense	10-55001	10,393.83	-	-	-	-	-	-	10,393.83
IMRF Expense	10-55003	-	11,334.06	-	-	-	-	-	11,334.06
Unemployment Insurance	10-55005	-	-	428.73	-	-	-	-	428.73
Liability Insurance	10-55301	-	-	-	-	4,829.00	-	-	4,829.00
Audit Fee	10-55201	-	-	-	-	-	3,580.00	-	3,580.00
Building Maintenance	10-5814X	-	-	-	-	-	-	5,219.57	5,219.57
		<u>10,393.83</u>	<u>11,334.06</u>	<u>428.73</u>	<u>2,539.69</u>	<u>4,829.00</u>	<u>3,580.00</u>	<u>5,219.57</u>	<u>32,205.19</u>
Ending Balance		<u><u>57,508.54</u></u>	<u><u>65,646.58</u></u>	<u><u>8,375.84</u></u>	<u><u>7,862.69</u></u>	<u><u>5,428.40</u></u>	<u><u>2,360.94</u></u>	<u><u>72,917.02</u></u>	<u><u>223,680.01</u></u>
Change		54,791.54	54,274.58	417.84	2,539.69	-2,712.60	2,345.94	66,315.02	181,552.01

Glenside Public Library District
Library Fund
Balance Sheet as of July 31, 2020

<u>Assets</u>	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Cash and Investments</u>			
10-10000 - Cash On Hand	480.00	0.00	480.00
10-10090 - ILL Funds - E-Pay	21,497.71	4.52	21,502.23
10-10100 - ILL Funds - Comingled	3,193,091.47	(268,351.69)	2,924,739.78
10-10110 - US Bank - General Fund	15,885.52	142,860.10	158,745.62
10-10120 - US Bank - General Fund Payroll	77,095.31	569.72	77,665.03
10-10130 - US Bank - General Fund Checking	113,700.97	(142,492.52)	(28,791.55)
10-10140 - US Bank - Fine Account	1,233.61	0.00	1,233.61
10-10160 - US Bank - HRA Checking	12,969.40	(186.25)	12,783.15
	<u>3,435,953.99</u>	<u>(267,596.12)</u>	<u>3,168,357.87</u>
<u>Property Taxes Receivable</u>			
10-12100 - Tax Receivable - Library	1,605,650.32	0.00	1,605,650.32
10-12210 - Tax Receivable - F.I.C.A	61,709.54	0.00	61,709.54
10-12220 - Tax Receivable - I.M.R.F	62,110.26	0.00	62,110.26
10-12230 - Tax Receivable - Unemployment Comp	801.42	0.00	801.42
10-12240 - Tax Receivable - Workers Comp	2,404.27	0.00	2,404.27
10-12250 - Tax Receivable - Liability Ins.	2,003.56	0.00	2,003.56
10-12260 - Tax Receivable - Audit	5,609.96	0.00	5,609.96
10-12420 - Tax Receivable - Bldg Maintenance	67,720.22	0.00	67,720.22
	<u>1,808,009.55</u>	<u>0.00</u>	<u>1,808,009.55</u>
<u>Other Receivables</u>			
10 - 13100 - Per Capita Grant Receivable	0.00	0.00	0.00
10 - 13300 - Due From Special Reserve	0.00	0.00	0.00
10 - 13710 - Due From Working Cash	0.00	0.00	0.00
10 - 19100 - Due from Library Fund	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Assets</u>			
10-13010 - Prepaid Items	30,370.30	(30,370.30)	0.00
Total Assets	<u><u>5,274,333.84</u></u>	<u><u>(297,966.42)</u></u>	<u><u>4,976,367.42</u></u>

See Accountants' Compilation Report

Glenside Public Library District
Library Fund
Balance Sheet as of July 31, 2020

	Beginning Balance	M.T.D. Changes	Ending Balance
<u>Liabilities and Fund Balance</u>			
<u>Payables</u>			
10-20000 - Accounts payable	67,867.25	(67,867.25)	0.00
10-20100 - Accrued Payroll	<u>70,316.51</u>	<u>0.00</u>	<u>70,316.51</u>
	<u>138,183.76</u>	<u>(67,867.25)</u>	<u>70,316.51</u>
<u>Deferred Property Taxes</u>			
10-22100 - Tax Deferred - Library	3,204,257.05	(1,598,606.73)	1,605,650.32
10-22210 - Tax Deferred - F.I.C.A.	123,148.39	(61,438.85)	61,709.54
10-22220 - Tax Deferred - I.M.R.F.	123,948.05	(61,837.79)	62,110.26
10-22230 - Tax Deferred - Unemployment Comp	1,599.33	(797.91)	801.42
10-22240 - Tax Deferred - Workers Comp	4,797.99	(2,393.72)	2,404.27
10-22250 - Tax Deferred - Liability Ins	3,998.32	(1,994.76)	2,003.56
10-22260 - Tax Deferred - Audit	11,195.31	(5,585.35)	5,609.96
10-22420 - Tax Deferred - Bldg Maintenance	<u>135,143.36</u>	<u>(67,423.14)</u>	<u>67,720.22</u>
	<u>3,608,087.80</u>	<u>(1,800,078.25)</u>	<u>1,808,009.55</u>
 Total Liabilities	 <u>3,746,271.56</u>	 <u>(1,867,945.50)</u>	 <u>1,878,326.06</u>
<u>Fund Balance</u>			
10-30210 - Reserved - F.I.C.A	2,717.00	0.00	2,717.00
10-30220 - Reserved - I.M.R.F.	11,372.00	0.00	11,372.00
10-30230 - Reserved - Unemployment Comp	7,958.00	0.00	7,958.00
10-30240 - Reserved - Workers Comp	5,323.00	0.00	5,323.00
10-30250 - Reserved - Liability Ins	8,141.00	0.00	8,141.00
10-30260 - Reserved - Audit	15.00	0.00	15.00
10-30420 - Reserved - Bldg Maintenance	6,602.00	0.00	6,602.00
10-30430 - Reserved - Prepaid Items	52,362.00	0.00	52,362.00
10-30990 - Unreserved Fund Balance	<u>1,433,572.28</u>	<u>0.00</u>	<u>1,433,572.28</u>
	<u>1,528,062.28</u>	<u>0.00</u>	<u>1,528,062.28</u>
 Total Liabilities and Fund Balance	 <u>5,274,333.84</u>	 <u>(1,867,945.50)</u>	 <u>3,406,388.34</u>
 Excess Revenues Over Expenses	 <u>0.00</u>	 <u>1,569,979.08</u>	 <u>1,569,979.08</u>

See Accountants' Compilation Report

Glenside Public Library District
 Special Reserve Fund
 Balance Sheet as of July 31, 2020

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Assets</u>			
Cash and Investments	806.42	2.97	809.39
Total Assets	806.42	2.97	809.39
<u>Liabilities and Fund Balance</u>			
Liabilities			
30-20000 - Accounts Payable	0.00	0.00	0.00
Fund Balance			
30-30990 - Unreserved Fund Balance	0.00	0.00	0.00
	806.42	0.00	806.42
Total Liabilities and Fund Balance	806.42	0.00	806.42
Excess Revenues Over Expenses	0.00	2.97	2.97

See Accountants' Compilation Report

Glenside Public Library District
Working Cash Fund
Balance Sheet as of July 31, 2020

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Assets</u>			
Cash & Investments	<u>101,675.84</u>	<u>20.23</u>	<u>101,696.07</u>
Total Assets	<u><u>101,675.84</u></u>	<u><u>20.23</u></u>	<u><u>101,696.07</u></u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
71-29100 - Due to Library Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 <u>Fund Balance</u>			
71-30990 - Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Fund Balance	<u>101,675.84</u>	<u>0.00</u>	<u>101,675.84</u>
Total Liabilities and Fund Balance	<u><u>101,675.84</u></u>	<u><u>0.00</u></u>	<u><u>101,675.84</u></u>
Excess Revenues Over Expenses	<u><u>0.00</u></u>	<u><u>20.23</u></u>	<u><u>20.23</u></u>

See Accountants' Compilation Report

Glenside Public Library District

Revenue Report as of July 31, 2020

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Prct.</u> <u>Collected</u>
<u>Library Fund</u>					
Taxes					
10-41110 - Current Levy - Library	1,696,089.33	1,696,089.33	3,204,257.05	1,508,167.72	52.93
10-41121 - Current Levy - F.I.C.A.	65,185.37	65,185.37	123,148.39	57,963.02	52.93
10-41122 - Current Levy I.M.R.F.	65,608.64	65,608.64	123,948.05	58,339.41	52.93
10-41123 - Current Levy - Unemployment Comp	846.57	846.57	1,599.33	752.76	52.93
10-41124 - Current Levy - Workers Comp	2,539.69	2,539.69	4,797.99	2,258.30	52.93
10-41125 - Current Levy - Liability Ins	2,116.40	2,116.40	3,998.32	1,881.92	52.93
10-41126 - Current Levy - Audit	5,925.94	5,925.94	11,195.31	5,269.37	52.93
10-41127 - Current Levy - Bond	0.00	0.00	0.00	0.00	0.00
10-41142 - Current Levy - Bldg Maintenance	71,534.59	71,534.59	135,143.36	63,608.77	52.93
10-41200 - Property Taxes - Prior Years	0.00	0.00	0.00	0.00	0.00
10-41500 - Replacement Taxes	<u>1,009.53</u>	<u>1,009.53</u>	<u>0.00</u>	<u>(1,009.53)</u>	<u>0.00</u>
Total Taxes	<u>1,910,856.06</u>	<u>1,910,856.06</u>	<u>3,608,087.80</u>	<u>1,697,231.74</u>	<u>52.96</u>
Interest					
10-42110 - Interest - US Bank - General Fund	0.32	0.32	0.00	(0.32)	0.00
10-42112 - Interest - Property Taxes	0.00	0.00	0.00	0.00	0.00
10-42124 - Interest - Chase - Money Market	0.00	0.00	0.00	0.00	0.00
10-42126 - Interest - ILL Funds - E-Pay	4.52	4.52	0.00	(4.52)	0.00
10-42128 - Interest - ILL Funds - Comingled	638.78	638.78	5,000.00	4,361.22	12.78
10-42130 - Interest - Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Interest	<u>643.62</u>	<u>643.62</u>	<u>5,000.00</u>	<u>4,356.38</u>	<u>12.87</u>
Other Revenue					
Impact Fees					
10-45410 - Impact Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fines & Fees					
10-45001 - Fines	763.94	763.94	10,000.00	9,236.06	7.64
10-45003 - Photocopier Fees	0.00	0.00	1,250.00	1,250.00	0.00
10-45005 - Room Rental Fees	0.00	0.00	250.00	250.00	0.00
10-45090 - Miscellaneous Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Fines & Fees	<u>763.94</u>	<u>763.94</u>	<u>11,500.00</u>	<u>10,736.06</u>	<u>6.64</u>
Intergovernmental					
10-45510 - Per Capita Grant	0.00	0.00	45,323.75	45,323.75	0.00
10-45590 - Other Grants, Loans	<u>32,985.95</u>	<u>32,985.95</u>	<u>0.00</u>	<u>(32,985.95)</u>	<u>0.00</u>
Total Intergovernmental	<u>32,985.95</u>	<u>32,985.95</u>	<u>45,323.75</u>	<u>12,337.80</u>	<u>72.78</u>

See Accountants' Compilation Report

Glenside Public Library District Revenue Report as of July 31, 2020

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Budget Remaining</u>	<u>Prct. Received</u>
Miscellaneous Other Revenue					
Total Other Revenue	<u>33,749.89</u>	<u>33,749.89</u>	<u>56,823.75</u>	<u>23,073.86</u>	<u>59.39</u>
Total Non-Tax Revenue	<u>34,393.51</u>	<u>34,393.51</u>	<u>61,823.75</u>	<u>27,430.24</u>	<u>55.63</u>
Total Library Fund	<u>1,945,249.57</u>	<u>1,945,249.57</u>	<u>3,669,911.55</u>	<u>1,724,661.98</u>	<u>53.01</u>
<u>Special Reserve Fund</u>					
Interest					
30-42132 - Interest - ILL Funds - Spec Reserve	<u>2.97</u>	<u>2.97</u>	<u>0.00</u>	<u>(2.97)</u>	<u>0.00</u>
Total Interest	<u>2.97</u>	<u>2.97</u>	<u>0.00</u>	<u>(2.97)</u>	<u>0.00</u>
Total Non-Tax Revenue	<u>2.97</u>	<u>2.97</u>	<u>0.00</u>	<u>(2.97)</u>	<u>0.00</u>
Total Special Reserve Fund	<u>2.97</u>	<u>2.97</u>	<u>0.00</u>	<u>(2.97)</u>	<u>0.00</u>
<u>Working Cash Fund</u>					
Interest					
71-42130 - Interest - Other	0.00	0.00	0.00	0.00	0.00
71-42710 - Interest - ILL Funds - Working Cash	19.96	19.96	0.00	(19.96)	0.00
71-42720 - Interest - ILL Funds - Working Prime	0.00	0.00	0.00	0.00	0.00
71-42800 - Interest - ILL Funds - Bonds & Interest	<u>0.27</u>	<u>0.27</u>	<u>0.00</u>	<u>(0.27)</u>	<u>0.00</u>
Total Interest	<u>20.23</u>	<u>20.23</u>	<u>0.00</u>	<u>(20.23)</u>	<u>0.00</u>
Total Non-Tax Revenues	<u>20.23</u>	<u>20.23</u>	<u>0.00</u>	<u>(20.23)</u>	<u>0.00</u>
Total Working Cash Fund	<u>20.23</u>	<u>20.23</u>	<u>0.00</u>	<u>(20.23)</u>	<u>0.00</u>
Total Library District Revenue	<u>1,945,272.77</u>	<u>1,945,272.77</u>	<u>3,669,911.55</u>	<u>1,724,638.78</u>	<u>53.01</u>

See Accountants' Compilation Report

Glenside Public Library District Expense Report as of July 31, 2020

	<u>M.T.D Expended</u>	<u>Y.T.D Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>	<u>Prct. Remain.</u>
<u>Library Fund</u>						
<u>Personnel</u>						
<u>Salaries</u>						
10-54001 - Administrative	13,601.00	13,601.00	162,154.40	148,553.40	8.39	91.61
10-54002 - Department Heads	26,802.50	26,802.50	318,482.76	291,680.26	8.42	91.58
10-54013 - PS - Programming Librarians	39,704.40	39,704.40	475,496.50	435,792.10	8.35	91.65
10-54014 - PS - Public Services Librarians	12,971.24	12,971.24	171,568.15	158,596.91	7.56	92.44
10-54015 - PS - Computer Clerks	4,206.16	4,206.16	52,590.72	48,384.56	8.00	92.00
10-54017 - PS - Substitutes	0.00	0.00	5,000.00	5,000.00	0.00	100.00
10-54030 - Circ - Lead Clerks	12,538.58	12,538.58	149,984.80	137,446.22	8.36	91.64
10-54031 - Circ - Clerks	5,658.00	5,658.00	69,818.12	64,160.12	8.10	91.90
10-54032 - Circ - Pages	3,832.55	3,832.55	39,351.00	35,518.45	9.74	90.26
10-54041 - Support - Materials	4,949.63	4,949.63	58,314.36	53,364.73	8.49	91.51
10-54042 - Support - Digital	6,108.38	6,108.38	74,509.06	68,400.68	8.20	91.80
10-54043 - Support - Custodians	9,448.80	9,448.80	133,533.59	124,084.79	7.08	92.92
	<u>139,821.24</u>	<u>139,821.24</u>	<u>1,710,803.46</u>	<u>1,570,982.22</u>	<u>8.17</u>	<u>91.83</u>
<u>Travel and Meetings</u>						
10-54004 - Administration - Travel & Meetings	300.00	300.00	2,000.00	1,700.00	15.00	85.00
10-54018 - PS - Travel & Meetings	0.00	0.00	6,500.00	6,500.00	0.00	100.00
10-54034 - Circ - Travel & Meetings	0.00	0.00	2,000.00	2,000.00	0.00	100.00
10-54044 - Support - Travel & Meetings	0.00	0.00	250.00	250.00	0.00	100.00
	<u>300.00</u>	<u>300.00</u>	<u>10,750.00</u>	<u>10,450.00</u>	<u>2.79</u>	<u>97.21</u>
<u>Staff Benefits</u>						
10-54005 - Staff Appreciation	0.00	0.00	3,000.00	3,000.00	0.00	100.00
10-54007 - Group Medical Insurance Premiums	38,766.86	38,766.86	205,000.00	166,233.14	18.91	81.09
10-54008 - HRA Payments	186.25	186.25	31,000.00	30,813.75	0.60	99.40
10-54009 - Dental, Vision, Life Insurance Premiums	5,244.54	5,244.54	16,500.00	11,255.46	31.79	68.21
	<u>44,197.65</u>	<u>44,197.65</u>	<u>255,500.00</u>	<u>211,302.35</u>	<u>17.30</u>	<u>82.70</u>
<u>Reserved Staff Expenses</u>						
10-50002 - FICA Employer - Allocation (Reserved)	0.00	0.00	125,000.00	125,000.00	0.00	100.00
10-55001 - FICA Employer	10,393.83	10,393.83	0.00	(10,393.83)	0.00	0.00
10-55003 - IMRF - Employer	11,334.06	11,334.06	135,000.00	123,665.94	8.40	91.60
10-55005 - Unemployment Ins	428.73	428.73	0.00	(428.73)	0.00	0.00
10-55006 - Unemployment Ins - Allocation	0.00	0.00	3,000.00	3,000.00	0.00	100.00
10-55007 - Workers Comp Insurance	0.00	0.00	6,000.00	6,000.00	0.00	100.00
	<u>22,156.62</u>	<u>22,156.62</u>	<u>269,000.00</u>	<u>246,843.38</u>	<u>8.24</u>	<u>91.76</u>
Total Personnel	<u>206,475.51</u>	<u>206,475.51</u>	<u>2,246,053.46</u>	<u>2,039,577.95</u>	<u>9.19</u>	<u>90.81</u>

See Accountants' Compilation Report

Glenside Public Library District Expense Report as of July 31, 2020

	M.T.D Expended	Y.T.D Expended	Budgeted Amount	Budgeted Remain.	Prct. Expend.	Prct. Remain.
<u>Programs & Materials</u>						
<u>Marketing</u>						
10-54141 - Newsletter - Production	240.00	240.00	27,500.00	27,260.00	0.87	99.13
10-54142 - Newsletter Postage	5,000.00	5,000.00	7,500.00	2,500.00	66.67	33.33
10-54143 - Marketing - Outreach Costs	1,407.02	1,407.02	12,000.00	10,592.98	11.73	88.27
	<u>6,647.02</u>	<u>6,647.02</u>	<u>47,000.00</u>	<u>40,352.98</u>	<u>14.14</u>	<u>85.86</u>
<u>Public Programs & Outreach</u>						
10-54101 - Administrative - Programs & Outreach	1,326.00	1,326.00	12,000.00	10,674.00	11.05	88.95
10-54110 - Adult Services - Programs & Outreach	0.00	0.00	16,000.00	16,000.00	0.00	100.00
10-54120 - Youth Services - Programs & Outreach	102.93	102.93	29,500.00	29,397.07	0.35	99.65
	<u>1,428.93</u>	<u>1,428.93</u>	<u>57,500.00</u>	<u>56,071.07</u>	<u>2.49</u>	<u>97.51</u>
<u>Library Materials - Print</u>						
10-54111 - Materials AS Print NF	1,857.24	1,857.24	24,350.00	22,492.76	7.63	92.37
10-54112 - Materials AS Print F	3,461.52	3,461.52	21,050.00	17,588.48	16.44	83.56
10-54113 - Periodical Subscriptions	0.00	0.00	9,000.00	9,000.00	0.00	100.00
10-54121 - Materials YS Print NF	191.99	191.99	32,000.00	31,808.01	0.60	99.40
10-54122 - Materials YS Print F	2,799.53	2,799.53	44,000.00	41,200.47	6.36	93.64
10-54131 - Lost & Paid	0.00	0.00	1,000.00	1,000.00	0.00	100.00
10-54144 - Standing Orders - Fiction	562.06	562.06	8,000.00	7,437.94	7.03	92.97
	<u>8,872.34</u>	<u>8,872.34</u>	<u>139,400.00</u>	<u>130,527.66</u>	<u>6.36</u>	<u>93.64</u>
<u>Library Materials - Audio/Video</u>						
10-54114 - Adult Services - DVDs	1,607.15	1,607.15	24,000.00	22,392.85	6.70	93.30
10-54115 - Adult Services - CDs	379.98	379.98	2,000.00	1,620.02	19.00	81.00
10-54116 - Adult Services - Audio Books	614.83	614.83	7,000.00	6,385.17	8.78	91.22
10-54117 - Adult Services - Console Gaming	1,012.71	1,012.71	12,000.00	10,987.29	8.44	91.56
10-54124 - Youth Services - DVDs	100.87	100.87	3,000.00	2,899.13	3.36	96.64
10-54125 - Youth Services - Audio Books	237.02	237.02	750.00	512.98	31.60	68.40
10-54126 - Youth Services - Multimedia Learning Materials	2,284.91	2,284.91	7,000.00	4,715.09	32.64	67.36
10-54127 - Youth Services - Console Gaming	773.64	773.64	12,000.00	11,226.36	6.45	93.55
	<u>7,011.11</u>	<u>7,011.11</u>	<u>67,750.00</u>	<u>60,738.89</u>	<u>10.35</u>	<u>89.65</u>
<u>Library Materials - Digital</u>						
10-54118 - Adult Services - Databases	35,872.20	35,872.20	34,500.00	(1,372.20)	103.98	(3.98)
10-54119 - Adult Services - Electronic Items	24,190.99	24,190.99	46,200.00	22,009.01	52.36	47.64
10-54128 - Youth Services - Databases	2,541.55	2,541.55	7,350.00	4,808.45	34.58	65.42
10-54129 - Youth Services - Electronic Items	0.00	0.00	5,720.00	5,720.00	0.00	100.00
	<u>62,604.74</u>	<u>62,604.74</u>	<u>93,770.00</u>	<u>31,165.26</u>	<u>66.76</u>	<u>33.24</u>
<u>Per Capita Grant</u>						
Total Programs & Materials	<u>86,564.14</u>	<u>86,564.14</u>	<u>405,420.00</u>	<u>318,855.86</u>	<u>21.35</u>	<u>78.65</u>

See Accountants' Compilation Report

Glenside Public Library District Expense Report as of July 31, 2020

<u>Operations</u>	<u>M.T.D Expended</u>	<u>Y.T.D Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>	<u>Prct. Remain.</u>
<u>Department Supplies</u>						
10-54201 - Admin - Supplies	580.15	580.15	6,500.00	5,919.85	8.93	91.07
10-54211 - PS - Supplies	78.83	78.83	5,000.00	4,921.17	1.58	98.42
10-54231 - Circ - Supplies	155.28	155.28	10,000.00	9,844.72	1.55	98.45
10-54232 - Postage	1,424.52	1,424.52	4,500.00	3,075.48	31.66	68.34
	<u>2,238.78</u>	<u>2,238.78</u>	<u>26,000.00</u>	<u>23,761.22</u>	<u>8.61</u>	<u>91.39</u>
<u>Outside Professional Services</u>						
10-54202 - Legal Services	572.00	572.00	9,000.00	8,428.00	6.36	93.64
10-54203 - Accounting Services	755.00	755.00	15,500.00	14,745.00	4.87	95.13
10-54204 - Payroll Services	869.84	869.84	7,500.00	6,630.16	11.60	88.40
10-54205 - Collection Services	0.00	0.00	250.00	250.00	0.00	100.00
10-54206 - Legal Notice Publication	33.35	33.35	1,500.00	1,466.65	2.22	97.78
10-54207 - Banking Fees	257.68	257.68	4,000.00	3,742.32	6.44	93.56
10-55201 - Audit Services	3,580.00	3,580.00	10,000.00	6,420.00	35.80	64.20
	<u>6,067.87</u>	<u>6,067.87</u>	<u>47,750.00</u>	<u>41,682.13</u>	<u>12.71</u>	<u>87.29</u>
<u>Technology & Support</u>						
10-54241 - New/Replacement Equipment & Software	1,030.53	1,030.53	51,000.00	49,969.47	2.02	97.98
10-54242 - Equipment & Software Contracts	0.00	0.00	17,000.00	17,000.00	0.00	100.00
10-54243 - Toner Printer Maintenance	556.00	556.00	23,000.00	22,444.00	2.42	97.58
	<u>1,586.53</u>	<u>1,586.53</u>	<u>91,000.00</u>	<u>89,413.47</u>	<u>1.74</u>	<u>98.26</u>
<u>Materials Processing & Automation</u>						
10-54244 - Materials Processing Supplies	593.45	593.45	7,500.00	6,906.55	7.91	92.09
10-54245 - Integrated Library System - Annual Contract	0.00	0.00	45,000.00	45,000.00	0.00	100.00
10-54246 - Bibliographic Utilities - Annual Contract	30,556.99	30,556.99	5,000.00	(25,556.99)	611.14	(511.14)
10-54247 - RFID Hardware - Annual Maintenance Contract	0.00	0.00	10,000.00	10,000.00	0.00	100.00
	<u>31,150.44</u>	<u>31,150.44</u>	<u>67,500.00</u>	<u>36,349.56</u>	<u>46.15</u>	<u>53.85</u>
Total Operations	<u>41,043.62</u>	<u>41,043.62</u>	<u>232,250.00</u>	<u>191,206.38</u>	<u>17.67</u>	<u>82.33</u>

See Accountants' Compilation Report

Glenside Public Library District Expense Report as of July 31, 2020

	<u>M.T.D Expended</u>	<u>Y.T.D Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>	<u>Prct. Remain.</u>
<u>Building & Maintenance</u>						
<u>Building Maintenance</u>						
10-54341 - Custodial & Staff Supplies	1,938.68	1,938.68	20,000.00	18,061.32	9.69	90.31
10-54344 - Capital Improvements	112.82	112.82	45,000.00	44,887.18	0.25	99.75
10-54345 - Property Insurance	18,042.00	18,042.00	22,500.00	4,458.00	80.19	19.81
10-54346 - Snow Removal Contract	0.00	0.00	11,000.00	11,000.00	0.00	100.00
10-54347 - Landscaping Service Contract	2,254.00	2,254.00	9,200.00	6,946.00	24.50	75.50
10-54348 - Landscaping Alterations/Additions	0.00	0.00	5,000.00	5,000.00	0.00	100.00
10-55301 - Liability Insurance	4,829.00	4,829.00	5,000.00	171.00	96.58	3.42
	<u>27,176.50</u>	<u>27,176.50</u>	<u>117,700.00</u>	<u>90,523.50</u>	<u>23.09</u>	<u>76.91</u>
<u>Building Maintenance (Reserved)</u>						
10-58143 - Building /Equipment Repairs	701.38	701.38	50,000.00	49,298.62	1.40	98.60
10-58144 - Building/Equipment Maintenance Contracts	4,518.19	4,518.19	46,000.00	41,481.81	9.82	90.18
10-58146 - Building/Equipment Alterations	0.00	0.00	35,000.00	35,000.00	0.00	100.00
	<u>5,219.57</u>	<u>5,219.57</u>	<u>131,000.00</u>	<u>125,780.43</u>	<u>3.98</u>	<u>96.02</u>
<u>Utilities</u>						
10-54301 - Electric	4,813.97	4,813.97	72,500.00	67,686.03	6.64	93.36
10-54302 - Natural Gas	694.89	694.89	23,000.00	22,305.11	3.02	96.98
10-54303 - Water	488.18	488.18	8,500.00	8,011.82	5.74	94.26
10-54304 - Garbage Removal	404.30	404.30	6,500.00	6,095.70	6.22	93.78
10-54305 - Phone Line	1,242.15	1,242.15	13,000.00	11,757.85	9.56	90.45
10-54306 - Internet Access	1,147.66	1,147.66	15,500.00	14,352.34	7.40	92.60
	<u>8,791.15</u>	<u>8,791.15</u>	<u>139,000.00</u>	<u>130,208.85</u>	<u>6.32</u>	<u>93.68</u>
Total Building & Maintenance	<u>41,187.22</u>	<u>41,187.22</u>	<u>387,700.00</u>	<u>346,512.78</u>	<u>10.62</u>	<u>89.38</u>
<u>Other</u>						
<u>Miscellaneous Expense</u>						
Total Other	<u>0.00</u>	<u>0.00</u>	<u>338,394.00</u>	<u>338,394.00</u>	<u>0.00</u>	<u>100.00</u>
Total Library Fund Expense	<u>375,270.49</u>	<u>375,270.49</u>	<u>3,609,817.46</u>	<u>3,234,546.97</u>	<u>10.40</u>	<u>89.60</u>

See Accountants' Compilation Report

Glenside Public Library District Expense Report as of July 31, 2020

	M.T.D Expended	Y.T.D Expended	Budgeted Amount	Budgeted Remain.	Prct. Expend.	Prct. Remain.
<u>Special Reserve Fund</u>						
<u>General Expenses</u>	0.00	0.00	0.00	0.00	0.00	0.00
Long Term Bldg Replacement						
Total Special Reserve Fund Expense	0.00	0.00	0.00	0.00	0.00	0.00
<u>Working Cash Fund</u>						
<u>Interfund Transfer</u>						
Total Library District Expense	375,270.49	375,270.49	3,609,817.46	3,234,546.97	10.40	89.60

See Accountants' Compilation Report

Glenside Public Library District Vendor Check Report

All Bank Accounts
August 2020

Payee/Account #	Account Description	Description	Check Date/ Amount	Check Number	Check Amount
Vendor Checks					
ICMA-RC			08/14/20	37740	<u>1,700.00</u>
10-20080	Deferred Comp Whld Payable	ICMA-RC	1,700.00		
AEP Energy			08/20/20	37756	<u>4,663.01</u>
10-54301	Electric	PO#34771INV#07142020	4,663.01		
Allegra Marketing Print Mail			08/20/20	37757	<u>115.00</u>
10-54143	Marketing - Outreach Costs	PO#34787-INV#52637	115.00		
amazon			08/20/20	37758	<u>3,941.62</u>
10-54341	Custodial & Staff Supplies	PO#34691,34730,34741,34780-INV#QLFM, QWCW,96CN,LMXX	993.09		
10-54122	Books YS Print F	PO#34654-INV#PTGC	29.26		
10-54124	YS - DVDs & Viewing Devices	PO#34606-INV#NVTC6Y4	23.95		
10-54120	YS - Programs & Outreach	PO#34775-INV#YQ4D	102.93		
10-54211	PS - Supplies	PO#34715-INV#Q14T	63.84		
10-54241	New/Replacement Equipment & Software	PO#34733,34734-INV#W1RY, TMGM	899.97		
10-54117	AS - Console Gaming	PO#34712,34716,34718- INV#NQP7,33WN,7TF7	1,012.71		
10-54126	YS - Multimedia Learning Materials	PO#34761-INV#LKLL	42.23		
10-54127	YS - Console Gaming	PO#34755-INV#MK91	773.64		
American Holiday Lights			08/20/20	37759	<u>1,326.00</u>
10-54101	Admin - Programs & Outreach	PO#34790-INV#ZH-9639	1,326.00		
AT&T			08/20/20	37760	<u>383.41</u>
10-54306	Internet Access	PO#34753-INV#20204	383.41		
Baker&Taylor Inc.			08/20/20	37761	<u>6,342.70</u>
10-54111	Materials AS Print N-F	PO#33994-34742-INV#0720	1,474.26		
10-54112	Materials AS Print F	PO#34258-34728-INV#0720	2,214.89		
10-54121	Materials YS Print N-F	PO#34359-INV#0720	14.06		
10-54122	Books YS Print F	PO#33286-34758-INV#0720	1,902.34		
10-54144	Standing Orders - F	PO#34648-34747-INV#0720	562.06		
10-54125	YS - Audio Books	PO#34511-INV#0720	175.09		
Baker&Taylor Inc.			08/20/20	37762	<u>379.98</u>
10-54115	AS - CDs	PO#34024,340140,34345,34475,34735-INV #0720	379.98		
BKD			08/20/20	37763	<u>580.00</u>
10-55201	Audit Services (Reserved)	PO#34763-INV#01253877	580.00		
Blue Cross-Blue Shield of Illinois			08/20/20	37764	<u>17,958.67</u>
10-54007	Group Medical Insurance Premiums	PO#34709-INV#05112020	17,958.67		
CBIZ Payroll			08/20/20	37765	<u>220.00</u>
10-54204	Payroll Services	PO#34708-INV#061520	220.00		
Comcast Cable			08/20/20	37766	<u>359.25</u>
10-54306	Internet Access	PO#34766-INV#072320	359.25		
Demco Inc.			08/20/20	37767	<u>593.45</u>
10-54244	Materials Processing	PO#34650,34760-INV#6817401,6824500	593.45		
Findaway World, LLC			08/20/20	37768	<u>2,304.61</u>
10-54125	YS - Audio Books	PO#34726-INV#325064	61.93		

Glenside Public Library District Vendor Check Report

All Bank Accounts
August 2020

Payee/Account #	Account Description	Description	Check Date/ Amount	Check Number	Check Amount
10-54126	YS - Multimedia Learning Materials	PO#34407-INV#323894-96-97	2,242.68		
Fox Valley Fire & Safety			08/20/20	37769	<u>1,125.55</u>
10-58144	Building/Equipment Maintenance Contracts	PO#34770=INV#366946	92.85		
10-58144	Building/Equipment Maintenance Contracts	PO#34772-INV#366824	1,032.70		
HR Source			08/20/20	37770	<u>150.00</u>
10-54201	Admin - Supplies	PO#34803-INV#11864	150.00		
IHLS-OCLC			08/20/20	37771	<u>2,293.14</u>
10-54246	Bibliographic Utilities - Annual Contract	PO#34744-INV#22226	2,293.14		
Integrated Control Technologies, LLC			08/20/20	37772	<u>765.83</u>
10-58144	Building/Equipment Maintenance Contracts	PO#34788-INV#20GLENS-03	765.83		
ISBS			08/20/20	37773	<u>556.00</u>
10-54243	Toner Printer Maintenance	PO#34756-INV#318744	556.00		
Jon Schutt			08/20/20	37774	<u>7.50</u>
10-54143	Marketing - Outreach Costs	PO#34722-INV#07202020	7.50		
Klein, Thorpe and Jenkins			08/20/20	37775	<u>572.00</u>
10-54202	Legal Services	PO#34762-INV#0041-004	572.00		
LIMRiCC			08/20/20	37776	<u>428.73</u>
10-55005	Unemployment Ins. (Reserved)	PO#34729-INV#072220	428.73		
Mango Languages			08/20/20	37777	<u>5,274.92</u>
10-54118	AS - Databases	PO#34748-INV#7176	3,867.81		
10-54128	YS - Databases	PO#34749-INV#7177	1,407.11		
Manhard Consulting			08/20/20	37778	<u>516.00</u>
10-58144	Building/Equipment Maintenance Contracts	PO#34789-INV#54625	516.00		
Midwest Tape			08/20/20	37779	<u>20,000.00</u>
10-54119	AS - Electronic Items	PO#34695-INV#99139983	20,000.00		
Midwest Tape			08/20/20	37780	<u>2,221.98</u>
10-54114	AS - DVDs	PO#34346,34476,34520,34587,34619,34703,34719-INV#MULTIPLE	1,607.15		
10-54116	AS - Audio Books	PO#34022,34093,34393,34396,34643-INV#MULTIPLE	614.83		
NCPERS Group Life Ins.			08/20/20	37781	<u>128.00</u>
10-54009	Dental, Vision, Life Insurance Premiums	PO#34710-INV#5123082020	128.00		
Over Drive, Inc.			08/20/20	37782	<u>1,275.11</u>
10-54119	AS - Electronic Items	PO#34289,34692-IN#20232010,2266813	1,275.11		
Paddock Publications			08/20/20	37783	<u>33.35</u>
10-54206	Legal Notice Publication	PO#34802-INV#152457	33.35		
Principal Life Insurance Company			08/20/20	37784	<u>2,080.14</u>
10-54009	Dental, Vision, Life Insurance Premiums	PO#34799-INV#07172020	2,080.14		

Glenside Public Library District Vendor Check Report

All Bank Accounts
August 2020

Payee/Account #	Account Description	Description	Check Date/ Amount	Check Number	Check Amount
Pronunciator LLC 10-54118	AS - Databases	PO#34704-INV#25256	08/20/20 1,495.00	37785	<u>1,495.00</u>
Quill Corporation 10-54231 10-54201	Circ - Supplies Admin - Supplies	PO#34666-INV#2896127 PO#34721-INV#2896127	08/20/20 155.28 178.44	37786	<u>333.72</u>
Republic Services, Inc. 10-54304	Garbage Removal	PO#34745-INV#0551-04915629	08/20/20 404.30	37787	<u>404.30</u>
Sebert Landscaping 10-54347	Landscaping Service Contract	PO#34773-INV#204988	08/20/20 1,127.00	37788	<u>1,127.00</u>
Staples Business Credit 10-54341	Custodial & Staff Supplies	PO#34656,34779-INV#1630248423	08/20/20 241.72	37789	<u>241.72</u>
Technology Management Revolving Fund 10-54306	Internet Access	PO#34739-INV#T2031729	08/20/20 405.00	37790	<u>405.00</u>
Temperature Mechanical Corp 10-58143 10-58144	Building/Equipment Repairs Building/Equipment Maintenance Contracts	PO#34774-INV#28391 PO#34740,INV#28444	08/20/20 294.00 822.83	37791	<u>1,116.83</u>
UniFirst 10-54341	Custodial & Staff Supplies	PO#34767,34768-INV#1301369,1304400	08/20/20 243.22	37792	<u>243.22</u>
Vanguard 10-54301	Electric	PO#34800-INV#G4070005073120	08/20/20 150.96	37793	<u>150.96</u>
Village of Glendale Heights 10-58143	Building/Equipment Repairs	PO#34751-INV#16960	08/20/20 50.00	37794	<u>50.00</u>
World Book Inc. 10-54128	YS - Databases	PO#34705-INV#071720	08/20/20 1,134.44	37795	<u>1,134.44</u>
ICMA-RC 10-20080	Deferred Comp Whld Payable	ICMA-RC	08/31/20 1,700.00	37796	<u>1,700.00</u>
Check List Total					<u><u>86,698.14</u></u>

Check count = 42

Glenside Public Library District

Check List

All Bank Accounts

August 1, 2020 - August 31, 2020

Check Number	Check Date	Payee	Amount
Vendor Checks			
37740	08/14/20	ICMA-RC	1,700.00
37756	08/20/20	AEP Energy	4,663.01
37757	08/20/20	Allegra Marketing Print Mail	115.00
37758	08/20/20	amazon	3,941.62
37759	08/20/20	American Holiday Lights	1,326.00
37760	08/20/20	AT&T	383.41
37761	08/20/20	Baker&Taylor Inc.	6,342.70
37762	08/20/20	Baker&Taylor Inc.	379.98
37763	08/20/20	BKD	580.00
37764	08/20/20	Blue Cross-Blue Shield of Illinois	17,958.67
37765	08/20/20	CBIZ Payroll	220.00
37766	08/20/20	Comcast Cable	359.25
37767	08/20/20	Demco Inc.	593.45
37768	08/20/20	Findaway World, LLC	2,304.61
37769	08/20/20	Fox Valley Fire & Safety	1,125.55
37770	08/20/20	HR Source	150.00
37771	08/20/20	IHLS-OCLC	2,293.14
37772	08/20/20	Integrated Control Technologies, LLC	765.83
37773	08/20/20	ISBS	556.00
37774	08/20/20	Jon Schutt	7.50
37775	08/20/20	Klein, Thorpe and Jenkins	572.00
37776	08/20/20	LIMRiCC	428.73
37777	08/20/20	Mango Languages	5,274.92
37778	08/20/20	Manhard Consulting	516.00
37779	08/20/20	Midwest Tape	20,000.00
37780	08/20/20	Midwest Tape	2,221.98
37781	08/20/20	NCPERS Group Life Ins.	128.00
37782	08/20/20	Over Drive, Inc.	1,275.11
37783	08/20/20	Paddock Publications	33.35
37784	08/20/20	Principal Life Insurance Company	2,080.14
37785	08/20/20	Pronunciator LLC	1,495.00
37786	08/20/20	Quill Corporation	333.72
37787	08/20/20	Republic Services, Inc.	404.30
37788	08/20/20	Sebert Landscaping	1,127.00
37789	08/20/20	Staples Business Credit	241.72
37790	08/20/20	Technology Management Revolving Fund	405.00
37791	08/20/20	Temperature Mechanical Corp	1,116.83
37792	08/20/20	UniFirst	243.22
37793	08/20/20	Vanguard	150.96
37794	08/20/20	Village of Glendale Heights	50.00
37795	08/20/20	World Book Inc.	1,134.44
37796	08/31/20	ICMA-RC	1,700.00
Vendor Check Total			86,698.14
Check List Total			86,698.14

Check count = 42

Glenside Public Library District Vendor History Report

All Bank Accounts
July 1, 2019 - June 30, 2020

Check Number	Check Date	Payee	Amount
Vendor Checks			
37017	07/03/19	Library Furniture International	23,190.00
36996	07/15/19	ICMA-RC	2,000.00
37018	07/17/19	Albertsons / Safeway	58.67
37019	07/17/19	AT&T	384.02
37020	07/17/19	Baker&Taylor Inc.	2,682.19
37021	07/17/19	CBIZ Payroll	220.00
37022	07/17/19	Dynegy Energy Services	6,793.97
37023	07/17/19	ISBS	1,530.08
37024	07/17/19	Lauterbach & Amen LLP	735.00
37025	07/17/19	Midwest Tape	486.81
37026	07/17/19	Muellermist Irrigation Co	180.74
37027	07/17/19	National Pen Corporation	892.95
37028	07/17/19	NCPERS Group Life Ins.	64.00
37029	07/17/19	Nicor Gas	556.09
37030	07/17/19	Over Drive, Inc.	60.00
37031	07/17/19	Postmaster	235.00
37032	07/17/19	Ryan Dreier	45.69
37033	07/17/19	Sonitrol Chicagoland West, Inc	2,508.00
37034	07/17/19	Staples Business Credit	151.56
37070	07/17/19	Amazon	2,211.31
37035	07/18/19	Baker&Taylor Inc.	2,240.21
37036	07/18/19	Comcast Cable	365.26
37037	07/18/19	Cupcake's Family Fun time Entertainment	175.00
37038	07/18/19	Dave Jansen	50.11
37039	07/18/19	Emily Paster	250.00
37040	07/18/19	Gary Goldman	710.00
37041	07/18/19	Hanover Insurance Group	20,243.00
37042	07/18/19	iRentProjectors	1,298.00
37043	07/18/19	Laura Barto	200.00
37044	07/18/19	Midwest Tape	379.30
37045	07/18/19	Multicultural Books and Video	103.58
37046	07/18/19	Nancy McCully	75.00
37047	07/18/19	Over Drive, Inc.	653.90
37048	07/18/19	Postmaster	5,500.00
37049	07/18/19	Principal Life Insurance Company	1,830.54
37050	07/18/19	Quill Corporation	432.24
37051	07/18/19	Republic Services, Inc.	342.84
37052	07/18/19	Sally Wildman	150.00
37053	07/18/19	Staples Business Credit	209.85
37054	07/18/19	Suburban Elevator Co.	506.94
37055	07/18/19	Temperature Mechanical Corp	1,827.09
37056	07/18/19	UniFirst	105.15
37057	07/18/19	US Bank	350.00
37060	07/18/19	Findaway World, LLC	999.77
37061	07/18/19	ICIRR	700.00
37062	07/18/19	Immigrant Solidarity DuPage	100.00
37063	07/18/19	Integrated Control Technologies, LLC	1,487.50
37064	07/18/19	Klein, Thorpe and Jenkins	129.00
37065	07/18/19	Royal Fence	2,350.00
37066	07/18/19	Call One	504.06
37067	07/18/19	Demco Inc.	219.96
37069	07/18/19	DuPage Woodworkers	65.00
37071	07/18/19	Amazon	1,901.44
37072	07/18/19	LIMRiCC	819.20
CC	07/18/19	Chase Card	4,747.37
37073	07/24/19	Illinois Charitable Bureau	100.00
37058	07/31/19	ICMA-RC	2,000.00

Glenside Public Library District Vendor History Report

All Bank Accounts
July 1, 2019 - June 30, 2020

Check Number	Check Date	Payee	Amount
37059	08/15/19	ICMA-RC	1,600.00
37074	08/22/19	Albertsons / Safeway	19.95
37075	08/22/19	All American Exterior	1,180.00
37076	08/22/19	Art Excursions Inc	335.00
37077	08/22/19	AT&T	383.41
37078	08/22/19	AWE Learning	675.00
37079	08/22/19	Baker&Taylor Inc.	9,768.50
37080	08/22/19	BKD	2,440.00
37081	08/22/19	Brainfuse Inc	4,550.00
37082	08/22/19	Call One	31,501.08
37083	08/22/19	Cavendish Square	177.93
37084	08/22/19	Chef Maddox	300.00
37085	08/22/19	Comcast Cable	365.26
37086	08/22/19	Dave Jansen	94.50
37087	08/22/19	Dell	13,489.90
37088	08/22/19	Dynegy Energy Services	6,974.94
37089	08/22/19	Family Health & Safety Fair	1,500.00
37090	08/22/19	Findaway World, LLC	279.96
37091	08/22/19	Fox Valley Fire & Safety	1,547.15
37092	08/22/19	Hanover Insurance Group	4,380.00
37093	08/22/19	Healthcare Service Corporation	17,564.50
37094	08/22/19	IHLS-OCLC	2,293.16
37095	08/22/19	IHLS-OCLC	2,293.14
37096	08/22/19	Illinois Library Association	300.00
37097	08/22/19	IMmigrant Solidarity DuPage	1,000.00
37098	08/22/19	Indrani Hausner	250.00
37099	08/22/19	InfoUSA Marketing, Inc.	1,825.00
37100	08/22/19	Integrated Control Technologies, LLC	743.75
37101	08/22/19	Isabelle Huerta	23.60
37102	08/22/19	ISBS	1,666.45
37103	08/22/19	Jacque Christen	7.53
37104	08/22/19	Janet Kruse	75.00
37105	08/22/19	Jordan Bumber	7.73
37106	08/22/19	Kanopy LLC	2,000.00
37107	08/22/19	Klein, Thorpe and Jenkins	86.00
37108	08/22/19	Lauterbach & Amen LLP	735.00
37109	08/22/19	Lorences' Honey Bee Haven	150.00
37110	08/22/19	Mango Languages	5,023.54
37111	08/22/19	Meredith Meder	240.00
37112	08/22/19	Midwest Tape	1,690.25
37113	08/22/19	Muellermist Irrigation Co	180.74
37114	08/22/19	Multicultural Books and Video	104.65
37115	08/22/19	NCPERS Group Life Ins.	64.00
37116	08/22/19	Nicor Gas	590.85
37117	08/22/19	Over Drive, Inc.	1,947.03
37118	08/22/19	Paddock Publications	35.65
37119	08/22/19	Penguin Random House LLC	63.75
37120	08/22/19	Principal Life Insurance Company	1,830.54
37121	08/22/19	Quill Corporation	446.40
37122	08/22/19	Republic Services, Inc.	497.05
37123	08/22/19	Sebert Landscaping	1,440.00
37124	08/22/19	Smarty Pants	499.00
37125	08/22/19	Sonitrol Chicagoland West, Inc	1,254.00
37126	08/22/19	Stefanie Bundalo	350.00
37127	08/22/19	SWAN	141.98
37128	08/22/19	Technology Management Revolving Fund	405.00
37129	08/22/19	Temperature Mechanical Corp	783.65
37130	08/22/19	Thomson Reuters	273.10

Glenside Public Library District Vendor History Report

All Bank Accounts
July 1, 2019 - June 30, 2020

Check Number	Check Date	Payee	Amount
37131	08/22/19	Today's Business Solutions	3,321.71
37132	08/22/19	UniFirst	224.72
37133	08/22/19	Unique Books Inc	8.95
37134	08/22/19	Vanessa MacKay	60.00
37137	08/22/19	Shine-Brite	3,795.00
37138	08/22/19	Amazon	3,843.88
37139	08/22/19	Daugherty Sales, Inc.	1,315.00
37140	08/22/19	Healthcare Service Corporation	19,031.94
37141	08/22/19	Lauterbach & Amen LLP	1,175.00
37142	08/22/19	Principal Life Insurance Company	1,830.54
37143	08/22/19	Salem Press	463.32
37144	08/22/19	World Book Inc.	1,134.44
CC	08/22/19	Chase Card	4,990.81
37135	08/30/19	ICMA-RC	1,600.00
37145	08/30/19	Unique Management Services Inc.	8.95
7887	08/31/19	Jon Schutt	(16.64)
7891	08/31/19	Ryan Dreier	(28.32)
37042	08/31/19	iRentProjectors	(1,298.00)
37113	08/31/19	Muellermist Irrigation Co	(180.74)
37146	09/12/19	Glendale Heights Chamber of Commerce	25.00
37136	09/13/19	ICMA-RC	1,700.00
37197	09/16/19	Amazon	4,106.24
37198	09/16/19	IHLS-OCLC	2,293.16
37199	09/16/19	Isabelle Huerta	65.24
37200	09/16/19	Jill Martorano	160.00
37201	09/16/19	All American Exterior	1,180.00
37147	09/19/19	Albertsons / Safeway	83.83
37148	09/19/19	American Holiday Lights	1,326.00
37149	09/19/19	AT&T	383.82
37150	09/19/19	Baker&Taylor Inc.	7,142.34
37151	09/19/19	Barbara Meyer	250.00
37152	09/19/19	Call One	833.90
37153	09/19/19	Cherise Slattery	325.00
37154	09/19/19	Comcast Cable	730.52
37155	09/19/19	Dell	18,217.80
37156	09/19/19	Demco Inc.	432.13
37157	09/19/19	Diane Norris	40.00
37158	09/19/19	Dynegy Energy Services	6,905.37
37159	09/19/19	Flying Fox Conservation Fund	350.00
37160	09/19/19	Folding Partition Serv, Inc.	535.00
37161	09/19/19	Gary Wenstrup	180.00
37162	09/19/19	Hanover Insurance Group	891.00
37163	09/19/19	Independent Construction Services	1,120.00
37164	09/19/19	Integrated Control Technologies, LLC	743.75
37165	09/19/19	ISBS	1,673.66
37166	09/19/19	John Robertson	200.00
37167	09/19/19	Jon Schutt	10.79
37168	09/19/19	Kiwanis Club of Glendale Heights	125.00
37169	09/19/19	Midwest Tape	1,762.69
37170	09/19/19	Muellermist Irrigation Co	310.03
37171	09/19/19	Multicultural Books and Video	99.30
37172	09/19/19	NCPERS Group Life Ins.	64.00
37173	09/19/19	Nicor Gas	325.74
37174	09/19/19	Over Drive, Inc.	174.98
37175	09/19/19	Paranormal Moms Society, Christie Chaidez	50.00
37176	09/19/19	Paulette Nguyen	112.31
37177	09/19/19	Pitney Bowes	185.91
37178	09/19/19	Quill Corporation	405.39

Glenside Public Library District Vendor History Report

All Bank Accounts
July 1, 2019 - June 30, 2020

Check Number	Check Date	Payee	Amount
37179	09/19/19	Republic Services, Inc.	500.75
37180	09/19/19	Sebert Landscaping	1,515.00
37181	09/19/19	Staples Business Credit	174.36
37182	09/19/19	Technology Management Revolving Fund	405.00
37183	09/19/19	Tee Jay Service Company Inc.	240.00
37184	09/19/19	Temperature Mechanical Corp	2,107.65
37185	09/19/19	Tom Bartenfelder	34.85
37186	09/19/19	UniFirst	219.90
37187	09/19/19	Vogue Printers	5,588.00
37190	09/19/19	Baker&Taylor Inc.	1,311.84
37191	09/19/19	Batavia Public Library	9.59
37192	09/19/19	Jill Martorano	100.00
37193	09/19/19	Johnson Controls Security Solutions	179.53
37194	09/19/19	Mariachi Perla De Mexico	600.00
37195	09/19/19	Sonitrol Chicagoland West, Inc	1,254.00
37196	09/19/19	Unique Management Services Inc.	8.95
37202	09/19/19	Healthcare Service Corporation	14,457.00
37203	09/19/19	Jo-Ann LLC	1,000.00
37204	09/19/19	Paddock Publications	808.22
37205	09/19/19	Principal Life Insurance Company	23.64
37206	09/19/19	Jon Schutt	23.99
37188	09/30/19	ICMA-RC	1,340.00
37201	09/30/19	All American Exterior	(1,180.00)
37206	09/30/19	Jon Schutt	(23.99)
CC	09/30/19	Chase Card	5,762.59
37189	10/15/19	ICMA-RC	1,700.00
37207	10/17/19	Accurate Office Supply	321.80
37208	10/17/19	Albertsons / Safeway	63.75
37209	10/17/19	American Holiday Lights	3,977.00
37210	10/17/19	AT&T	384.22
37211	10/17/19	Baker&Taylor Inc.	10,323.42
37212	10/17/19	Bruce Blake	197.20
37213	10/17/19	Catalina Maria Johnson	322.00
37214	10/17/19	Chris McBrien	400.00
37215	10/17/19	Comcast Cable	365.26
37216	10/17/19	Cupcake's Family Fun time Entertainment	250.00
37217	10/17/19	Dave Jansen	25.87
37218	10/17/19	Diane Norris	55.85
37219	10/17/19	Dynegy Energy Services	7,149.27
37220	10/17/19	Findaway World, LLC	429.91
37221	10/17/19	Fox Valley Fire & Safety	1,334.00
37222	10/17/19	ILA	600.00
37223	10/17/19	Integrated Control Technologies, LLC	743.75
37224	10/17/19	Isabelle Huerta	30.97
37225	10/17/19	ISBS	2,029.46
37226	10/17/19	Jacquie Christen	10.09
37227	10/17/19	Jacquie Hyde-Young	19.72
37228	10/17/19	Jon Schutt	43.28
37229	10/17/19	Kate Klise	2,519.60
37230	10/17/19	Lauterbach & Amen LLP	1,465.00
37231	10/17/19	Lillian Suarez	325.00
37232	10/17/19	Midwest Tape	1,565.59
37233	10/17/19	Monica Garcia	400.00
37234	10/17/19	NCPERS Group Life Ins.	64.00
37235	10/17/19	Nicor Gas	505.32
37236	10/17/19	Oscar B Salinas	200.00
37237	10/17/19	Oscar B Salinas	600.00
37238	10/17/19	Over Drive, Inc.	473.96

Glenside Public Library District Vendor History Report

All Bank Accounts
July 1, 2019 - June 30, 2020

Check Number	Check Date	Payee	Amount
37239	10/17/19	Quill Corporation	356.88
37240	10/17/19	Rachel Strolle	42.99
37241	10/17/19	Republic Services, Inc.	344.54
37242	10/17/19	Sebert Landscaping	4,733.00
37243	10/17/19	Share Corp.	495.07
37244	10/17/19	Staples Business Credit	273.72
37245	10/17/19	Technology Management Revolving Fund	405.00
37246	10/17/19	Temperature Mechanical Corp	783.65
37247	10/17/19	UniFirst	231.08
37248	10/17/19	Unique Books Inc	8.95
37251	10/17/19	Ollis Book Corp	141.00
37252	10/17/19	Village of Glendale Heights	2,000.00
37253	10/17/19	Algonquin Area Public Library	42.34
37254	10/17/19	Call One	889.24
37255	10/17/19	IHLS-OCLC	2,293.16
37256	10/17/19	Klein, Thorpe and Jenkins	1,333.00
37257	10/17/19	LIMRiCC	591.23
37258	10/17/19	Ollis Book Corp	961.92
37259	10/17/19	Suburban Elevator Co.	506.94
37260	10/17/19	Today's Business Solutions	1,035.36
37261	10/17/19	Amazon	5,329.00
37262	10/17/19	Bruce Blake	88.98
37263	10/17/19	Cupcake's Family Fun time Entertainment	50.00
37264	10/17/19	Monica Garcia	500.00
37265	10/17/19	Panaderia Alfa	749.00
37266	10/17/19	Panaderia Alfa	300.00
37267	10/17/19	Ryan Dreier	14.32
37268	10/17/19	Unique Management Services Inc.	8.95
CC	10/17/19	Chase Card	4,786.35
36932	10/31/19	Tom Bartenfelder	(11.25)
37249	10/31/19	ICMA-RC	1,700.00
37269	10/31/19	Immigrant Solidarity DuPage	500.00
37250	11/15/19	ICMA-RC	1,700.00
37270	11/21/19	Accurate Office Supply	324.39
37271	11/21/19	Albertsons / Safeway	78.25
37272	11/21/19	All American Exterior	420.00
37273	11/21/19	Anderson's Books, Inc.	361.47
37274	11/21/19	AT&T	383.41
37275	11/21/19	Baker&Taylor Inc.	8,222.33
37276	11/21/19	BKD	7,950.00
37277	11/21/19	Call One	879.34
37278	11/21/19	Children's Plus Inc.	3,692.85
37279	11/21/19	Clarence Goodman	285.00
37280	11/21/19	Dave Herzog's Marionettes	300.00
37281	11/21/19	Demco Inc.	138.65
37282	11/21/19	Demco Inc.	880.90
37283	11/21/19	Diane Norris	52.20
37284	11/21/19	Dynegy Energy Services	4,142.26
37285	11/21/19	EBSCO Information Services	2,602.00
37286	11/21/19	EBSCO Information Services	6,351.23
37287	11/21/19	Envisionware, Inc.	6,325.67
37288	11/21/19	Findaway World, LLC	114.98
37289	11/21/19	Gary Goldman	710.00
37290	11/21/19	Healthcare Service Corporation	17,886.92
37291	11/21/19	Huntley Area Public Library	28.99
37292	11/21/19	Independent Construction Services	280.00
37293	11/21/19	Innovative Interfaces, Inc.	72,463.62
37294	11/21/19	Integrated Control Technologies, LLC	743.75

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Check Number	Check Date	Payee	Amount
37295	11/21/19	International Exterminator Inc.	360.00
37296	11/21/19	ISBS	1,879.58
37297	11/21/19	Jay Warren	200.00
37298	11/21/19	Jill Martorano	11.17
37299	11/21/19	Jordan Bumber	12.17
37300	11/21/19	Klein, Thorpe and Jenkins	602.00
37301	11/21/19	Kyle Dressler	29.68
37302	11/21/19	Lauterbach & Amen LLP	755.00
37303	11/21/19	Midwest Tape	2,268.45
37304	11/21/19	Multicultural Books and Video	99.30
37305	11/21/19	NCPERS Group Life Ins.	64.00
37306	11/21/19	Nicor Gas	940.92
37307	11/21/19	Ollis Book Corp	265.25
37308	11/21/19	Over Drive, Inc.	1,345.79
37309	11/21/19	Paddock Publications	193.20
37310	11/21/19	Quill Corporation	798.49
37311	11/21/19	Republic Services, Inc.	344.54
37312	11/21/19	Ryan Dreier	69.83
37313	11/21/19	Sebert Landscaping	1,751.00
37314	11/21/19	Staples Business Credit	413.10
37315	11/21/19	Technology Management Revolving Fund	405.00
37316	11/21/19	Temperature Mechanical Corp	2,816.65
37317	11/21/19	The Friends of the Library	34.64
37318	11/21/19	UniFirst	477.30
37319	11/21/19	Vernon Area Public Library	7.71
37320	11/21/19	Village of Glendale Heights	385.00
37323	11/21/19	Albertsons / Safeway	263.55
37324	11/21/19	Independent Construction Services	560.00
37325	11/21/19	Baker&Taylor Inc.	6,910.49
37326	11/21/19	H & J Educational Resource	2,305.66
37327	11/21/19	Mateo Garcia	416.71
37328	11/21/19	Amazon	4,818.07
37329	11/21/19	Manhard Consulting	8,123.20
37330	11/21/19	Blue Cross-Blue Shield of Illinois	17,426.63
37331	11/21/19	Dynegy Energy Services	4,732.94
37332	11/21/19	IHLS-OCLC	2,293.16
37333	11/21/19	Principal Life Insurance Company	3,887.68
37334	11/21/19	Diane Norris	41.32
37335	11/21/19	NCPERS Group Life Ins.	64.00
37336	11/21/19	Connie Barreras	56.00
CC	11/21/19	Chase Card	4,173.16
37321	11/29/19	ICMA-RC	1,700.00
37098	11/30/19	Indrani Hausner	(250.00)
37275	11/30/19	Baker&Taylor Inc.	(8,222.33)
37292	11/30/19	Independent Construction Services	(280.00)
37337	12/04/19	Glendale Heights Chamber of Commerce	30.00
37322	12/13/19	ICMA-RC	1,700.00
37339	12/19/19	AT&T	383.61
37340	12/19/19	Baker&Taylor Inc.	6,388.94
37341	12/19/19	BKD	4,110.00
37342	12/19/19	Brittni Thorne	250.00
37343	12/19/19	Cher Moore	150.00
37344	12/19/19	Chicago Global Shapers	300.00
37345	12/19/19	Comcast Cable	345.26
37346	12/19/19	Findaway World, LLC	969.88
37347	12/19/19	Findaway World, LLC	48.33
37348	12/19/19	Follett School Solutions	574.80
37349	12/19/19	Fox Valley Fire & Safety	175.00

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Check Number	Check Date	Payee	Amount
37350	12/19/19	Gale/Cengage Learning	1,322.91
37351	12/19/19	Glenbard High School	150.00
37352	12/19/19	Independent Construction Services	280.00
37353	12/19/19	Integrated Control Technologies, LLC	743.75
37354	12/19/19	ISBS	31,926.00
37355	12/19/19	ISBS	1,675.31
37356	12/19/19	Jill Martorano	18.80
37357	12/19/19	Klein, Thorpe and Jenkins	64.50
37358	12/19/19	Lauterbach & Amen LLP	755.00
37359	12/19/19	Libraries First	275.00
37360	12/19/19	Midwest Computer Products	856.25
37361	12/19/19	Midwest Tape	2,947.41
37362	12/19/19	Midwest Tape	15,000.00
37363	12/19/19	Multicultural Books and Video	103.58
37364	12/19/19	Nicor Gas	1,711.64
37365	12/19/19	Over Drive, Inc.	425.66
37366	12/19/19	Pitney Bowes	1,000.00
37367	12/19/19	Pitney Bowes	185.91
37368	12/19/19	Princess Party Chicago, Inc.	310.00
37369	12/19/19	ProQuest	1,857.11
37370	12/19/19	Quill Corporation	173.76
37371	12/19/19	Republic Services, Inc.	345.39
37372	12/19/19	Ryan Dreier	15.10
37373	12/19/19	Sebert Landscaping	286.00
37374	12/19/19	Staples Business Credit	130.77
37375	12/19/19	Technology Management Revolving Fund	405.00
37376	12/19/19	Temperature Mechanical Corp	783.65
37377	12/19/19	UniFirst	114.75
37378	12/19/19	UniFirst	114.75
37379	12/19/19	Vogue Printers	5,588.00
37382	12/19/19	Albertsons / Safeway	192.42
37383	12/19/19	Amazon	6,779.94
37384	12/19/19	Arlington Heights Memorial Library	18.95
37385	12/19/19	Call One	876.53
37386	12/19/19	Demco Inc.	556.34
37387	12/19/19	Diane Norris	33.91
37388	12/19/19	Dynergy Energy Services	4,216.68
37389	12/19/19	Fox Valley Fire & Safety	807.00
37390	12/19/19	IHLS-OCLC	2,293.16
37391	12/19/19	Independent Construction Services	840.00
37392	12/19/19	Johnson Controls Security Solutions	179.53
37393	12/19/19	Library Furniture International	8,740.00
37394	12/19/19	Next Generation Screen Printing	2,700.00
37395	12/19/19	Paddock Publications	46.00
37396	12/19/19	Sebert Landscaping	1,216.00
37397	12/19/19	Sonitrol Chicagoland West, Inc	1,254.00
37398	12/19/19	Today's Business Solutions	1,000.00
37399	12/19/19	Unique Management Services Inc.	17.90
37400	12/19/19	Baker&Taylor Inc.	6,389.24
37401	12/19/19	Blue Cross-Blue Shield of Illinois	17,104.21
CC	12/19/19	Chase Card	3,779.35
37380	12/30/19	ICMA-RC	1,700.00
37133	12/31/19	Unique Books Inc	(8.95)
37194	12/31/19	Mariachi Perla De Mexico	(600.00)
37248	12/31/19	Unique Books Inc	(8.95)
37340	12/31/19	Baker&Taylor Inc.	(6,388.94)
7930	01/09/20	Priness Party Chicago, Inc.	140.00
37381	01/15/20	ICMA-RC	1,700.00

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37402	01/16/20	Absolute Science	400.00
37403	01/16/20	Adult Reading Round Table	15.00
37404	01/16/20	Albertsons / Safeway	82.00
37405	01/16/20	AT&T	383.41
37406	01/16/20	Baker&Taylor Inc.	5,472.88
37407	01/16/20	Chef Maddox	300.00
37408	01/16/20	Cher Moore	150.00
37409	01/16/20	Cherise Slattery	375.00
37410	01/16/20	Comcast Cable	369.29
37411	01/16/20	Dave Jansen	50.08
37412	01/16/20	Diane Norris	51.33
37413	01/16/20	Findaway World, LLC	324.96
37414	01/16/20	Integrated Control Technologies, LLC	743.75
37415	01/16/20	ISBS	2,178.76
37416	01/16/20	Lauterbach & Amen LLP	755.00
37417	01/16/20	Midwest Tape	2,560.18
37418	01/16/20	Muellermist Irrigation Co	1,123.00
37419	01/16/20	Multicultural Books and Video	99.30
37420	01/16/20	NCPERS Group Life Ins.	64.00
37421	01/16/20	Nicor Gas	1,862.02
37422	01/16/20	Over Drive, Inc.	566.98
37423	01/16/20	Quill Corporation	269.26
37424	01/16/20	Republic Services, Inc.	345.39
37425	01/16/20	Ryan Dreier	30.21
37426	01/16/20	Science Tellers	700.00
37427	01/16/20	Sebert Landscaping	232.00
37428	01/16/20	Shoutbomb, LLC	402.00
37429	01/16/20	Staples Business Credit	217.95
37430	01/16/20	Tayyaba Syed	50.00
37431	01/16/20	Technology Management Revolving Fund	405.00
37432	01/16/20	Temperature Mechanical Corp	783.65
37433	01/16/20	The Friends of the Library	112.25
37434	01/16/20	UniFirst	229.50
37435	01/16/20	University of Illinois Extension	125.00
37436	01/16/20	Baker&Taylor Inc.	2,735.00
37437	01/16/20	Call One	862.18
37438	01/16/20	LIMRiCC	387.42
37439	01/16/20	Suburban Elevator Co.	522.15
37440	01/16/20	Terrance Electric & Technology Co	434.73
37441	01/16/20	US Bank	29.17
37442	01/16/20	Character Counts	125.00
37445	01/16/20	Village of Glendale Heights	2,000.00
37446	01/16/20	Amazon	1,847.76
37447	01/16/20	Lectorum Publications	81.43
CC	01/16/20	Chase Card	3,375.39
37443	01/31/20	ICMA-RC	1,700.00
37444	02/14/20	ICMA-RC	1,700.00
37448	02/20/20	Albertsons / Safeway	99.96
37449	02/20/20	AT&T	384.02
37450	02/20/20	Baker&Taylor Inc.	116.60
37451	02/20/20	Baker&Taylor Inc.	7,440.99
37452	02/20/20	Batavia Public Library	4.79
37453	02/20/20	Binny's Beverage Depot	300.00
37454	02/20/20	Blue Cross-Blue Shield of Illinois	16,321.50
37455	02/20/20	Cavendish Square	177.93
37456	02/20/20	Comcast Cable	359.29
37457	02/20/20	Deerfield Public Library	24.95
37458	02/20/20	Drivers License Guide Company	29.95

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37459	02/20/20	Dynegy Energy Services	4,132.64
37460	02/20/20	Envisionware, Inc.	3,516.50
37461	02/20/20	Glendale Heights Chamber of Commerce	40.00
37462	02/20/20	Grey House Publishing	139.50
37463	02/20/20	H & J Educational Resource	19.99
37464	02/20/20	Heather Braoydakis	125.00
37465	02/20/20	IHLS-OCLC	2,293.16
37466	02/20/20	Illinois Secretary of State Index Department	10.00
37467	02/20/20	ISBS	606.40
37468	02/20/20	Jasmine Warga	833.34
37469	02/20/20	Jill Martorano	15.24
37470	02/20/20	Klein, Thorpe and Jenkins	258.00
37471	02/20/20	Laconi	100.00
37472	02/20/20	Lauterbach & Amen LLP	755.00
37473	02/20/20	Lynnanne Pearson	150.00
37474	02/20/20	Lynnanne Pearson	150.00
37475	02/20/20	Manhard Consulting	9,610.62
37476	02/20/20	Megan Wells	300.00
37477	02/20/20	Michelle Nichols	165.00
37478	02/20/20	Midwest Tape	8,000.00
37479	02/20/20	Midwest Tape	2,152.07
37480	02/20/20	Mitsubishi Electric Inc.	3,995.00
37480	02/20/20	Mitsubishi Electric Inc.	(3,995.00)
37481	02/20/20	NCPERS Group Life Ins.	64.00
37482	02/20/20	Nicor Gas	1,908.25
37483	02/20/20	Over Drive, Inc.	1,016.44
37484	02/20/20	Paddock Publications	324.30
37485	02/20/20	Principal Life Insurance Company	1,887.19
37486	02/20/20	Quill Corporation	457.25
37486	02/20/20	Quill Corporation	(457.25)
37487	02/20/20	Republic Services, Inc.	344.54
37488	02/20/20	Scholastic Go!	1,962.00
37489	02/20/20	Scott Piner	325.00
37490	02/20/20	Sebert Landscaping	4,134.00
37491	02/20/20	Staples Business Credit	161.03
37492	02/20/20	SWAN	64.65
37493	02/20/20	Technology Management Revolving Fund	405.00
37494	02/20/20	Temperature Mechanical Corp	783.65
37495	02/20/20	Today's Business Solutions	941.28
37496	02/20/20	UniFirst	229.50
37497	02/20/20	Unique Management Services Inc.	8.95
37498	02/20/20	Vanessa MacKay	60.00
37499	02/20/20	World Book Inc.	825.00
37500	02/20/20	Amazon	4,654.37
37501	02/20/20	Call One	959.61
37502	02/20/20	Chicago Tribune	442.00
37503	02/20/20	Independent Construction Services	1,680.00
37504	02/20/20	Lauterbach & Amen LLP	755.00
37505	02/20/20	Principal Life Insurance Company	1,887.19
37506	02/20/20	Blue Cross-Blue Shield of Illinois	16,321.50
37507	02/20/20	NCPERS Group Life Ins.	64.00
37508	02/20/20	Quill Corporation	437.80
37509	02/20/20	Service Switch	3,995.00
37510	02/20/20	Jill Martorano	22.77
37511	02/20/20	Tumbleweed Press, Inc	1,258.20
37514	02/20/20	Vogue Printers	5,908.00
CC	02/20/20	Chase Card	9,829.63
37512	02/28/20	ICMA-RC	1,700.00

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Check Number	Check Date	Payee	Amount
37344	03/01/20	Chicago Global Shapers	(300.00)
37409	03/01/20	Cherise Slattery	(375.00)
37426	03/01/20	Science Tellers	(700.00)
37453	03/01/20	Binny's Beverage Depot	(300.00)
37474	03/01/20	Lynnanne Pearson	(150.00)
37513	03/13/20	ICMA-RC	1,700.00
37514	03/19/20	AT&T	384.02
37515	03/19/20	Baker&Taylor Inc.	303.64
37516	03/19/20	Baker&Taylor Inc.	7,677.65
37517	03/19/20	Call One	1,065.48
37518	03/19/20	Comcast Cable	369.29
37519	03/19/20	Demco Inc.	470.79
37520	03/19/20	DH Pace Company	309.00
37521	03/19/20	Diane Norris	67.51
37522	03/19/20	DuPage County Clerk	10.00
37523	03/19/20	Dynegy Energy Services	3,789.93
37524	03/19/20	EBSCO Information Services	4,575.00
37525	03/19/20	For the Love of Tidy	500.00
37525	03/19/20	For the Love of Tidy	(500.00)
37526	03/19/20	Fox Valley Fire & Safety	575.00
37527	03/19/20	Friends of the Library	204.00
37528	03/19/20	Gale/Cengage Learning	91.76
37529	03/19/20	Glendale Heights Chamber of Commerce	25.00
37530	03/19/20	High Touch High Tech	200.00
37530	03/19/20	High Touch High Tech	(200.00)
37531	03/19/20	IHLS-OCLC	2,293.16
37532	03/19/20	Immigrant Solidarity DuPage	1,600.00
37533	03/19/20	Integrated Control Technologies, LLC	1,487.50
37534	03/19/20	ISBS	718.35
37535	03/19/20	Jill Martorano	99.32
37536	03/19/20	Klein, Thorpe and Jenkins	330.00
37537	03/19/20	Lauterbach & Amen LLP	130.00
37538	03/19/20	Dan Laib	(400.00)
37538	03/19/20	Dan Laib	400.00
37539	03/19/20	Leslie Goddard	(325.00)
37539	03/19/20	Leslie Goddard	325.00
37540	03/19/20	Manhard Consulting	2,416.47
37541	03/19/20	Midwest Tape	1,943.70
37542	03/19/20	Nicor Gas	1,727.75
37543	03/19/20	OCLC Inc	1,325.00
37544	03/19/20	Ollis Book Corp	235.00
37545	03/19/20	Over Drive, Inc.	1,389.71
37546	03/19/20	Pitney Bowes	185.91
37547	03/19/20	Quill Corporation	94.95
37548	03/19/20	Republic Services, Inc.	415.42
37549	03/19/20	Rich Lindberg	140.00
37549	03/19/20	Rich Lindberg	(140.00)
37550	03/19/20	Sebert Landscaping	2,467.00
37551	03/19/20	Shine-Brite	3,795.00
37552	03/19/20	Sonitrol Chicagoland West, Inc	1,254.00
37553	03/19/20	Staples Business Credit	130.77
37554	03/19/20	Stephanie Frantz	125.00
37554	03/19/20	Stephanie Frantz	(125.00)
37555	03/19/20	Technology Management Revolving Fund	405.00
37556	03/19/20	Temperature Mechanical Corp	783.65
37557	03/19/20	UniFirst	243.22
37558	03/19/20	Unique Management Services Inc.	17.90
37559	03/19/20	Village of Glendale Heights	50.00

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Check Number	Check Date	Payee	Amount
37562	03/19/20	Albertsons / Safeway	129.72
37563	03/19/20	Johnson Controls Security Solutions	179.53
37564	03/19/20	Amazon	5,372.52
37565	03/19/20	Chicago Casino Suppliers	8,120.00
37566	03/19/20	Independent Construction Services	2,800.00
37567	03/19/20	Jon Schutt	845.97
37568	03/19/20	Logsdon Office Supply	298.80
37569	03/19/20	NCPERS Group Life Ins.	64.00
37570	03/19/20	Principal Life Insurance Company	1,887.19
37571	03/19/20	Quill Corporation	205.93
37572	03/19/20	Hargrave Builders, Inc.	649.00
37560	03/31/20	ICMA-RC	1,700.00
37561	04/15/20	ICMA-RC	1,700.00
37577	04/23/20	Albertsons / Safeway	48.42
37578	04/23/20	All American Exterior	296.00
37579	04/23/20	Allegra Marketing Print Mail	178.75
37580	04/23/20	Amazon	1,364.18
37581	04/23/20	AT&T	383.41
37582	04/23/20	Baker&Taylor Inc.	46.67
37583	04/23/20	Baker&Taylor Inc.	4,183.75
37584	04/23/20	Blue Cross-Blue Shield of Illinois	17,104.21
37585	04/23/20	Blue Cross-Blue Shield of Illinois	782.71
37586	04/23/20	Call One	1,055.34
37587	04/23/20	Clarence Goodman	25.00
37588	04/23/20	Comcast Cable	738.58
37589	04/23/20	DH Pace Company	340.25
37590	04/23/20	Employee Assistance Network	1,188.00
37591	04/23/20	IHLS-OCLC	2,293.16
37592	04/23/20	Independent Construction Services	700.00
37593	04/23/20	Integrated Control Technologies, LLC	743.75
37594	04/23/20	ISBS	2,370.70
37595	04/23/20	Jordan Bumber	20.94
37596	04/23/20	Lauterbach & Amen LLP	755.00
37597	04/23/20	Manhard Consulting	1,648.60
37598	04/23/20	Midwest Tape	1,196.48
37599	04/23/20	Mitsubishi Electric Inc.	4,769.10
37600	04/23/20	Nicor Gas	1,513.37
37601	04/23/20	Over Drive, Inc.	8,179.58
37602	04/23/20	Pitney Bowes	185.91
37603	04/23/20	Republic Services, Inc.	828.49
37604	04/23/20	Staples Business Credit	583.79
37605	04/23/20	Suburban Elevator Co.	30.00
37606	04/23/20	Technology Management Revolving Fund	405.00
37607	04/23/20	Temperature Mechanical Corp	783.65
37608	04/23/20	Today's Business Solutions	1,822.75
37609	04/23/20	UniFirst	121.61
37610	04/23/20	Zoobean	3,685.00
37611	04/23/20	Amazon	2,282.93
37612	04/23/20	Chef Cherise LLC	375.00
37613	04/23/20	Jordan Bumber	10.07
37614	04/23/20	LIMRiCC	1,109.56
37615	04/23/20	Principal Life Insurance Company	1,887.19
37618	04/23/20	All American Exterior	484.00
37619	04/23/20	Dynegy Energy Services	3,929.86
37620	04/23/20	Hartwig Plumbing & Heating, Inc.	467.50
37621	04/23/20	Manhard Consulting	714.85
37622	04/23/20	NCPERS Group Life Ins.	64.00
37623	04/23/20	Sebert Landscaping	1,127.00

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Check Number	Check Date	Payee	Amount
CC	04/24/20	Chase Card	2,142.32
37616	04/30/20	ICMA-RC	1,700.00
37617	05/15/20	ICMA-RC	1,700.00
37624	05/21/20	Amazon	2,269.85
37625	05/21/20	AT&T	383.41
37626	05/21/20	Blue Cross-Blue Shield of Illinois	17,104.21
37627	05/21/20	Call One	1,043.90
37628	05/21/20	IHLS-OCLC	2,293.16
37629	05/21/20	Integrated Control Technologies, LLC	743.75
37630	05/21/20	ISBS	556.00
37631	05/21/20	Jordan Bumber	7.94
37632	05/21/20	Lauterbach & Amen LLP	755.00
37633	05/21/20	Library Furniture International	14,195.00
37634	05/21/20	New Readers Press	54.25
37635	05/21/20	Nicor Gas	1,260.89
37636	05/21/20	Over Drive, Inc.	2,504.38
37637	05/21/20	Republic Services, Inc.	409.01
37638	05/21/20	Sebert Landscaping	1,127.00
37639	05/21/20	Staples Business Credit	144.48
37640	05/21/20	Technology Management Revolving Fund	405.00
37641	05/21/20	Temperature Mechanical Corp	2,050.30
37642	05/21/20	Today's Business Solutions	2,764.10
37645	05/21/20	amazon	3,785.01
37646	05/21/20	Blue Cross-Blue Shield of Illinois	854.46
37647	05/21/20	amazon capital services	1,362.55
37648	05/21/20	NCPERS Group Life Ins.	64.00
37649	05/21/20	Principal Life Insurance Company	1,750.63
CC	05/21/20	Chase Card	9,806.92
37643	05/29/20	ICMA-RC	1,700.00
37644	06/15/20	ICMA-RC	1,700.00
37650	06/18/20	AT&T	384.83
37651	06/18/20	Blue Cross-Blue Shield of Illinois	17,958.67
37652	06/18/20	Carlson Glass, Inc.	658.35
37653	06/18/20	Dynergy Energy Services	4,510.31
37654	06/18/20	EBSCO Information Services	78.16
37655	06/18/20	EBSCO Information Services	16,633.00
37656	06/18/20	Fox Valley Fire & Safety	725.00
37657	06/18/20	Gale/Cengage Learning	18.00
37658	06/18/20	IHLS-OCLC	2,293.16
37659	06/18/20	Innovative Interfaces, Inc.	9,500.00
37660	06/18/20	ISBS	556.00
37661	06/18/20	Midwest Tape	5,789.56
37662	06/18/20	Nicor Gas	1,272.60
37663	06/18/20	Pitney Bowes	185.91
37664	06/18/20	Staples Business Credit	244.36
37665	06/18/20	Suburban Elevator Co.	308.00
37666	06/18/20	SWAN	28.95
37667	06/18/20	Technology Management Revolving Fund	405.00
37668	06/18/20	Travelers CL Reimttance Center	30.00
37669	06/18/20	amazon	2,167.09
37670	06/18/20	Chase	170,094.35
37671	06/18/20	Chef Cherise LLC	375.00
37672	06/18/20	Chicago Sun Times	286.00
37673	06/18/20	Comcast Cable	359.29
37674	06/18/20	Independent Construction Services	840.00
37675	06/18/20	Integrated Control Technologies, LLC	765.83
37676	06/18/20	Multicultural Books and Video	198.60
37677	06/18/20	Over Drive, Inc.	1,960.18

**Glenside Public Library District
Vendor History Report**

All Bank Accounts
July 1, 2019 - June 30, 2020

Check Number	Check Date	Payee	Amount
37678	06/18/20	Pitney Bowes	1,000.00
37679	06/18/20	Republic Services, Inc.	403.43
37680	06/18/20	Temperature Mechanical Corp	783.65
37683	06/18/20	Amazon	545.91
37684	06/18/20	Call One	1,043.32
37685	06/18/20	Children's Plus Inc.	724.00
37686	06/18/20	Cook and Kocher Insurance	500.00
37687	06/18/20	Johnson Controls Security Solutions	179.53
37688	06/18/20	Lauterbach & Amen LLP	755.00
37689	06/18/20	Ollis Book Corp	225.10
37690	06/18/20	Sebert Landscaping	1,127.00
37691	06/18/20	Sonitrol Chicagoland West, Inc	1,491.50
37692	06/18/20	Suburban Elevator Co.	964.15
37693	06/18/20	Today's Business Solutions	2,385.00
37696	06/18/20	ACCU-PAVING	140,674.32
37697	06/18/20	amazon	936.15
37698	06/18/20	Department of the Treasury	25.40
37699	06/18/20	NCPERS Group Life Ins.	64.00
CC	06/18/20	Chase Card	4,244.99
37694	06/19/20	Brainfuse Inc	5,250.00
37695	06/19/20	RAILS	6,801.39
37681	06/30/20	ICMA-RC	1,700.00
Vendor Check Total			<u>1,567,445.26</u>
Check List Total			<u>1,567,445.26</u>



Attachment #4 to Board Meeting Agenda:

August 20, 2020

Librarian's Report

July 2020

GLENSIDE PUBLIC LIBRARY DISTRICT
LIBRARIAN'S REPORT July 2020

News:

479 people registered for the virtual summer reading program with 167 finishers.

Carianne Garner has been hired for the Computer Clerk position.

Juan Ortiz has accepted the Public Services Librarian position.

Library reopened to the public on 6/30 with gradual weekly increases in service operations throughout July.

Staff and Vendor Meetings:

Date	Event	Staff	Location
24-Jul	Adult Selector's Meeting	JM, RD, JB, AP	Virtual
Weekly (4)	SWAN Migration Meeting	IP, TB	Virtual

Outreach Meetings:

Date	Event	Staff	Location
6-Jul	GH Kiwanis Meeting	RD	Virtual

Professional Development:

Date	Event	Staff	Location
	See Below for Remote Training Attendance		

Online Remote Training Topics	# of Staff who participated
Reference / General Topics	3
Customer Service	2
Reader's Advisory	2
Collection Development	5

Programming

July 2020

In-House Events	July 2019	July 2020	% Change
Total Events	64		-100%
Total Participants	1424		-100%
Preschool Events (Pre-K)	21		-100%
Participants	338		-100%
Family Events	9		-100%
Participants	637		-100%
Youth Events (1 st -6 th)	17		-100%
Participants	176		-100%
Young Adults (7-12 th)	9		-100%
Participants	110		-100%
Adult Events	8		-100%
Participants	163		-100%

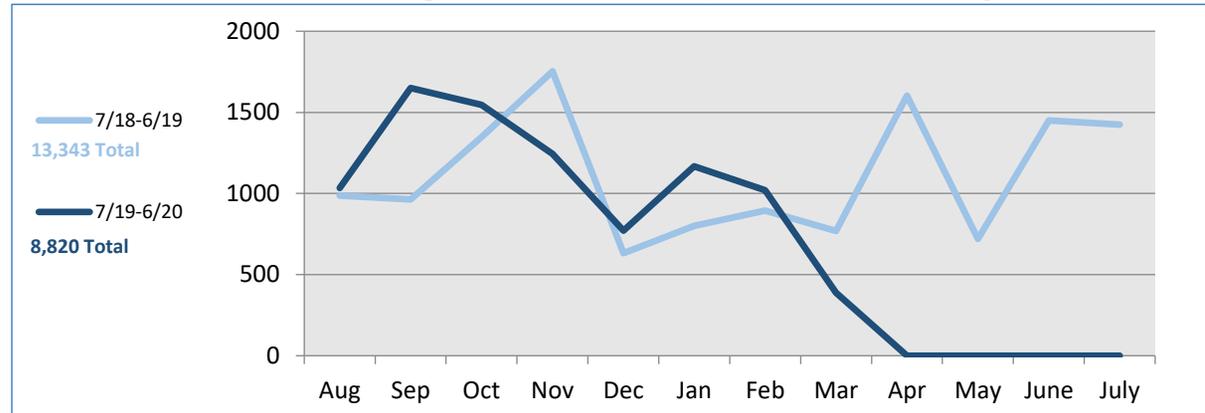
In-House Programs Suspended

Outreach Events	July 2019	July 2020	% Change
Total Events	7		-100%
Total Participants	115		-100%
Preschool Events (Pre-K)	5		-100%
Participants	88		-100%
Family Events	0		0%
Participants	0		0%
Youth Events (1 st -5 th)	0		#DIV/0!
Participants	0		100%
Young Adults (6-8 th)	0		#DIV/0!
Participants	0		#DIV/0!
High School (9-12 th)	0		0%
Participants	0		0%
Adult/Teacher Events	2		-100%
Participants	27		-100%

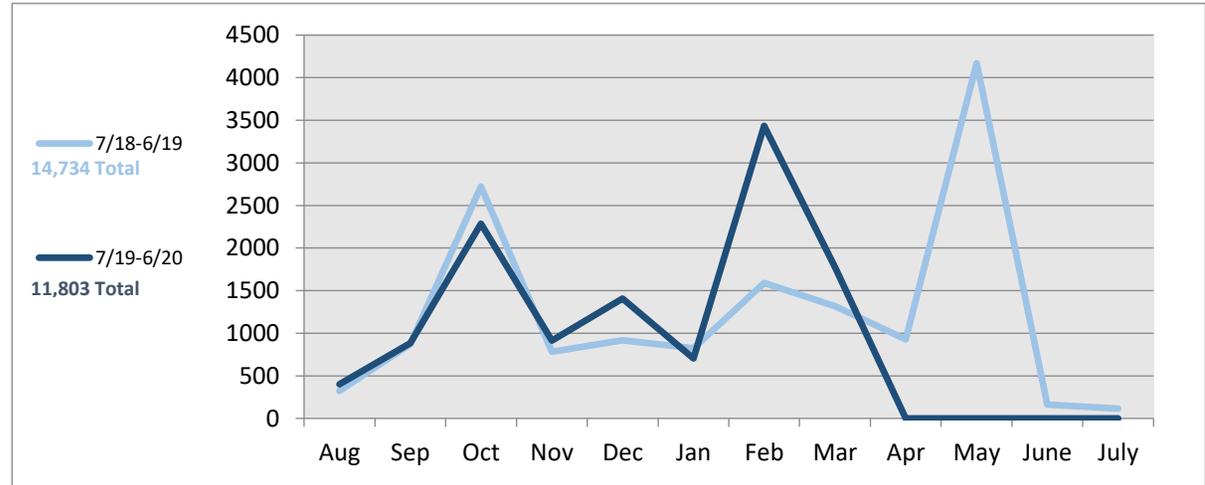
See Digital Events Attachment

Outreach Services	July 2019	July 2020	% Change
Homebound Deliveries	3	0	-100%
Book Bag Deliveries	4	0	-100%
Book Bag Requests	7	0	-100%

Total In-house Program Attendance (Year-to-Year Comparison)



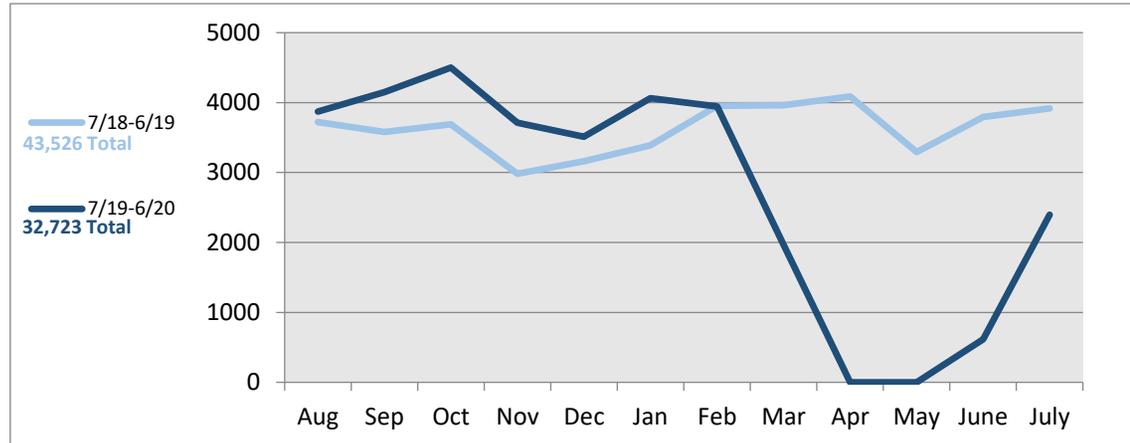
Total Outreach Program Attendance (Year-to-Year Comparison)



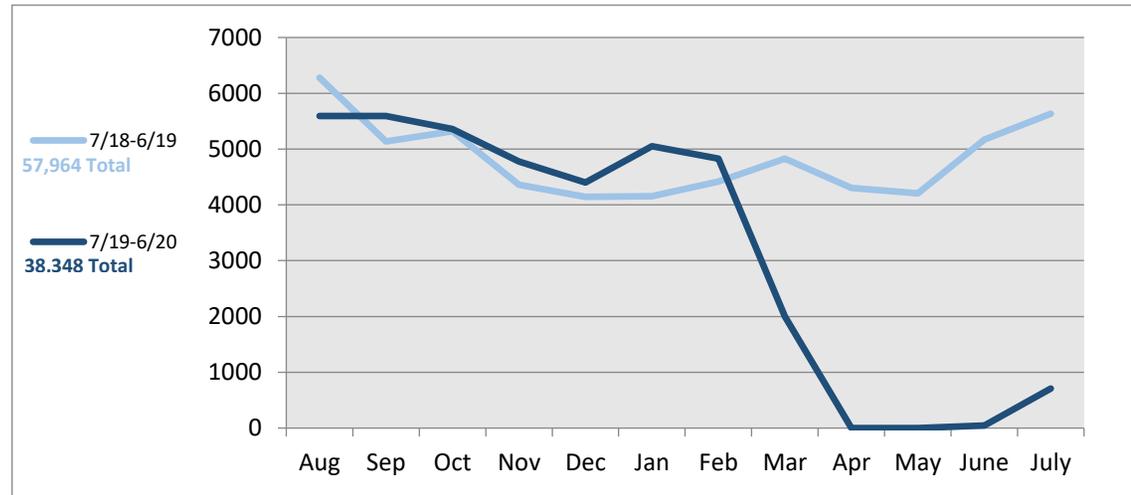
Services

Patron Services	July 2019	July 2020	% Change
Ref. Interactions	3919	2396	-39%
Adult Reference	799	735	-8%
6th-12th Reference	139	51	-63%
< 5th Reference	266	197	-26%
Directional	303	118	-61%
Contact/Behavior	1264	736	-42%
Computer Help	1148	559	-51%
IM Reference	62	115	85%
EEmail Reference	36	59	0%
One-on-One Librarian Sessions	34	60	76%
1-on-1 ELL	17	49	188%
1-on-1 Citizenship	0	0	0%
Other	17	11	-35%
Notary Public	105	66	-37%
Passports	40	23	-43%
Passport Photos Only	22	0	-100%
Exam Proctoring	5	0	-100%
Facility Use	July 2019	July 2020	% Change
Computer Use (hours)	5631	706	-87%
AS Computers	2049	584	-71%
YA Computers	2023	0	-100%
YS Computers	1361	0	-100%
Express Computers	198	122	-38%
Study Room Use (hours)	697.75	326.5	-53%
Public Meetings (sessions)	21	0	-100%
Public Fax	395	187	-53%
Door Count	22294	9222	0%
Service/Volunteer hours	108	0	-100%
Electronic Use	July 2019	July 2020	% Change
Website Visits	4955	5854	18%
Evanced (online calendar)	2,180	345	-84%
Repeat Visitors	1206	199	-83%
Unique Visitors	974	146	-85%
Encore (catalog)	3,662	3,511	-4%
Repeat Visitors	2332	2282	-2%
Unique Visitors	1330	1229	-8%

Total Reference Desk Transactions



Total Public Computer Use (Hours)



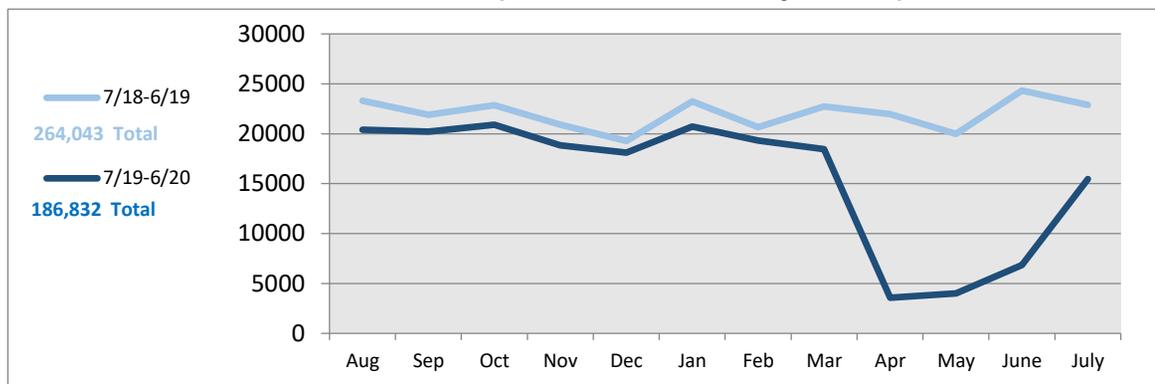
Materials Use

July 2020

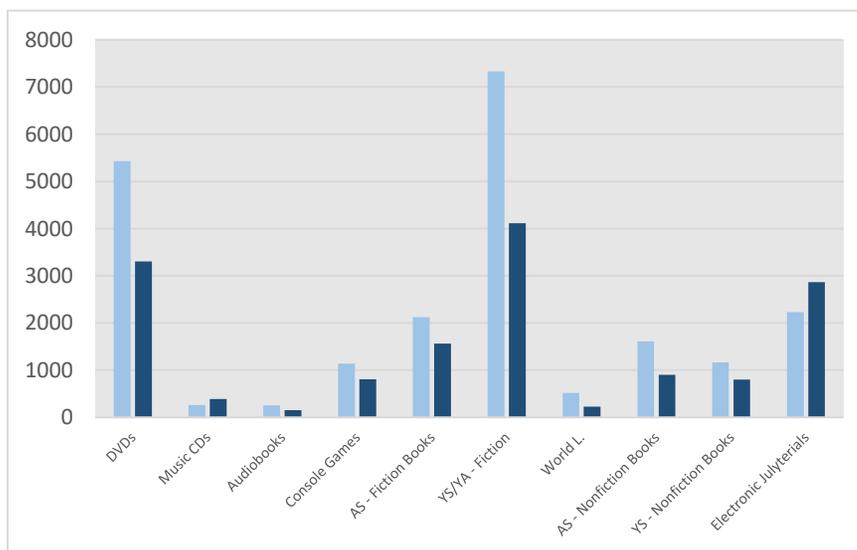
Circulation	July 2019	July 2020	% Change
Total Checkouts	22894	15453	-33%
DVDs	5429	3304	-39%
AS DVDs	2613	1565	-40%
AS New DVD	1219	982	-19%
YS DVDs	1597	757	-53%
Music CDs	259	392	51%
Audiobooks	254	151	-41%
AS Audiobooks	187	105	-44%
YA Audiobooks	3	3	0%
YS Audiobooks	64	43	-33%
Console Games	1141	804	-30%
AS Console Games	437	345	-21%
YS Console Games	704	459	-35%
Fiction	9459	5674	-40%
AS Fiction	1174	875	-25%
AS New	754	577	-23%
YA Fiction	694	449	-35%
AS Julyazines	86	30	-65%
AS Graphic novel	111	80	-28%
YA Graphic novel	380	336	-12%
YS Graphic novel	797	489	-39%
YS Chapter Books	1727	1182	-32%
YS Picture Books	2423	1073	-56%
YS Beginning Readers	1313	583	-56%
World Languages	520	227	-56%
AS Literacy/W.L	212	104	-51%
YS World Languages	308	123	-60%
Nonfiction Books	2772	1706	-38%
AS Nonfiction/Bio/Pop	1609	903	-44%
YS Nonfiction/Bio	1163	803	-31%
Electronic Materials	2233	2866	28%
eBooks/magazines	1049	1547	47%
e Audio-Visual	1184	1319	11%

Inter-Library	July 2019	July 2020	% Change
Items sent out	95	49	-48%
-unable to supply	121	45	-63%
Requests by GPLD Patrons	161	123	-24%
Items received by GPLD	156	65	-58%

Total Checkouts (Year-to-Year Comparison)



Checkouts by Format (July 2019 vs. July 2020)



June 2020



June 2019



Patron Activity

July 2020

Check-out Activity by Type of Borrower*

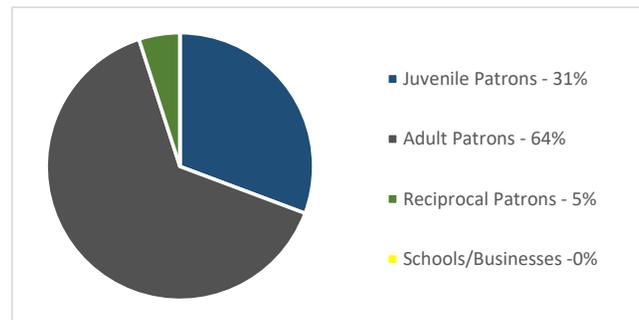
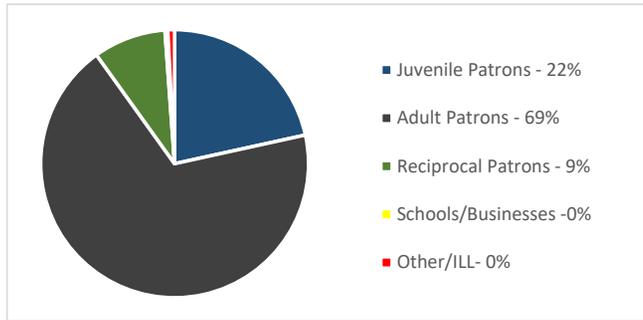
	July 2019	July 2020	% Change
Total*	20661	12581	-39%
Juvenile Patrons	5561	2713	-51%
Adult Patrons	13059	8620	-34%
Reciprocal Patrons	1571	1103	-30%
Schools/Business	248	43	-83%
Other/ILL	222	102	-54%

*does not include electronic checkouts

Active Library Cards by Type of Borrower

	July 2019	July 2020	% Change
Active Cards	12534	12818	2%
Juvenile Cards	3820	3877	1%
Adult Cards	8019	8136	1%
Reciprocal Cards	539	645	20%
School/Business Cards	156	160	0%
Cards Added (Monthly)	202	65	n/a

Above totals do not include 501 digital access cards created during closure.



Marketing

July Marketing Highlights

- Resuming select services announcements
- Compiled/sent info regarding BLM statements
- Virtual programming scheduling/posting
- Room capacity adjustments in webform
- Blog posts (SWAN, Comedy materials, TBR list, DIY Storytimes, Statement Against Racism)
- Resumed New Movers eLibrary cards
- Updated various database links
- Communicated with D15 & D16 re: school year plans
- Designed/picked up Food Drive banners

Email Marketing:

- 2020-07-01: This Week at Your Library - 1,419 Unique opens, 2,413 total opens to date
- 2020-07-06: This Week at Your Library - 1,751 Unique opens, 2,935 total opens to date
- 2020-07-13: This Week at Your Library - 1,646 Unique opens, 2,773 total opens to date
- 2020-07-20: This Week at Your Library - 1,495 Unique opens, 2,418 total opens to date
- 2020-07-27: This Week at Your Library - 1,410 Unique opens, 2,332 total opens to date

Results from Jul 15, 2020 - Aug 11, 2020

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

■ Organic ■ Paid

Actions on Page

July 15 - August 11

1

Total Actions on Page ▲ 0%



Page Views

July 15 - August 11

274

Total Page Views ▼ 24%



Page Previews

July 15 - August 11

7

Page Previews ▼ 13%



Page Likes

July 15 - August 11

7

Page Likes ▼ 36%



Post Reach

July 15 - August 11

4,744

People Reached ▼ 43%



Story Reach

July 15 - August 11

Get Story Insights

See stats on how your Page's recent stories have performed.

[Learn More](#)

Recommendations

July 15 - August 11



We have insufficient data to show for the selected time period.

Post Engagement

July 15 - August 11

1,299

Post Engagement ▼ 50%



Videos

July 15 - August 11

1,762

3-Second Video Views ▲ 5%



Page Followers

July 15 - August 11

7

Page Followers ▼ 36%



Orders

July 15 - August 11

0

Number of Orders ▲ 0%

0

Earnings from Orders ▲ 0%

Performance > METRICS FOR ALL YOUR VIDEOS FROM 7/15 - 8/11 COMPARED TO THE PREVIOUS 28 DAYS ?

787

Minutes Viewed

▼ 19.5% from previous 28 days

1.8K

3-Second Video Views

▲ 5.45% from previous 28 days

Jul 15, 2020 - Aug 11, 2020

787 Minutes Viewed **978 Previous Period**



Top Videos > HIGHEST PERFORMING VIDEOS BY MINUTES VIEWED FROM 7/15 - 8/11 ?

Video	Published	Minutes... ↓	3s Video Views
 <p>Foodie Kids @ Home: Cheesy White Bean Dip</p>	● 08/05/20 2:00 PM	68 	139 
 <p>Foodie Kids @ Home: Groovy Guacamole</p>	● 07/15/20 2:00 PM	60 	148 
 <p>Online Storytime: The Girl Who Heard Colors</p>	● 08/10/20 8:00 AM	51 	71 
 <p>Online Storytime: Monster & Mouse Go Camping</p>	● 07/14/20 8:00 AM	46 	17 

facebook



Quicktips: Manage Windows 10 Desktop

● 07/15/20
5:00 PM

39

116



Online Storytime: The Heart of the Whale

● 07/24/20
8:00 AM

33

75



Online Storytime: Cannonball

● 08/04/20
8:00 AM

32

74



Online Storytime: The President of the Jungle 🐯 🦉 🐸 🐵

● 07/21/20
8:00 AM

32

61

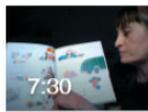


Online Storytime: All Kinds of Kindness

● 08/11/20
8:00 AM

29

46



Online Storytime: No More Naps!

● 08/07/20
8:00 AM

29

48



Shiver Me Timbers: Atmospheric Reads and How they Got That Way

● 07/30/20
2:00 PM

27

41



Foodie Kids @ Home: Cake Donuts

● 07/29/20
2:00 PM

23

52



Online Storytime: Jack and the Beanstalk

● 07/27/20
8:00 AM

20

75



I've Got a Feeling: (Actually a Lot of Them)

● 07/23/20
2:00 PM

20

58



Quicktips: Pivot Tables (Part 1)

● 07/22/20
5:01 PM

19

55

Looking good! Your channel got 754 views in the last 28 days.

That's similar to the 100–990 views your channel usually gets



Your top videos in this period

Video	Average view duration	Views
<p>1 Quicktips: Scanning and Faxing from Your Mobile... Apr 10, 2020</p>	3:17 (44.4%)	132
<p>2 2015 Glenside Community Talent Show "It's Be... Apr 27, 2015</p>	0:53 (31.4%)	72
<p>3 Online Storytime: Gray Rabbit's Favorite Things... Jun 22, 2020</p>	9:09 (63.2%)	41
<p>4 2015 Glenside Community Talent Show "Leave i... Apr 27, 2015</p>	4:27 (207.6%)	23
<p>5 What is Love: Asexual and Aromantic Represen... Apr 17, 2020</p>	1:25 (2.3%)	19
<p>6 Magic and Monsters: Classic Inspirations, Mod... May 24, 2020</p>	3:16 (6.2%)	16

Realtime

Updating live

130

Subscribers

60

Views · Last 48 hours



Top videos

Views

- Quicktips: Scanning ... 10
- 2015 Glenside Comm... 8
- Online Storytime: The ... 5

[SEE MORE](#)

Latest videos



First 55 minutes compared to your typical performance:

Views 0

Impressions click-through rate —

Average view duration —

See more performance data in 2 hours 5 minutes.

[SEE VIDEO ANALYTICS](#)

Publish date: Jul 12 – Aug 9, 2020

Jul 15 – Aug 11, 2020
Last 28 days

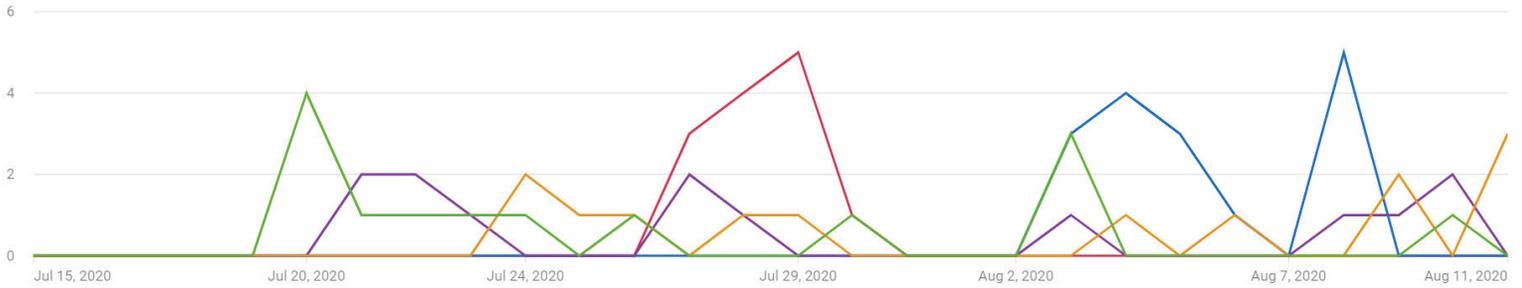
Video Traffic source Geography Viewer age Viewer gender Date Subscription status Subscription source More

Views by Video

Select secondary metric

Line chart

Daily



Video	Views ↓	Watch time (hours)	Subscribers	Your estimated revenue	Impressions	Impressions click-through rate
<input type="checkbox"/> Total	153	7.5	3	—	2,507	2.3%
<input type="checkbox"/> Online Storytime: "Not a Box" and "Meewow and the Big Box"	16 10.5%	0.9 12.6%	1 33.3%	— —	69	4.4%
<input type="checkbox"/> Online Storytime: Keisha Ann Can!	14 9.2%	1.3 17.4%	0 0.0%	— —	242	1.7%
<input type="checkbox"/> Online Storytime: The Heart of the Whale	13 8.5%	0.4 5.2%	0 0.0%	— —	119	2.5%
<input type="checkbox"/> Online Storytime: The President of the Jungle 🐼 🐱 🐶 🐭	13 8.5%	0.4 5.9%	0 0.0%	— —	157	5.7%
<input type="checkbox"/> Online Storytime: Jack and the Beanstalk	13 8.5%	1.5 19.8%	0 0.0%	— —	177	0.6%
<input type="checkbox"/> Sourcebooks Shenanigans	12 7.8%	0.2 2.8%	0 0.0%	— —	25	12.0%
<input type="checkbox"/> Online Storytime: Cannonball	10 6.5%	0.3 3.8%	0 0.0%	— —	101	5.9%
<input type="checkbox"/> Quicktips: Pivot Tables (Part 1)	10 6.5%	0.4 4.7%	1 33.3%	— —	95	4.2%
<input type="checkbox"/> Online Storytime: Groovy Joe: Ice Cream & Dinosaurs	9 5.9%	0.3 4.6%	0 0.0%	— —	190	2.6%
<input type="checkbox"/> Online Storytime: Monster & Mouse Go Camping	8 5.2%	1.1 15.1%	0 0.0%	— —	90	2.2%
<input type="checkbox"/> Foodie Kids @ Home: Groovy Guacamole 🥑	6 3.9%	0.1 0.9%	0 0.0%	— —	67	3.0%
<input type="checkbox"/> Foodie Kids @ Home: Cake Donuts	6 3.9%	0.2 2.6%	0 0.0%	— —	72	1.4%
<input type="checkbox"/> Quicktips: Pivot Tables (Part 2)	3 2.0%	0.0 0.1%	0 0.0%	— —	158	1.9%
<input type="checkbox"/> Online Storytime: Rosie Revere, Engineer	3 2.0%	0.1 1.5%	0 0.0%	— —	50	4.0%
<input type="checkbox"/> Quicktips: Pivot Tables (Part 3)	3 2.0%	0.0 0.3%	1 33.3%	— —	242	1.2%
<input type="checkbox"/> Foodie Kids @ Home: Cheesy White Bean Dip	3 2.0%	0.1 0.7%	0 0.0%	— —	62	1.6%
<input type="checkbox"/> Online Storytime: Bonnie & Ben Rhyme Again	3 2.0%	0.0 0.5%	0 0.0%	— —	116	0.9%
<input type="checkbox"/> Online Storytime: Dini Dinosaur	3 2.0%	0.1 1.3%	0 0.0%	— —	211	0.5%
<input type="checkbox"/> Quicktips: Manage Windows 10 Desktop	2 1.3%	0.0 0.3%	0 0.0%	— —	96	0%
<input type="checkbox"/> Online Storytime: No More Naps!	2 1.3%	0.0 0.0%	0 0.0%	— —	142	1.4%
<input type="checkbox"/> Draw and Tell	1 0.7%	0.0 0.0%	0 0.0%	— —	26	3.9%

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE

I, CONSTANCE BARRERAS, the duly qualified and acting Secretary of the Board of Library Trustees of the Glenside Public Library District, DuPage County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

**ORDINANCE NO. O-1-20
ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF
GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2020,
AND ENDING JUNE 30, 2021**

adopted at a regular meeting of the said Board of Library Trustees at which a quorum was present held pursuant to the Illinois Open Meetings Act on the 20th day of August, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of August, 2020.

CONSTANCE BARRERAS, Secretary
*Board of Library Trustees of the
Glenside Public Library District*



ORDINANCE NO. O-01-20

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021**

WHEREAS, the Board of Library Trustees for the Glenside Public Library District, DuPage County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget on the 20th day of August, 2020, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, Be It Ordained by the Board of Library Trustees of the Glenside Public Library District, DuPage County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2020, and end on June 30, 2021.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of **\$4,242,998** or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Glenside Public Library District, as hereinafter specified for said fiscal year.

PART I
Estimated Revenue Available

Item 1:	Balance on hand as of July 1, 2020	\$ 3,562,326
Item 2:	Estimate of receipts during current fiscal year from library district levy of 2020 and prior years, and receipts from other sources such as fines, rentals, donations and personal property replacement taxes.	\$ 3,669,911
Item 3:	Estimate of the expenditures for the fiscal year 2020-21.	\$ 3,609,817
Item 4:	Estimated cash expected to be on hand as of June 30, 2021	\$ 3,622,420

PART II

Estimated Expenditures – Library (Corporate) Fund

ACCOUNT	APPROPRIATED	BUDGETED
Personnel		
1. Salaries	\$ 1,881,883	\$ 1,710,803
2. Group Medical Insurance	\$ 293,250	\$ 255,500
3. Staff Training, Travel & Recognition	<u>\$ 11,825</u>	<u>\$ 10,750</u>
	\$ 2,186,958	\$ 1,977,053
Programs & Library Materials		
4. Public Information & Library Publications	\$ 51,700	\$ 47,000
5. Public Programs & Community Outreach	\$ 63,250	\$ 57,500
6. Library Materials – Print	\$ 153,340	\$ 139,400
7. Library Materials – Audio/Visual	\$ 74,525	\$ 67,750
8. Library Materials – Digital Items & Online Services	<u>\$ 103,147</u>	<u>\$ 93,770</u>
	\$ 445,962	\$ 405,420
Operations		
9. Department & Office Supplies	\$ 28,600	\$ 26,000
10. Professional Services (Legal, Accounting, Payroll, etc..)	\$ 41,525	\$ 37,750
11. Technology Hardware, Software and Support	\$ 100,100	\$ 91,000
12. Materials Processing & Automation	<u>\$ 74,250</u>	<u>\$ 67,500</u>
	\$ 244,475	\$ 222,250
Building & Maintenance		
13. Custodial Supplies	\$ 22,000	\$ 20,000
14. Building & Equipment Repair/Replacement	\$ 27,720	\$ 25,200
15. Capital Improvements	\$ 299,500	\$ 45,000
16. Property Insurance	\$ 24,750	\$ 22,500
17. Utilities	\$ 152,900	\$ 139,000
18. Debt Service	<u>\$ 372,233</u>	<u>\$ 338,394</u>
	\$ 899,103	\$ 590,094
Other		
18. Contingency	<u>\$ 10,000</u>	<u>\$ 0</u>
	\$ 10,000	\$ 0
TOTAL CORPORATE EXPENDITURES	\$ 3,786,498	\$ 3,194,817

The foregoing appropriations are appropriated from the general property tax for corporate purposes.

PART III
Estimated Expenditures - Social Security (FICA) Fund

	APPROPRIATED	BUDGETED
Social Security (FICA) payments	<u>\$ 137,500</u>	<u>\$ 125,000</u>
TOTAL	\$ 137,500	\$ 125,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to Social Security and is in addition to all other library district taxes as provided by law.

PART IV
Estimated Expenditures - Illinois Municipal Retirement Fund

	APPROPRIATED	BUDGETED
Illinois Municipal Retirement Fund payments	<u>\$ 148,000</u>	<u>\$ 135,000</u>
TOTAL	\$ 148,000	\$ 135,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

PART V
Estimated Expenditures - Unemployment Compensation Insurance Fund

	APPROPRIATED	BUDGETED
Unemployment Compensation Insurance payments	<u>\$ 3,300</u>	<u>\$ 3,000</u>
TOTAL	\$ 3,300	\$ 3,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for unemployment compensation insurance purposes and is in addition to all other library district taxes as provided by law.

PART VI
Estimated Expenditures - Workers' Compensation Insurance Fund

	APPROPRIATED	BUDGETED
Workers' Compensation payments	<u>\$ 6,600</u>	<u>\$ 6,000</u>
TOTAL	\$ 6,600	\$ 6,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for workers' compensation insurance and is in addition to all other library district taxes as provided by law.

PART VII
Estimated Expenditures - Liability Insurance Fund

	APPROPRIATED	BUDGETED
Liability Insurance payments	\$ 5,500	\$ 5,000
TOTAL	\$ 5,500	\$ 5,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for liability insurance purposes and is in addition to all other library district taxes as provided by law.

PART VIII
Estimated Expenditures - Audit Expense Fund

	APPROPRIATED	BUDGETED
Audit Expense Payments	\$ 11,000	\$ 10,000
TOTAL	\$ 11,000	\$ 10,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit expense purposes and is in addition to all other library district taxes as provided by law.

PART IX
Estimated Expenditures - Purchase, Construction, Maintenance, and Repair of Sites and Buildings Fund

	APPROPRIATED	BUDGETED
Building, Repair and Maintenance Expenses	\$ 144,100	\$ 131,000
TOTAL	\$ 144,100	\$ 131,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purposes of the purchase of sites and buildings, the construction and equipment of buildings, for maintenance, repairs, and alterations of library buildings and equipment and is in addition to all other library district taxes as provided by law.

PART X
Estimated Expenditures - Special Reserve Fund

The Board or Library Trustees has by ordinance established a specific fund to be accumulated from the unexpended balance of the proceeds received from library taxes levied for the year 1985 and subsequent years. Said Special Reserve Fund shall be accumulated and set aside for library purposes in accordance with Chapter 75, Act 16, Section 40-50 of the Illinois Compiled Statutes.

	APPROPRIATED	BUDGETED
Library Building and Grounds	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0

RECAPITULATION

<u>Fund</u>	APPROPRIATED	BUDGETED
LIBRARY (CORPORATE) FUND	\$ 3,786,498	\$ 3,194,817
SOCIAL SECURITY (FICA) FUND	\$ 137,500	\$ 125,000
ILLINOIS MUNICIPAL RETIREMENT (IMRF) FUND	\$ 148,500	\$ 135,000
UNEMPLOYMENT COMPENSATION INSURANCE FUND	\$ 3,300	\$ 3,000
WORKERS' COMPENSATION INSURANCE FUND	\$ 6,600	\$ 6,000
LIABILITY INSURANCE FUND	\$ 5,500	\$ 5,000
AUDIT EXPENSE FUND	\$ 11,000	\$ 10,000
BUILDING AND REPAIR FUND	\$ 144,100	\$ 131,000
SPECIAL RESERVE FUND	\$ 0	\$ 0
TOTALS	\$4,242,998	\$3,609,817

Section 3: That a Working Cash Fund has been established by Ordinance of the Board of Library Trustees pursuant to Section 30-95 of the Public Library District Act of 1991 and funds accumulated therein which currently totals \$94,841.40 shall not be deemed a current asset of the District.

Section 4: That the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County within the time specified by law.

Section 5: That this Ordinance shall be in full force and effect from and after its passage as required by law.

ADOPTED this 20th day of August, 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the Board of Library Trustees this 20th day of August, 2020.

Sam Lucente, President
Board of Library Trustees of the Glenside
Public Library District

ATTEST:

Constance Barreras, Secretary
Board of Library Trustees of the Glenside
Public Library District

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

**GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
ESTIMATE OF REVENUES
FOR THE FISCAL YEAR BEGINNING JULY 1, 2020
AND ENDING JUNE 30, 2021**

I, the undersigned, do hereby certify that I am the regularly appointed, qualified and acting Treasurer of the GLENSIDE PUBLIC LIBRARY DISTRICT, DuPage County, Illinois, and as such that I am chief fiscal officer of said District.

I do further certify that the following is an estimate of revenues, by source, anticipated to be received by the GLENSIDE PUBLIC LIBRARY DISTRICT in the following fiscal year, being the fiscal year of July 1, 2020 to June 30, 2021.

A.	Library (Corporate) Fund	\$	3,200,260.00
B.	Social Security (FICA) Fund	\$	123,148.00
C.	Illinois Municipal Retirement Fund (IMRF)	\$	123,948.00
D.	Unemployment Compensation Insurance Fund	\$	1,599.00
E.	Workman's Compensation Fund	\$	4,797.00
F.	Liability Insurance Fund	\$	3,998.00
G.	Audit Fund	\$	11,195.00
H.	Building, Equipment and Maintenance Fund	\$	135,143.00
I.	Bonds and Interest Fund	\$	0.00
J.	Personal Property Replacement Tax (PPRT)	\$	4,000.00
K.	Miscellaneous		
	1. Interest Earnings	\$	5,000.00
	2. Fines and Fees	\$	11,500.00
	3. Grants	\$	45,323.00

TOTAL ANTICIPATED REVENUE: \$3,669,911

I do further certify that the above estimate of revenues anticipated to be received in the following fiscal year was made in full compliance with the provisions of Act 200, Section 18-50 of Chapter 35, of the Illinois Compiled Statutes, as amended.

Treasurer and Chief Fiscal Officer
of the Board of Library Trustees of the
GLENSIDE PUBLIC LIBRARY DISTRICT



Goals and Objectives 2020 – 2021

Library Services:

Investigate additional opportunities to connect library users with government or community organization services.

Reformat the website to become service offering centric.

Increase time and cost efficiency of library marketing by establishing a priority structure across each production medium and timetable to best reach desired audiences.

Assure a smooth transition to SWAN system through staff training, technology preparedness and public marketing.

Design and implement methods to support remote learning services of our school districts.

Relaunch the "Beginning Reader" collection with concentrated marketing efforts.

Assure that the 5 commitments listed in the Statement Against Racism released by the library board are actively pursued.

Building and Capital Improvements:

Investigate possible financial savings and increased flexibility of phone placement by converting the phone system to VOIP.

Increase individual or small group study space in the library.

Investigate redesigning the librarians' shared office space to decrease inefficient use of space.

Finances and assets:

Operate responsibly to stay within intentionally decreased tax revenue amounts.

GLENSIDE PUBLIC LIBRARY DISTRICT**IPLAR****IDENTIFICATION (1.1 - 1.31)**

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLSC 151, PLSC 701]	30308
1.2 ISL Branch # [PLSC 151, PLSC 701]	0
1.3a FSCS ID [PLSC 150, PLSC 700]	IL0211
1.3b FSCS_SEQ [PLSC 700]	002
1.4a Legal Name of Library [PLSC 152]	Glenside Public Library District
1.4b If the library's name has changed, then enter the updated answer here.	
1.4c Was this an official name change?	
1.5a Facility Street Address [PLSC 153]	25 East Fullerton Avenue
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.5c Was this a physical location change?	
1.6a Facility City [PLSC 154]	Glendale Heights
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLSC 155]	60139
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLSC 157]	25 East Fullerton Avenue
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLSC 158]	Glendale Heights
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLSC 159]	60139
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLSC 162]	(630) 260-1550
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	(630) 260-1433
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.glensidepld.org

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Tom Bartenfelder
1.15 Title	Library Director
1.16 Library Director's E-mail	Tbartenfelder@glensidepld.org

Library Information

Please provide the requested information about the library type.

1.17a Type of library	District
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No
1.19 Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:

Legal name of library you contract with:

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

1.21a County in which the administrative entity is located [PLSC 161]	DuPage
1.21b If the administrative entity's county has changed, then enter the updated answer here.	
1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205]	No
1.22b IF YES, indicate the reason for the boundary change	
1.23a Population residing in tax base (Use the latest official federal census figure) [PLSC 208]	36,259
1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c Documentation of legal population change	
1.24 If the population has changed from the prior year's answer, then indicate the reason.	
1.25a This library is currently a member of what Illinois library system?	RAILS
1.25b If the library's system has changed, then enter the updated answer here.	

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.27 Does this library have paid staff?	Yes
1.28 Does this library have an established schedule in which services of the staff are available to the public?	Yes
1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.30 Is this library supported in whole or in part with public funds?	Yes
1.31 Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203]	Yes

SERVICE OUTLETS (2.1 - 2.14)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. If you do not have service locations beyond the central library, this section will not open for completion. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact Pat Burg (217-785-1168, pburg@ilsos.gov) so that it can be added.

2.1a Total number of bookmobiles [PLSC 211 & PLSC 712]	0
2.1b Total number of branch libraries [PLSC 210]	0
2.2a Are any of the branch libraries a combined public and school library?	
2.2b If YES, provide the name of the branch or branches in the box provided.	

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLSC 206]	07/01/2019
3.2 Fiscal Year End Date (mm/dd/year) [PLSC 207]	06/30/2020
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Tom Bartenfelder
3.5 Telephone Number of Person Preparing Report	630-260-1550
3.6 FAX Number	630-260-1433
3.7 E-Mail Address	tbartenfelder@glensidepld.org

REFERENDA (4.1 - 4.11)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum is a particular issue that is taken to the public for a vote. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
4.1b How many referenda was your library involved in?	

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date	4.5 Passed	4.6 Effective Date	4.7 Referendum ballot

Type	referendum type?	(mm/dd/year)	or Failed?	(mm/dd/year)	language documentation
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Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation
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Board Action and Backdoor Referenda

If, during the fiscal year report period, the library board took action to a) convert to public library district status by approval of the corporate authority [75 ILCS 16/10-15]; and/or b) the public library district annexed additional territory in an unincorporated area by backdoor referendum [75 ILCS 16/15-5, et seq.]; and/or c) your public library district took any other action by backdoor referendum, indicate the effective date of the action. "Backdoor referendum" means the submission of a public question to the voters of a governmental unit, initiated by a petition of voters, residents or property owners of such governmental unit, to determine whether an action by the governing body of such governmental unit shall be effective, adopted or rejected.

4.8 District Conversion - Effective Date (mm/dd/year)	
4.9 Territory Annexation - Effective Date (mm/dd/year)	
4.10a Other Action by Backdoor Referendum (please specify)	
4.10b Other - Effective Date (mm/dd/year)	
4.11a Other Action by Backdoor Referendum (please specify)	
4.11b Other - Effective Date (mm/dd/year)	

CURRENT LIBRARY BOARD (5.1 - 5.13)

Please report the number of board seats and the number of vacancies. Be sure to provide current board member information; including name, position, telephone number, e-mail address, home address, and term expiration date. If there are vacancies, please explain.

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	7
5.2 Total number of vacant board seats	0
5.2b Please explain	
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes
5.4 IF NO, please explain	

First Member

5.5 Name	Chodri Khokhar
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/ 2021
5.8 Telephone Number	630-868-3410
5.9 E-mail Address	Cmak1570@aol.com
5.10 Home Address	1570 President St.
5.11 City	Glendale Heights
5.12 State	IL
5.13 Zip Code	60139

Second member

Second member

5.5 Name	Saverio Lucente
5.6 Trustee Position	President
5.7 Present Term Ends (mm/year)	04/2019
5.8 Telephone Number	630-871-8903
5.9 E-mail Address	s_lucente@msn.com
5.10 Home Address	1841 President St.
5.11 City	Glendale Heights
5.12 State	IL
5.13 Zip Code	60139

Third member

5.5 Name	Constance Barreras
5.6 Trustee Position	Secretary
5.7 Present Term Ends (mm/year)	04/2019
5.8 Telephone Number	630-858-6581
5.9 E-mail Address	connie.barreras@comcast.net
5.10 Home Address	1530 Jill Court
5.11 City	Glendale Heights
5.12 State	IL
5.13 Zip Code	60139

Fourth member

5.5 Name	Isabelle Baldwin
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	04/2019
5.8 Telephone Number	630-682-9321
5.9 E-mail Address	timisbaldwin@msn.com
5.10 Home Address	1608 Van Meter
5.11 City	Glendale Heights
5.12 State	IL
5.13 Zip Code	60139

Fifth member

5.5 Name	Altha Milnes
5.6 Trustee Position	Treasurer
5.7 Present Term Ends (mm/year)	04/2021
5.8 Telephone Number	630-858-2671
5.9 E-mail Address	amilnes@amcastle.com
5.10 Home Address	465 Polo Club Drive
5.11 City	Glendale Heiths, IL 60139
5.12 State	IL
5.13 Zip Code	60139

Sixth member

Sixth member

5.5 Name	Jessica Breede
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2023
5.8 Telephone Number	630-682-8940
5.9 E-mail Address	jcbreede@gmail.com
5.10 Home Address	376 E Montana Ave
5.11 City	Glendale Heights
5.12 State	IL
5.13 Zip Code	60139

Seventh member

5.5 Name	Mariann Evans
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2023
5.8 Telephone Number	630-858-6940
5.9 E-mail Address	msemse@sbcglobal.net
5.10 Home Address	1284B Glen Ellyn Rd.
5.11 City	Glendale Heights
5.12 State	IL
5.13 Zip Code	60139

Eighth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

Ninth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

FACILITY/FACILITIES (6.1-6.4)

Please provide the requested information about the library's facilities.

6.1a Total square footage of the main library building [PLSC 711]	39,435
6.1b If the main library's square footage has changed, then enter the updated answer here.	
6.1c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	
6.2a Does the library address the environmental needs of patrons on the autism spectrum?	Yes
6.2b If so, please describe	All fluorescent bulbs have been replaced with LEDs.
6.3a Total Number of Meeting Rooms	3
6.3b Total number of times meeting room(s) used by the public during the fiscal year	252
6.4a Total Number of Study Rooms	3
6.4b Total number of times study room(s) used by the public during the fiscal year	6,194

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	\$2,909,903
7.2 During the last fiscal year, did the library acquire any real and/or personal property?	Yes

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	\$573,609
7.4 Legacy	0
7.5 Gift	0
7.6 Other	0
7.7 Provide a general description of the property acquired.	Technology Hardware/Software Purchases : 90671.15 Capital Improvements : 189093.36 Building & Equipment Alterations : 38932.20 Department Supplies : 21169.70 Print Circulating Materials : 133031.18 A/V Circulating Materials : 66684.30 Building Equipment & Repair: 34026.74

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?	Yes
7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.	FICA Expense : \$3,584.94 IMRF Expense : \$24,926.78 Unemployment Insurance : \$12,935.36 Liability Insurance : \$8,919.56 Audit Fee : \$1,345.00 Building Maintenance : \$28,163.62 General Fund : \$1,160,819.87 Outstanding Balances are kept minimal with small fluctuation between

collected amounts and budgeted expenditures. The general fund is holding steady as it meets the accounting standard to cover 3 months worth of expenses.

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?	Yes
7.11 IF YES, what is the total amount of the outstanding liabilities?	\$2,490,000
7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.	\$2,490,000 General Obligation Refunding Bonds, Series 2019 Dated Date/Settlement: December 19, 2019 #452092850001

OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)

Libraries are required by statute [75 ILCS 5/4-10(1)(9), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLSC 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)	\$3,788,247
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	Yes
8.1b Local government funds for the ensuing or upcoming/current fiscal year (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales.)	\$3,608,087

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.2 Per capita grant	\$45,323
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$7,118
8.5 Other State Government funds received	\$0
8.6 If Other, please specify	-1 Not Applicable
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLSC 301]	\$52,441

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$0
8.10 Other federal funds received	\$0
8.11 If Other, please specify	-1 Not Applicable
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLSC 302]	\$0

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Monetary Gifts and Donations	\$0
8.14 Other receipts intended to be used for operating expenditures	\$87,345
8.15 TOTAL all other receipts (8.13 + 8.14) [PLSC 303]	\$87,345
8.16 Other non-capital receipts placed in reserve funds	\$0

Total Operating Receipts

8.17 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.15) [PLSC 304]	\$3,928,033
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Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 50% of the total funds received by the library in the last fiscal year..." or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 50% of the total funds received by the district in the last previous fiscal year..." or the insurance policy or other insurance instrument's coverage "... shall be in an amount at least equal to 50% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a The library safeguards its funds using which option?	Insurance Policy/Instrument
8.18b Proof of Certificate of Insurance for Library Funds	COI.pdf
8.19 What is the coverage amount of either the surety bond OR the insurance policy/insurance	\$1,933,315

instrument?	
8.20 Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21 The designated custodian of the library's funds is:	Library Treasurer

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

9.1 Salaries and wages for all library staff [PLSC 350]	\$1,664,653
9.2a Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLSC 351]	\$463,116
9.2b If this library answered question 9.2a as zero, please select an explanation from the drop-down box.	
9.3 Total Staff Expenditures (9.1 + 9.2) [PLSC 352]	\$2,127,769

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1 Printed Materials (books, newspapers, etc.) [PLSC 353]	\$126,577
10.2 Electronic Materials (e-books, databases, etc.) [PLSC 354]	\$109,245
10.3a Other Materials (CDs, DVDs, video games, etc.) [PLSC 355]	\$60,518
10.3b Please provide an explanation of the other types of material expenditures.	CDs, DVDs, Video Games, Learning Games, STEAM Kits, special collections
10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLSC 356]	\$296,340

OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures. Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLSC 357]	\$1,201,248
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLSC 358]	\$3,625,357

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	\$0
12.1b Local Government: Other	\$0
12.1c Total Local Government (12.1a + 12.1b) [PLSC 400]	\$0
12.2 State Government [PLSC 401]	\$0
12.3 Federal Government [PLSC 402]	\$0
12.4 Other Capital Revenue [PLSC 403]	\$0
12.5 If Other, please specify	-1 Not Applicable
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLSC 404]	\$0

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405]	\$228,513
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PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	20	20	\$606.43	580.76
	13.1 Position Title	13.2 Primary Work Area	13.3 Hourly Rate	13.4 Total Hours/Week
	Library Director	Library Director	\$56.03	37.50
	Assistant Director	Assistant Library Director	\$48.92	37.50
	Public Services Manager	Other Type of Librarian	\$44.46	37.50
	Assistant Public Services Manager	Other Type of Librarian	\$32.18	37.50
	Circulation Services Manager	Circulation	\$34.86	37.50
	Youth Services Librarian	Children's Services	\$29.81	37.50
	Youth Services Librarian	Children's Services	\$26.46	37.50
	Youth Services Librarian	Children's Services	\$28.27	37.50
	Teen Librarian	Young Adult Services	\$24.35	37.50
	Adult Services Librarian	Adult Services	\$28.18	37.50
	Adult Services Librarian	Adult Services	\$25.53	37.50
	Adult Services Librarian	Adult Services	\$28.30	37.50
	Marketing Coordinator	Other Type of Librarian	\$28.91	37.50
	Public Services Librarian	Reference	\$31.04	14.88
	Public Services Librarian	Reference	\$19.00	12.17
	Public Services Librarian	Reference	\$26.22	14.88
	Public Services Librarian	Reference	\$25.21	14.25
	Public Services Librarian	Reference	\$25.58	16.33
	Public Services Librarian	Reference	\$18.00	9.00
	Public Services Librarian	Reference	\$25.12	11.75

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLSC 250]	14.52
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Group A hidden group hours**Group B**

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary	5	5	5	\$106.00	119.25
13.6 Position Title	13.7 Primary Work Area	13.8 Education Level	13.9 Hourly Rate	13.10 Total Hours/Week	
Adult Services Librarian	Adult Services	Less than a Bachelor's degree	\$24.35	37.50	
Youth Services Librarian	Children's Services	Bachelor's Degree: No library science	\$24.35	37.50	
Public Services Librarian	Young Adult Services	Less than a Bachelor's degree	\$18.20	14.25	
Public Services Librarian	Adult Services	Less than a Bachelor's degree	\$19.00	15.25	
Public Services Librarian	Adult Services	Bachelor's Degree: major or minor in library science	\$20.10	14.75	

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)	2.98
13.12 Total FTE Librarians (13.5 + 13.11) [PLSC 251]	17.50

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	386.06
13.14 Minimum hourly rate actually paid	\$14.00
13.15 Maximum hourly rate actually paid	\$25.49
13.16 Total FTE Group C employees (13.13 / 40)	9.65

Group D

This category includes full-time and part-time pages or shelvees.

13.17 Total hours worked in a typical week by all Group D employees	56.00
13.18 Minimum hourly rate actually paid	\$11.22
13.19 Maximum hourly rate actually paid	\$14.00
13.20 Total FTE Group D employees (13.17 / 40)	1.40

Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees	111.00
13.22 Minimum hourly rate actually paid	\$17.75
13.23 Maximum hourly rate actually paid	\$20.00
13.24 Total FTE Group E employees (13.21 / 40)	2.78
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLSC 252]	13.83
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLSC 253]	31.33

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary							
	13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary						
	13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.

Summary							
	13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated

SERVICE HOURS/LIBRARY VISITS (14.1 - 14.3)

This section collects information on the number of library service hours and visits. Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and then multiply by the number of weeks open.

Minor variations in actual public service hours need not be included; however, extensive hours closed to the public due to natural disasters or other critical events should be excluded from the annual calculation.

14.1a Total public service hours PER YEAR for the MAIN/CENTRAL LIBRARY [PLSC 713]	3,536
14.1b Total public service hours PER YEAR for all BRANCH LIBRARIES & BOOKMOBILES	0
14.1c Total scheduled public service hours PER YEAR for ALL SERVICE OUTLETS (14.1a + 14.1b) [PLSC 500]	3,536
14.2 Total number of weeks, during the fiscal year, the MAIN/CENTRAL LIBRARY was open for service to the public [PLSC 714]	42
14.3 Total annual visits/attendance in the library [PLSC 501]	177,470

PROGRAMS & ATTENDANCE (15.1 - 15.17)**Programs:**

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Passive Programs:

A passive program is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity, but may or may not directly interact with the participants. Examples of these types of events include drop-in craft sessions, library scavenger hunts (when not done as part of a group), etc.

Count all passive programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series.

	15.1 Programs	15.2 Attendance	15.3 Passive Programs	15.4 Passive Program Attendance
Children's	763	16,241	-1 Unknown	-1 Unknown
Young Adult	156	3,020	-1 Unknown	-1 Unknown
Other	293	2,901	-1 Unknown	-1 Unknown
Total	1,212	22,162		
15.17a Did the library provide any special programming for patrons on the autism spectrum?	No			
15.17b Please describe the programming provided.	Using Mindfulness with Children of All Abilities to Keep Connections Strong by Kristie Pretti-Frontczak			

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Users Cards	11,925
16.2a Total Number of Unexpired Non-resident Users Cards	623
16.2b What was the total amount of the fees collected from the sale of non-resident user's cards during the past fiscal year?	\$0.00
16.3 Total Number of Registered Users (16.1 + 16.2a) [PLSC 503]	12,548
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes

RESOURCES OWNED (17.1 - 17.9)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

For guidance in counting electronic materials, please reference the following guide: [Counting Electronic Materials for the IPLAR](#)

17.1 Print Materials [PLSC 450]	87,961
17.2 Current Print Serial Subscriptions [PLSC 460]	163
17.3 Total Print Materials (17.1+17.2)	88,124
17.4 E-books Held at end of the fiscal year [PLSC 451]	82,297
17.5a Audio Recordings: Physical Units Held at end of the fiscal year [PLSC 452]	6,338
17.5b Audio Recordings: Downloadable Units Held at end of the fiscal year [PLSC 453]	26,899
17.6a DVDs/Videos: Physical Units Held at end of the fiscal year [PLSC 454]	11,829
17.6b DVDs/Videos: Downloadable Units Held at end of the fiscal year [PLSC 455] ¹	241

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access.

17.7 Local/Other Cooperative agreements [PLSC 456]	23
17.8 State (state government or state library) [PLSC 457]	13
17.9 Total Electronic Collections (17.7 + 17.8) [PLSC 458]	36

USE OF RESOURCES (18.1 - 18.17)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Number of adult materials loaned	80,243
18.2 Number of young adult materials loaned	8,140
18.3 Number of children's materials loaned [PLSC 551]	88,954
18.4 Total number of materials loaned (18.1 + 18.2 + 18.3)	177,337

Report circulation, including renewals, by the material types below.

For guidance in counting electronic content circulation and usage, please reference the following guide: [Reporting Electronic Item Usage for the IPLAR](#)

18.5 Books- Physical	99,346
18.6 Videos/DVDs- Physical	43,945
18.7 Audios (include music)- Physical	5,223
18.8 Magazines/Periodicals- Physical	475
18.9 Other Items- Physical	15,572
18.10 Physical Item Circulation (18.5-18.9) [PLSC 553]	164,561
18.11 Use of Electronic Materials [PLSC 552]	29,712
18.12 Total Circulation of Materials (18.10+18.11) [PLSC 550]	194,273
18.13 Successful Retrieval of Electronic Information [PLSC 554]	10,107
18.14 Electronic Content Use (18.11+18.13) [PLSC 555]	39,819
18.15 Total Collection Use (18.10+18.11+18.13) [PLSC 556]	204,380
18.16 Interlibrary Loans Provided TO other libraries [PLSC 575]	785
18.17 Interlibrary Loans Received FROM other libraries [PLSC 576]	1,381

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs.

A reference transaction includes information and referral service as well as unscheduled individual instruction and assistance in using information sources (including web sites and computer-assisted instruction). Count Readers Advisory questions as reference transactions.

NOTE: It is essential that libraries do not include directional transactions in the report of reference transactions. Directional transactions include giving instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is the reference librarian? Where is Susan Smith? Where is the rest room? Where are the 600s? Can you help me make a photocopy?"

If an annual count is not available, then select a typical week and multiply by 52 to estimate the annual count.

19.1 Total Annual Reference Transactions [PLSC 502]	9,640
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One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials	557
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AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	120
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library)	60
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	Yes

INTERNET (21.1 - 21.9)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	45 Mbps or more
21.2b If Other, please specify	58Mbps
21.3 What is the monthly cost of the library's internet access?	\$1,050
21.4 Number of Internet Computers Available for Public Use [PLSC 650]	60
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLSC 651]	46,251
21.6 Wireless Sessions Per Year [PLSC 652] ²	124,319
21.7 Does your library utilize Internet filters on some or all of the public access computers?	No
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes
21.9 Number of website visits or sessions to your library website [PLSC 653]	59,841 --Select--

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	No
22.2a If YES, did your library apply for Category 1, Category 2 or both?	
22.2b IF YES, what is the dollar amount that your library was awarded for the fiscal year report period?	
22.3 If NO, why did your library NOT participate in the E-rate program?	We do not use internet filters.

STAFF DEVELOPMENT & TRAINING (23.1 - 23.5)

This section focuses on staff development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$3,723
23.2 Does the above amount include travel expenses?	Yes
23.3 How many hours of training did employees receive this year?	-1 Unknown
23.4 Does your library provide training to enable staff to better serve their patrons on the autism spectrum?	Yes
23.5 Would you like to receive autism training at your library?	No

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	Every Spring we gauge interest in autism-specific programming among the community. The Covid closure prevented us from performing that test this year.
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	-1 No Comments
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	Renewals should not be counted as circulation. The widespread adoption of auto-renewals used in combination with shorter loan periods is obscuring the ability to accurately track physical material circulation trends across the state.

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (25.1-25.5)

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit.

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

25.1 Were the secretary's records found to be complete and accurate?	No
25.2 If NO, please list and explain any errors or discrepancies.	A copy of an ordinance was mistakenly retained rather than the live document. The ordinance in question was resigned and the error corrected.
25.3 First board member completing the audit	Sam Lucente
25.4 Second board member completing the audit	Altha Milnes
25.5 Date the Secretary's Audit was completed	06/15/2020

IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director	Tom Bartenfelder	08/20/2020
President	Sam Lucente	08/20/2020
Secretary	Constance Barreras	08/20/2020

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Pat Burg (217-785-1168, pborg@ilsos.gov).

¹, 17.6b It hasn't changed. (0-2020-07-31)

², 21.6 No effective way of measuring actual use. This represents everytime a phone auto connects to our wireless network. (0-2020-07-31)

GLENSIDE PUBLIC LIBRARY DISTRICT

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

January 1, 2020 through June 30, 2020

GENERAL AND COMINGLED SPECIAL REVENUE FUNDS

Fund Balance - Beginning	<u>\$ 3,277,281</u>
Revenues	
Property Taxes	1,800,297
Personal Property Replacement Taxes	3,819
Interest	14,584
Library Fees	7,946
Per Capita Grant	15,994
Miscellaneous Revenue	3,019
Total Revenues	<u>1,845,659</u>
Expenditures	
Salaries	1,042,686
Cash Disbursed	695,727
Total Expenditures	<u>1,738,413</u>
Fund Balance - Ending	<u>\$ 3,384,527</u>

Vendors Receiving Payments in Excess of \$1,000:

ACCU-PAVING - \$140,674.32; Amazon - \$22,803.31; AT&T - \$2,303.10; Baker & Taylor - \$27,977.18; Blue Cross Blue Shield of Illinois - \$86,447.26; Brainfuse Inc - \$5,250.00; Call One - \$6,029.83; Chase - \$170,094.35; Chase Card - \$13,205.02; Chicago Casino Suppliers - \$8,120.00; Comcast Cable - \$2,195.74; Dynegy Energy Services - \$16,362.74; EBSCO Information Services - \$21,286.16; Employee Assistance Network - \$1,188.00; Envisionware, Inc. - \$3,516.50; Fox Valley Fire & Safety - \$1,300.00; ICMA - \$20,400.00; IHLS-OCLC - \$11,465.80; Immigrant Solidarity DuPage - \$1,600.00; Independent Construction Services - \$6,020.00; Innovative Interfaces, Inc. - \$9,500.00; Integrated Control Technologies, LLC - \$4,484.58; ISBS - \$6,986.21; Lauterbach & Amen LLP - \$5,060.00; Library Furniture International - \$14,195.00; LiMRiCC - \$1,496.38; Manhard Consulting - \$14,390.54; Midwest Tape - \$21,641.99; Mitsubishi Electric Inc. - \$4,769.10; Muellermist Irrigation Co. - \$1,123.00; Nicor Gas - \$9,544.88; Over Drive, Inc. - \$15,617.27; Pitney Bowes - \$1,000.00; Principal Life Insurance Company - \$9,299.39; Quill Corporation - \$1,007.94; RAILS - \$6,801.39; Republic Services - \$2,746.28; Scholastic Inc. Trade - \$1,962.00; Sebert Landscaping - \$10,214.00; Service Switch - \$3,995.00; Shine-Brite - \$3,795.00; Sonitrol - \$2,745.50; Staples Business - \$1,482.38; Suburban Elevator Co. - \$1,824.30; Technology Management Revolving Fund - \$2,430.00; Temperature Mechanical Corp - \$5,968.55; Today's Business Solutions - \$7,913.13; Tumbleweed Press Inc. - \$1,258.20 Village of Glendale Heights - \$2,050.00; Vogue Printers - \$5,908.00; Zoobean - \$3,685.00.

GLENSIDE PUBLIC LIBRARY DISTRICT

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

January 1, 2020 through June 30, 2020

SPECIAL RESERVE FUND

Fund Balance - Beginning	\$ 415
Revenues	
Interest	79
Expenditures	
Equipment	-
Library Buildings and Grounds	-
Automation Equipment	-
Consulting	-
Total Expenditures	-
Fund Balance - Ending	\$ 494

Vendors Receiving Payments in Excess of \$1,000

None

WORKING CASH FUND

Fund Balance - Beginning	\$ 101,139
Revenues	
Interest	536
Expenses	
Transfers Out	0
Fund Balance - Ending	\$ 101,675

Vendors Receiving Payments in Excess of \$1,000

None
