



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
MEETING MINUTES
April 23, 2020**

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:02 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Mariann Evans and Chodri Khokhar.
Trustees Attending Remotely: Isabelle Baldwin, Jessica Breede and Connie Barreras.
Also Present: Library Director Tom Bartenfelder

III. ADOPTION OF AGENDA

Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees adopts the agenda for April 23, 2020. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION – received email regarding curbside service and home bound delivery. Not able to do under current governmental order. When possible, library is eager to offer this service and is investigating means of providing this service.

V. CONSENT AGENDA

- A. Approval of minutes of the March 19, 2020 GPLD Board Meeting (To be filed as Attachment #1 March 19, 2020).
 - B. Approval of minutes of the April 2, 2020 GPLD Emergency Board Meeting (Attachment #10).
- A. and B. adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report - None.

VII. TREASURER'S REPORT (Attachment #3)

- A. Trustee Milnes moved and it was seconded by Trustee Evans that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for April 23, 2020 in the amount of \$78,366.43. Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder – Beginning of March new PC clerk was hired. Census grant efforts were in full swing, hygiene kits were ordered and delivered to two food pantries. Ordered 2000 bottles of hand sanitizer for Census promotion. Donated to School District 15 to pass out with food delivery. Began meetings with Ian Peery and SWAN to proceed with transition which is still on track. New beginning reader shelving

was ordered to boost a category that was underperforming. March 13th school districts closed, and library followed suit. In an effort to continue to provide service to the community a virtual library card was developed, community can sign up on website. State library validated. Over 200 cards made to date. Increased digital material budget. Virtual programming was planned and has been implemented. Feed back has been positive and heartwarming. Extended Wi-Fi to parking lot. Purchased materials for reopening, acrylic desk shields, masks and gloves. Goal is to provide cloth masks to patrons as they come in. Construction company may be able to start the parking lot project the second half of May, one month earlier than originally planned.

IX. ACTION ITEMS

- A. Trustee Evans moved and it was seconded by Trustee Khokar that the GPLD approve the Recommendation: Health, Dental and Life Insurance Package, 2020-21 (Attachments #5a, #5b, #5c). Roll Call vote. Ayes – all present. Nays – none. Motion carried.
- B. Emergency Library Closure Timeline -no changes.
- C. Staff compensation during emergency library closure (Attachment #6). Trustee Khokar moved and it was seconded by Trustee Milnes that Library employees, both full and part time, will continue to be paid their regular salaries during the COVID-19 emergency closure throughout May 2020. Roll Call vote. Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Long Term Budget Forecast (Attachment #7). Presented by Director Bartenfelder. Have decreased tax burden on Glendale Heights residents.
- B. 2019-20 Budget Amendment (Attachment #8). Director Bartenfelder presented amendments to bring the budget in line for transparency.
- C. 2020-21 Budget Proposal (Attachment #9). Operating budget proposal for next year.
- D. Discussion regarding compensation of bottom of pay scale. \$15 minimum wage is coming and long-term plans to address this are in effect.

XI. ADJOURNMENT

Trustee Evans moved and it was seconded by Trustee Khokar that GPLD Board of Trustees adjourns. Roll Call Vote: Ayes – all present. Nays – none. Motion carried at 7:41 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary