



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES February 20, 2020

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:00 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Isabelle Baldwin, Chodri Khokhar, Jessica Breede and Connie Barreras. Trustee Absent: Mariann Evans.

Also Present:

Library Director: Tom Bartenfelder

Assistant Library Director: Ian Peery

Circulation Services Manager: Jane Hebert

Public Services Manager: Jill Martorano

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adopts the agenda for February 20, 2020. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION – Joseph Olsen, Trustee from Bartlett Public Library District was attending his 21st neighboring library board meeting.

V. CONSENT AGENDA

A. Approval of minutes of the January 16, 2020 GPLD Board Meeting (To be filed as Attachment #1 January 16, 2020).

B. Approval of minutes of the February 6, 2020 Personnel Committee Meeting (Attachment #8).

C. Accept Semi-annual Statement of Receipts and Disbursements 2019 July-Dec (Attachment #9).

D. Accept Annual County Tax Distribution Statement (2019 Levy) (Attachment #10).

A., B., C., and D. adopted by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented.

B. President's Report - None.

VII. TREASURER'S REPORT (Attachment #3)

A. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees accept Bills Approval Report (file with the Treasurer's Report) for February 20, 2020 in the amount of \$133,918.92. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder – Attended Youth Commission meeting. Vaping in schools, new School Resource Officer Sheehan in District 16 and 30 for 30 programs were discussed. Attended GAP meeting. North Ave. development is still going strong, District 16 received a tax abatement grant, will allow them to lower local tax. Meeting focused on the Census, library is well integrated into the complete count committee. Parks and Recreation received park renovation grant for Camera Park. SWAN preliminary planning meetings to join SWAN have been set in March and April with Roselle and Winfield libraries who are also joining this year. There was a minor hit-and-run in parking lot. Book Drop had minor damage. VITA site coordinator pulled out the week prior to the program starting so it was cancelled because IRS requires site coordinator. Looking in to partnering with Senior Center next year.

Assistant Library Director Peery – New substitute custodian, Kole Strepek, hired.

Circulation Services Manager Hebert – Liny Jacob celebrated her 20-year anniversary in Circulation Department. Attended Circulation Department roundtable, cochair. Meet quarterly. 15 libraries attend and it is a great resource.

Public Services Manager Martorano – Frozen event in January had over 300 participants. Gave out ice cream sandwiches and took pictures. 2nd annual World Hijab Day event sponsored by MSI and Gain Peace hosted 75 people. Local Muslim author held story time for her new book, 120 people attended event. Outreach has been busy. Middle Schools had guest author. Outreach librarians discussed Illinois Readers' Choice Awards, Bluestem, Monarch, and Caudill, with students. Hiring new computer clerk.

IX. ACTION ITEMS

- A. Dan Eallonardo from Independent Construction Services (ICS) reviewed bid process for parking lot renovation, made recommendation (Accu-Paving), and answered questions. Trustee Barreras moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees approve Recommendation of Award: Parking Lot Renovation in the amount of \$169,150 (Attachments #5a, #5b, #5c). Roll Call vote. Ayes – all present. Nays – none. Motion carried.
- B. Trustee Baldwin moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees approve the Friends of the Library & Kiwanis of Glendale Heights to serve alcohol at the annual "Speakeasy Casino Night Benefit" 03/21/20 (Attachment #6). Ayes – all present. Nays – none. Motion carried.
- C. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees authorize the library to close at 5pm on Wednesday, July 15th. *GH Fest Opening Night*. Ayes – all present. Nays – none. Motion carried.

D. Trustee Khokar moved and it was seconded by Trustee Milnes that the GPLD approve R-02-19, "Library District Hours of Operation" (Attachment #7). Roll Call vote. Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

A. Budget Committee Meeting was scheduled for April 2, 2020 at 6:30 p.m.

XI. ADJOURNMENT

Trustee Khokar moved and it was seconded by Trustee Baldwin that GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:49 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary

