



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES  
MEETING MINUTES  
October 17, 2019**

**I. CALL TO ORDER**

The regular board meeting of the GPLD Board of Trustees was called to order at 7:06 p.m. by Board President Sam Lucente at the Glenside Public Library.

**II. ROLL CALL**

Trustees Present: Sam Lucente, Isabelle Baldwin, Altha Milnes, Jessica Breede, Chodri Khokar, Mariann Evans and Connie Barreras.

Also Present:

Library Director: Tom Bartenfelder

Assistant Library Director: Ian Peery

Circulation Services Manager: Jane Hebert

Public Services Manager: Jill Martorano

Citizen: Michael Evans

**III. ADOPTION OF AGENDA**

Trustee Khokar moved and it was seconded by Trustee Evans that the GPLD Board of Trustees adopts the agenda for October 17, 2019. Ayes – all present. Nays – none. Motion carried.

**IV. CITIZEN PARTICIPATION - NONE**

**V. CONSENT AGENDA**

A. Approval of minutes of the September 19, 2019 GPLD Board Meeting (To be filed as Attachment #1 September 19, 2019).

A. approved by consensus with no corrections.

**VI. COMMITTEE REPORTS**

A. Forthcoming Meetings Calendar (Attachment #2) was presented.

B. President's Report - Completed audit questionnaire with Kimberly Marshall.

**VII. TREASURER'S REPORT (Attachment #3 and handout)**

- A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accepts the Bills Approval Report (file with the Treasurer's Report) for October 17, 2019 in the amount of \$65,997.95. Ayes – all present. Nays – none. Motion carried.

## VIII. LIBRARIAN'S REPORT (Attachment #4)

**Library Director Bartenfelder** - Attended GAP meeting. Big news was Queen Bee 2020 announcement of changes for schools. Park's Department has applied for a grant for Camera Park. If received there will be a walking path completed from the park to library's butterfly garden. Footprint refunding on bond. Audit physically wrapped up here, final audit will be presented at November meeting. ISD is interested in painting a mural on HVAC enclosure. Bench added to the butterfly garden.

**Assistant Library Director Peery** - New substitute custodian, Jacob Murray, was hired. Parking lot rehabilitation project is moving along. Will be doing chair rehabilitation for office and board room chairs.

**Circulation Services Manager Hebert** – Mohammed Latif retiring after 25 years and is moving to California. Cross-training for circulation department is taking place.

**Public Services Manager Martorano** - Computer clerk resigned to go back to school. Christiana Knapp has been hired as a replacement. Preschool Halloween party is tonight. Next week is annual family Halloween party. Day of the Dead is on November 1st from 6:00-9:30PM.

## IX. ACTION ITEMS

- A. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept Ordinance O-02-19 Levy (Attachment #5). Roll Call Vote: Ayes – all present. Nays – none. Motion carried.
- B. Trustee Khokar moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept Ordinance O-03-19 0.02% Building & Maintenance Levy (Attachment #6). Roll Call Vote: Ayes – all present. Nays – none. Motion carried.

## X. NEW BUSINESS

- A. PR-02-19 Annual Review of Policy Resolutions. (Attachment #7).
- B. Per Capita Grant Requirement, "Review Chapters 11-14 of Trustee Facts File" (Attachment #8).

## XI. TRUSTEE OPEN DISCUSSION

- A. ILA Trustee Day - October 24th. Trustees Baldwin, Barreras, Evans and Khokar are attending.
- B. Working with village on no left turn out of parking lot for 1/2 hour immediately following the end of the school day.

## **XII. ADJOURNMENT**

Trustee Evans moved and it was seconded by Trustee Khokar that GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:32p.m.

Respectfully,

**Constance Barreras**

Constance Barreras  
Secretary

