



## GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES September 19, 2019

### I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:00 p.m. by Board President Sam Lucente at the Glenside Public Library.

### II. ROLL CALL

Trustees Present: Sam Lucente, Isabelle Baldwin, Jessica Breede, Chodri Khokar, Mariann Evans and Connie Barreras.

Also Present:

Library Director: Tom Bartenfelder

Circulation Services Manager: Jane Hebert

Public Services Manager: Jill Martorano

Citizen: Michael Evans

### III. ADOPTION OF AGENDA

Trustee Barreras moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees adopts the agenda for September 19, 2019. Ayes – all present. Nays – none. Motion carried.

### IV. APPOINT TREASURER PRO TEM

Trustee Evans moved and it was seconded by Trustee Kohkar that the GPLD Board of Trustees appoint Isabelle Baldwin as Treasurer Pro Tem.

### V. CITIZEN PARTICIPATION - NONE

### VI. CONSENT AGENDA

A. Approval of minutes of the August 22, 2019 GPLD Board Meeting (To be filed as Attachment #1 August 22, 2019).

B. Approval of minutes of the August 22, 2019 GPLD Public Hearing (To be filed as Attachment #9 August 22, 2019).

A. & B. approved by consensus with no corrections.

### VII. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.  
Item 4 was corrected to Cancel December Meeting.
- B. President's Report - NONE

#### **VIII. TREASURER'S REPORT** (Attachment #3 and handout)

- A. Trustee Baldwin moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accepts the Bills Approval Report (file with the Treasurer's Report) for September 19, 2019 in the amount of \$93,184.76. Ayes – all present. Nays – none. Motion carried.

#### **IX. LIBRARIAN'S REPORT** (Attachment #4)

**Library Director Bartenfelder** – Well into audit. 1st and 2nd rounds of requested materials completed remotely, auditors onsite in October. Completed audit will be available at November meeting. Spending time on potential bond refunding. George Fox - custodian has returned from disability leave. Joe Rothamer - part-time to full-time. Will take over supply ordering, and additional responsibilities. Butterfly garden expansion started today. Path from Adult Services Patio through butterfly garden to Youth Patio completed.

**Circulation Services Manager Hebert** – National Library Card sign-up month. Anees attended RAILS program trends in circulation. 2 leads - notary training. All 7 passport agents passed test. Chris Walton - retiring at the end of October. Kyle Dressler - moving from part-time custodian to circulation.

**Public Services Manager Martorano** - Dave Jansen and Isabel Huerta attending training, round tables and meetings to provide free legal services for immigrants and refugees. Working on application to receive approval from Department of Justice. Will be looking for letters of support from the community. Submit in a couple of weeks. Career Online High School - 10 Scholarships, 4 graduates, 2 90% finished. Collaborating with Carol Stream Library to hold graduation ceremony in January or February. After completion, will evaluate and potentially restart. Staff has been attending school nights, curriculum nights, outreach lunch and learns and planning for guest author. Rachel - Book talks in middle school English classes. Diane - Early Childhood Outreach, average 53 story times out in community per month.

#### **X. ACTION ITEMS**

- A. Trustee Khokar moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accept Tentative Ordinance O-02-19 Levy (Attachment #5). Ayes – all present. Nays – none. Motion carried.
- B. Trustee Barreras moved and it was seconded by Trustee Evan that the GPLD Board of Trustees accept Tentative Ordinance O-03-19 0.02% Building & Maintenance Levy (Attachment #6). Ayes – all present. Nays – none. Motion carried.
- C. Trustee Evans moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees approve Resolution R-02-19 Review of Closed Session Minutes (Attachment #7) Release: June 13, 2019, Remain Closed: August 25, 2005 and October 6, 2005. Roll Call Vote: Ayes - all present. Nays - none. Motion carried.
- D. Trustee Evans moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees approve Manhard Consulting proposal for surveying and civil engineering

services of proposed parking lot improvements. Estimated cost \$24,500 due after completion. (Attachment #8). Ayes - all present. Nays - none. Motion carried.

**XI. TRUSTEE OPEN DISCUSSION**

- A. Discussion of Survey - Extending Friday Operating Hours. Closing would change from 5:00 to 7:00 on Friday. 90% of respondents said yes. Possibly bring before board in March 2020.
- B. ILA Trustee Day - October 24th. Let Director Bartenfelder know if you are planning on attending by October 7th.

**XII. ADJOURNMENT**

Trustee Evans moved and it was seconded by Trustee Baldwin that GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:42p.m.

Respectfully,

*Constance Barreras*

Constance Barreras  
Secretary

