



GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES June 20, 2019

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:00 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Chodri Khokhar, Jessica Breede, Isabelle Baldwin, Altha Milnes, Mariann Evans and Connie Barreras.

Also Present:

Library Director: Tom Bartenfelder

Assistant Director: Ian Peery

Community Outreach Specialist: Vince Sovanski

Public Services Manager: Jill Martorano

III. ADOPTION OF AGENDA

Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees adopts the agenda for June 20, 2019. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION - NONE

V. CONSENT AGENDA

- A. Approval of minutes of the May 16, 2019 GPLD Board Meeting (To be filed as Attachment #1 May 16, 2019).
 - B. Approval of the minutes of the June 13, 2019 Personnel Committee Meeting (Attachment #7).
 - C. Approval of the minutes of the June 13, 2019 Personnel Committee Executive Session (Hand Out).
 - D. Authorize Treasurer to transfer the Semi-Annual Bond and Interest Payment, Due July 1, 2019 (Attachment #8).
 - E. Receive "Library Days and Dates to Remember " Timeline (Attachment #9).
- A., B., C., D., & E. approved by consensus with no corrections.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – NONE

VII. TREASURER'S REPORT (Attachment #3 and handout)

- A. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees accepts the Bills Approval Report (file with the Treasurer's Report) for June 20, 2019 in the amount of \$158,729.43. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder – Postponed signage project, will do in house next year.

Plantings outside are doing well. Dealing with the Budget & Appropriations and wrapping up the financial year. In touch with the auditor, sent over approximately 70 files, they do most of their work remotely. Vince Sovanski's last board meeting, retiring on July 11th. Thanked him for all his hard work on non-profit and village committees that have brought the community together.

Community Outreach Specialist Sovanski – Has wrapped up work on the committees he has been a part of and various library employees will be picking up the work. Volunteered with Kiwanis at the Glendale Heights Charity Golf Outing, donation of \$15,00 to Make-a-Wish, \$5,000 to Chamber of Commerce for scholarships, and \$5,000 to FOP. Will continue to work part time after July 11th.

Assistant Director Perry – Rebranding for My Media Mall to Digital Library of Illinois due to shift from being managed by Libraries First to Intergovernmental agreement.

Public Services Manager Martorano – PC Clerk has resigned due to end of school year, Alex Finnegan will be the replacement starting next week. Mercedes Martinez is the new part time Public Services Librarian. Both new employees speak Spanish. Summer Reading had 1,262 sign-ups in the first 2 1/2 weeks. Outreach is taking place at daycares, NEDSRA, summer camps and schools. D15 is providing mobile feeding events twice a month with van received through a grant. Two librarians are attending events to provide story time, crafts and free books. 30 attendees for first event earlier today.

IX. ACTION ITEMS

- A. Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees accept the Recommendation: Property, Liability, Workers' Comp Insurance, 2019-2020 renewal: in the amount of \$25,181 (Attachment #5). Ayes – all present. Nays – none. Motion carried.
- B. Trustee Barreras moved and it was seconded by Trustee Khokar that the GPLD Board of Trustees authorize purchase of public meeting room chairs (100) and dollies (10) from Library Furniture International (LFI) in the amount of \$23,190 (Attachment #6). Ayes – all present. Nays – none. Motion carried.
- C. Trustee Baldwin moved and it was seconded by Trustee Evans that the GPLD Board of Trustees approve Personnel Committee Recommendation of 3% increase of Library Director Salary. Ayes – all present. Nays – none. Motion carried.

X. TRUSTEE OPEN DISCUSSION

- A. Discussed proposed changes to Personnel Policy - vacation paid time off eligibility of part time position.

XI. ADJOURNMENT

Trustee Evans moved and it was seconded by Trustee Milnes that GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:32 p.m.

Respectfully,

Constance Barreras

Constance Barreras
Secretary