



**GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
MEETING MINUTES
May 17, 2018**

I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 6:59 p.m. by Board President Sam Lucente at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Mariann Evans, Isabelle Baldwin, Chodri Khokhar, Jessica Breede and Connie Barreras.

Also Present:

Library Director: Tom Bartenfelder

Assistant Director: Ian Peery

Community Outreach Specialist: Vince Sovanski

Circulation Department Manager: Jane Hebert

Public Services Manager: Jill Martorano

III. ADOPTION OF AGENDA

Trustee Evans moved and it was seconded by Trustee Khokhar that the GPLD Board of Trustees adopts the agenda for May 17, 2018. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION – None

V. CONSENT AGENDA -

A. Approval of minutes of the April 19, 2018 Board Meeting (To be filed as attachment #1 April 19, 2018).

A. approved by consensus with no corrections.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented.

B. President's Report – None

VII. TREASURER'S REPORT (Attachment #3 and handout)

A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accepts the Bills Approval Report (file with the Treasurer's Report) for May 17, 2018 in the amount of \$86,099.82. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder – Administratively ramping up for year turnover. Meeting with our accountant. Goal to integrate more completely. Finishing up capital improvement projects: Curb on southside of parking lot. Quotes for projector/sound integration. Room A/B quote was higher than expected and is on hold. Boardroom system is still in talks. Replacing poster board with

digital board, marketer will be able to push information to the board and decrease number of items that need to be printed out. Increasing seating in quiet study area, starting quote process.

Community Outreach Specialist Sovanski – Character Counts Award Breakfast was held on Friday April 27th. Miss Illinois attended. \$1000 Scholarship winner from Glenbard West read her winning essay. Character Counts is sponsoring a Color Run this weekend. Will be co-chair of Character Counts Coalition with Tanya Macko next year. Trustees are invited to Battle of the Books on May 22nd at 12:30. Spotlight on library service to the community – Blessings in a Backpack.

Circulation Department Manager Hebert – Received passports today. Purchased a special camera to take photos. Photos will be free.

Public Services Manager Martorano – Staff change – PC Clerk Mark Winger accepted another position but will stay on as substitute. Kate Leal will be new part-time PC Clerk. Gearing up for summer reading. Ice cream and registration begins on June 4th. Programs ends July 31st. Added two more fitness passes for checkout. Dinosaur weeks in June. Dates to be determined. 3 exhibit pieces from Field Museum, including full-size replica t-rex skull. Four pages were added to newsletter to accommodate all the summer reading programs.

Assistant Director Peery – Landscaping projects are coming up. Changing payroll system, migrating data. Open enrollment period for insurance year changeover. Camera installation has been completed.

ACTION ITEMS

- A. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees approve Recommendation: Property, Liability, Workers' Comp Insurance 2018-2019 (Attachment: #5). Ayes – all present. Nays – none. Motion carried.
- B. Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees approve PR-23-17 Salary Chart 2018-19 (Attachment #6). Ayes – all present. Nays – none. Motion carried.
- C. Personnel Committee meeting for Library Director's annual evaluation was scheduled for June 13, 2018 at 6:30 p.m.

IX. TRUSTEE OPEN DISCUSSION

- A. Trustee LACONI Banquet Arrangements were discussed.

X. ADJOURNMENT

Trustee Khokar moved and it was seconded by Trustee Milnes that GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:29p.m.

Respectfully,

Constance Barreras
Secretary