



## GLENSIDE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING MINUTES February 15, 2018

### I. CALL TO ORDER

The regular board meeting of the GPLD Board of Trustees was called to order at 7:07 p.m. by Board President Sam Lucente at the Glenside Public Library.

### II. ROLL CALL

Trustees Present: Sam Lucente, Altha Milnes, Jessica Breede, Mariann Evans, Isabelle Baldwin and Connie Barreras. Trustee Absent: Chodri Khokhar.

Also Present:

Library Director: Tom Bartenfelder

Assistant Director: Ian Peery

Community Outreach Specialist: Vince Sovanski

Circulation Services Manager: Jane Hebert

Public Services Manager: Jill Martorano

Public Services Assistant Manager: Jacquie Christen

### III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded by Trustee Baldwin that the GPLD Board of Trustees adopts the agenda for February 15, 2018. Ayes – all present. Nays – none. Motion carried.

### IV. CITIZEN PARTICIPATION – None

### V. CONSENT AGENDA -

- A. Approval of minutes of the January 16, 2018 Board Meeting (To be filed as attachment #1 January 16, 2018).
- B. Approval of minutes of the February 8, 2018 Personnel Committee Meeting (To be filed as attachment #5).
- C. Recognize Annual County Tax Distribution (2016 Levy) (To be filed as Attachment #6).
- D. Accept Semi-annual Statement of Receipts and Disbursements 2016-17 (To be filed as Attachment #7).
- E. Adopt Ordinance O-04-17 Notice of Regular Meetings (To be filed as attachment #8).

A.-E. approved by consensus with no corrections.

**VI. COMMITTEE REPORTS**

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – none

**VII. TREASURER'S REPORT** (Attachment #3 and handout)

- A. Trustee Milnes moved and it was seconded by Trustee Barreras that the GPLD Board of Trustees accepts the Bills Approval Report (file with the Treasurer's Report) for February 15, 2018 in the amount of \$67,377.83. Ayes – all present. Nays – none. Motion carried.

**VIII. LIBRARIAN'S REPORT** (Attachment #4a & 4b)

**Library Director Bartenfelder** – Attended GAP meeting. Village reported a lot of development on commercial and residential side, good sign for economic returns. 3 times the number of building permits as last year. District 16 commented that despite school finance reform the state has not allocated any additional funds, so they are expecting a flat budget for next year. Met with Parks and Recreation and Senior Center to discuss working together as partners and future programming. One item in the works is 10 fitness passes will be available for checkout at the library.

**Community Outreach Specialist Sovanski** – April 8<sup>th</sup>-14<sup>th</sup> is National Library week. Theme is Library's Lead. National Honorary Chair is Misty Copeland, principal dancer with the American Ballet Theatre. Need help with Trustee Greeters on April 8<sup>th</sup> from 1:00-4:00. There will be treats to pass out. Sign-up next month. Friends will greet on April 14<sup>th</sup>.

**Assistant Director Peery** – nothing to report.

**Public Services Manager Martorano** – Rachel Strolle has moved from part-time to full-time teen librarian. There is an opening for part-time. Introduced Jacquie Christen the new Public Services Assistant Manager. Learning a lot, working on details, meeting with staff one-on-one. Working towards goal of seeing what we are doing and if we can do it better.

**Public Services Assistant Manager Christen** – Glad to be here. Has been with library since 2012 and it has been a great experience.

**Circulation Department Manager Hebert** – Circulation Department loves new book drop, faster and easier and cover keeps books safe from precipitation. Jon Schutt, Marketing Coordinator, developed an Olympic Checkout Challenge, if five books are checked out the patron will be entered in a drawing for a gift card, Gold-Golden Corral, Silver-Long John

Silver's, Bronze-Brown's Chicken.

**Library Director Bartenfelder** added that the library was closed last Friday due to weather. Library does not close if District 16 is open, but they closed and travel conditions were bad. No reaction from patrons.

**IX. ACTION ITEMS**

- A. Budget Meeting was scheduled for April 5<sup>th</sup> at 6:00 p.m.
- B. Trustee Barreras moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees move into Executive Session to discuss Resolution R-06-17 Review Closed Session Minutes – Second Review 2017 (attachment #9). Ayes – all present. Nays – none. Motion carried at 7:24 p.m. Returned from Executive Session at 7:33 p.m. Trustee Evans moved and it was seconded by Trustee Milnes that the GPLD Board of Trustees approve Resolution R-06-17 Review Closed Session Minutes – Second Review 2017 (Attachment #9). Roll Call vote. Ayes – all present. Nays – none. Motion carried.

**X. TRUSTEE OPEN DISCUSSION**

- A. Trustee Baldwin would like the library to look into purchasing a mirror or an overhead camera for food presentations.

**XI. ADJOURNMENT**

Trustee Evans moved and it was seconded by Trustee Milnes that GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:35 p.m.

Respectfully,

Constance Barreras

Secretary