

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE


I, LINDA FAGAN, the duly qualified and acting Secretary of the Board of Library Trustees of the Glenside Public Library District, DuPage County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. O - I - 16

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF
GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2016,
AND ENDING JUNE 30, 2017**

adopted at a regular meeting of the said Board of Library Trustees at which a quorum was present held pursuant to the Illinois Open Meetings Act on the 25th day of August, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of August, 2016.



LINDA FAGAN, Secretary, Board of Library
Trustees of the Glenside Public Library District

ORDINANCE NO. O - I - 16

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017**

WHEREAS, the Board of Library Trustees for the Glenside Public Library District, DuPage County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget on the 25th day of August, 2016, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, Be It Ordained by the Board of Library Trustees of the Glenside Public Library District, DuPage County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2016, and end on June 30, 2017.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of \$6,687,464, or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Glenside Public Library District, as hereinafter specified for said fiscal year.

PART I

Estimated Revenue Available

| | | |
|---|---|----------------------------|
| Item 1: | Balance on hand as of July 1, 2016 | \$ 1,954,863 |
| Item 2: | Receipts during current fiscal year from library district levy of 2016 and prior years, and receipts from other sources such as fines, rentals, donations and personal property replacement taxes | <u>4,170,101</u> |
| TOTAL ESTIMATED AMOUNT AVAILABLE | | <u>\$ 6,124,964</u> |

PART II

Estimated Expenditures – Library (Corporate) Fund

| <u>Account</u> | <u>Amount Appropriated</u> |
|---|-----------------------------------|
| 1. Salaries | \$2,105,000 |
| 2. Recruitment Expenses | 12,000 |
| 3. Employee Benefits - Group Medical Insurance and Employee Recognition | 385,500 |
| 4. Staff Training Expenses | 36,820 |
| 5. Travel Expense - Reimbursement | 35,000 |
| 6. Professional Dues | 12,500 |
| 7. Utilities - Electric | 155,000 |
| 8. Utilities - Gas | 130,000 |
| 9. Utilities - Water | 18,000 |
| 10. Garbage Removal | 12,000 |
| 11. Custodial Supplies | 25,000 |
| 12. Insurance - Property | 55,000 |
| 13. Building and Equipment Maintenance and Repair | 400,000 |
| 14. Long Term Building and Equipment Replacement | 250,000 |
| 15. Trustee Expenses | 6,000 |
| 16. Legal Services | 50,000 |
| 17. Accounting Services | 45,000 |
| 18. Collection Services | 6,500 |
| 19. Legal Notice Publication | 7,600 |
| 20. Print Materials | 145,000 |
| 21. Subscriptions | 45,000 |
| 22. Electronic Access | 165,000 |
| 23. Non-Print Materials | 150,000 |

| | | |
|-----|--|----------------|
| 24. | Digitization | 20,000 |
| 25. | Programs and Outreach Materials | 105,000 |
| 26. | Newsletter Outreach | 55,000 |
| 27. | Office Supplies | 55,000 |
| 28. | Postage | 25,000 |
| 29. | Office Equipment and Repairs | 159,000 |
| 30. | Telephone | 96,000 |
| 31. | Information Technology | 210,000 |
| 32. | Processing of Materials | 80,000 |
| 33. | Expenditures - Per Capita Grant | 55,000 |
| 34. | Expenditures – Other Grants - Materials | 25,000 |
| 35. | Expenditures for programming and library equipment from monetary gifts, memorials and contributions | 50,000 |
| 36. | Other Grants, Loans (roof repair/replacement loan repayment) | 451,180 |
| 37. | Contingency | 104,864 |
| 38. | Bond Debt Repayment due to levy shortage | <u>382,000</u> |

TOTAL CORPORATE EXPENDITURES **\$ 6,124,964**

The foregoing appropriations are appropriated from the general property tax for corporate purposes.

PART III

Estimated Expenditures - Social Security (FICA) Fund

| | |
|---------------------------------|--------------------------|
| Social Security (FICA) payments | \$ 165,000 |
| TOTAL | <u>\$ 165,000</u> |

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to Social Security and is in addition to all other library district taxes as provided by law.

PART IV

Estimated Expenditures - Illinois Municipal Retirement Fund

| | |
|---|--------------------------|
| Illinois Municipal Retirement Fund payments | \$ 165,000 |
| TOTAL | <u>\$ 165,000</u> |

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

PART V

Estimated Expenditures - Unemployment Compensation Insurance Fund

| | |
|--|-------------------------|
| Unemployment Compensation Insurance payments | \$ 15,000 |
| TOTAL | <u>\$ 15,000</u> |

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for unemployment compensation insurance purposes and is in addition to all other library district taxes as provided by law.

PART VI

Estimated Expenditures - Workers' Compensation Insurance Fund

| | |
|--------------------------------|-------------------------|
| Workers' Compensation payments | \$ 14,500 |
| TOTAL | <u>\$ 14,500</u> |

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for workers' compensation insurance and is in addition to all other library district taxes as provided by law.

PART VII

Estimated Expenditures - Liability Insurance Fund

| | |
|------------------------------|-------------------------|
| Liability Insurance payments | \$ 20,000 |
| TOTAL | <u>\$ 20,000</u> |

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for liability insurance purposes and is in addition to all other library district taxes as provided by law.

PART VIII

Estimated Expenditures - Audit Expense Fund

| | |
|------------------------|-------------------------|
| Audit Expense Payments | \$ 13,000 |
| TOTAL | <u>\$ 13,000</u> |

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit expense purposes and is in addition to all other library district taxes as provided by law.

PART IX

**Estimated Expenditures - Purchase, Construction, Maintenance,
and Repair of Sites and Buildings Fund**

| | |
|---|--------------------------|
| Building, Repair and Maintenance Expenses | \$ 170,000 |
| TOTAL | <u>\$ 170,000</u> |

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purposes of the purchase of sites and buildings, the construction and equipment of buildings, for maintenance, repairs, and alterations of library buildings and equipment and is in addition to all other library district taxes as provided by law.

PART X

Estimated Expenditures - Special Reserve Fund

The Board or Library Trustees has by ordinance established a specific fund to be accumulated from the unexpended balance of the proceeds received from library taxes levied for the year 1985 and subsequent years. Said Special Reserve Fund shall be accumulated and set aside for library purposes in accordance with Chapter 75, Act 16, Section 40-50 of the Illinois Compiled Statutes.

| | |
|--|--------------------------|
| Item 1: Consulting | \$ 75,000 |
| Item 2: Library Equipment | 85,000 |
| Item 3: Library Building and Grounds | 60,000 |
| Item 4: Automation Equipment | 35,000 |
| Item 5: Long Term Building and Equipment Replacement and Renovation | <u>10,000</u> |
| TOTAL | <u>\$ 265,000</u> |

RECAPITULATION

| <u>Fund</u> | <u>Total Amount Appropriated</u> |
|--|---|
| LIBRARY (CORPORATE) FUND | \$6,124,964 |
| SOCIAL SECURITY (FICA) FUND | 165,000 |
| ILLINOIS MUNICIPAL RETIREMENT (IMRF) FUND | 165,000 |
| UNEMPLOYMENT COMPENSATION INSURANCE FUND | 15,000 |
| WORKERS' COMPENSATION INSURANCE FUND | 14,500 |
| LIABILITY INSURANCE FUND | 20,000 |
| AUDIT EXPENSE FUND | 13,000 |
| BUILDING AND REPAIR FUND | <u>170,000</u> |
| TOTAL APPROPRIATIONS | <u>\$6,687,464</u> |

Section 3: That a Working Cash Fund has been established by Ordinance of the Board of Library Trustees pursuant to Section 30-95 of the Public Library District Act of 1991 and funds accumulated therein which currently totals \$90,000.00 shall not be deemed a current asset of the District.

Section 4: That the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County within the time specified by law.

Section 5: That this Ordinance shall be in full force and effect from and after its passage as required by law.

ADOPTED this 25th day of August, 2016, pursuant to a roll call vote as follows:

AYES: Baldwin, Barreras, Evans, Fagan, Khokhar, Lucente, Milnes

NAYS: None

ABSENT: _____

APPROVED by the Board of Library Trustees this 25th day of August, 2016.

Constance Barreras
Constance Barreras, President
Board of Library Trustees of the Glenside
Public Library District

ATTEST:

Linda Fagan
Linda Fagan, Secretary
Board of Library Trustees of the Glenside
Public Library District

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

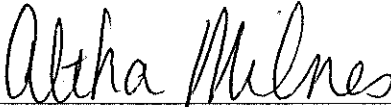
**GLENSIDE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS
ESTIMATE OF REVENUES
FOR THE FISCAL YEAR BEGINNING JULY 1, 2016
AND ENDING JUNE 30, 2017**

I, the undersigned, do hereby certify that I am the regularly appointed, qualified and acting Treasurer of the GLENSIDE PUBLIC LIBRARY DISTRICT, DuPage County, Illinois, and as such that I am chief fiscal officer of said District.

I do further certify that the following is an estimate of revenues, by source, anticipated to be received by the GLENSIDE PUBLIC LIBRARY DISTRICT in the following fiscal year, being the fiscal year of July 1, 2016 to June 30, 2017.

| | | |
|----|--------------------|--|
| 1. | \$1,954,863 | Balance on hand July 1, 2016 |
| 2. | <u>\$4,170,101</u> | Taxes to be received in 2016-2017 fiscal year from levy of 2016 and prior years, and other receipts (replacement tax, interests, fines, gifts, grants, etc.) |
| | <u>\$6,124,964</u> | Total estimated revenues anticipated to be received in the following fiscal year |

I do further certify that the above estimate of revenues anticipated to be received in the following fiscal year was made in full compliance with the provisions of Act 200, Section 18-50 of Chapter 35, of the Illinois Compiled Statutes, as amended.



Treasurer and Chief Fiscal Officer
of the Board of Library Trustees of the
GLENSIDE PUBLIC LIBRARY DISTRICT