

**BOARD OF TRUSTEES
MEETING MINUTES
MARCH 16, 2017**

I. CALL TO ORDER

A. The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 pm by board President Connie Barreras at the Glenside Public Library.

II. ROLL CALL

Trustees present: Isabelle Baldwin, Altha Milnes, Linda Fagan, Mariann Evans, Sam Lucente, Connie Barreras.

Trustees absent: Chodri Khokhar

Also Present:

Library Director: Tom Bartenfelder

Assistant Director: Ian Peery

Department Managers: Karen Luster

Community Outreach Specialist: Vince Sovanski

III. ADOPTION OF AGENDA

A. Trustee Milnes moved and it was seconded by trustee Fagan that the GPLD Board of Trustees adopts the agenda for March 16, 2017.

Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. MINUTES

A. Trustee Baldwin moved and it was seconded by trustee Milnes that the GPLD Board of Trustees accepts the Board Meeting minutes of February 16, 2017 (Attachment #1). Ayes – all present. Nays – none. Motion carried.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – none.

VII. TREASURER'S REPORT (Attachment #3) and handout

A. Trustee Milnes moved and it was seconded by trustee Fagan that the GLPD Board of Trustees accepts the Bills Approval Report (filed with Treasurer's Report) for March 16, 2017, in the amount of \$58,298.09. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4).

Library Director Bartenfelder reported the two Circulation staff on leave have returned to work while another staff member in Circulation is on extended vacation leave. Also Tom will be meeting with accountant next week to discuss the library budget. He also reported the increase in health insurance cost this year is expected to be only 3% (last year's increase was approximately 15%). Tom mentioned an upcoming Youth Services activity in which they will hatch seven chick eggs in an incubator. Finally he reported an increase in incidents in March and mentioned meeting with parents regarding some of the problems.

Ian Peery had no report.

Karen Luster reported adult program sign ups have increased, some even have waiting lists. She also reported two people are enrolled and one is half way through the online high school program.

Vince Sovanski reported events for the upcoming National Library week (April 9-15, 2017) will include a bookmark contest for all ages, talent contest, handouts of pens by Adult Services and handout of mints with library logo by Circulation. He reminded trustees Barreras, Baldwin and Fagan that they have volunteered as greeters on Sunday, April 9.

IX. ACTION ITEMS

A. Trustee Baldwin moved and it was seconded by trustee Milnes that the GPLD Board of Trustees approves Ordinance O-V-16 Notice of Regular Meetings 2017-18 (Attachment #5). Ayes – all present. Nays – none. Motion carried.

B. Trustee Lucente moved and it was seconded by trustee Milnes that the GPLD Board of Trustees approves Policy Resolution PR-XVIII-16 Salary Schedule (Attachments #6a & #6b). Ayes – all present. Nays – none. Motion carried.

C. Trustee Evans moved and it was seconded by trustee Milnes that the GPLD Board of Trustees approves Organizational Chart – Updated (Attachment #7). Ayes – all present. Nays – none. Motion carried.

D. Trustee Baldwin moved and it was seconded by trustee Lucente that the GPLD Board of Trustees approves Job Descriptions - Updated (Attachment #8). Ayes – all present. Nays – none. Motion carried.

E. Trustee Fagan moved and it was seconded by trustee Milnes that the GPLD Board of Trustees approves Job Grades - Updated (Attachment #9). Ayes – all present. Nays – none. Motion carried.

F. Trustee Milnes moved and it was seconded by trustee Baldwin that the GPLD Board of Trustees approves Library Non-resident Participation – Annual Authorization (Attachment #10). Ayes – all present. Nays – none. Motion carried

X. Unfinished Business

None

XI. NEW BUSINESS

None

XII. ADJOURNMENT

Trustee Evans moved, and it was seconded by trustee Baldwin that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:31 pm.

Respectfully,

Linda Fagan, Secretary