

**BOARD OF TRUSTEES
MEETING MINUTES
November 17, 2016**

I. CALL TO ORDER

The regular Board Meeting of the GPLD Board of Trustees was called to order at 7:01p by Board President Connie Barreras at the Glenside Public Library.

Appoint Secretary ProTem: Isabelle Baldwin

II. ROLL CALL

Trustees Present: Connie Barreras, Isabelle Baldwin, Altha Milnes, Sam Lucente, Mariann Evans. Chordi Khokhar via telephone call.

Trustees Absent: Linda Fagan

Library Director: Tom Bartenfelder

Leader: Ian Peery

Departments Managers: Karen Luster

III. ADOPTION OF AGENDA

Trustee Milnes moved and it was seconded that the GPLD Board of Trustees adopt the agenda for November 17, 2016.

Roll call vote: Ayes – all present. Nays – none. Motion carried.

IV. CITIZN PARTICIPATION

None

V. MINUTES

Trustee Milnes moved and it was seconded that the GPLD Board of Trustees approve the Board Meeting Minutes of October 20, 2016.

Roll call vote: Ayes - all present. Nays – none. Motion carried.

Trustee Evans moved and it was seconded that the GPLD Board of Trustees approve the Truth in Taxation Hearing minutes for October 20, 2016.

Roll call vote: Ayes – all present. Nays – none. Motion carried. (To be filed.)

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar was reviewed. Tom pointed out items on the January forthcoming calendar.

B. President Report: None

VII. TREASURER'S REPORT

Trustee Milnes moved and it was seconded that the GPLD Board of Trustees accepts the Bills Approval Report for November 17, 2016 in the amount of \$91,722.46. Trustee Evans had questions regarding comingling of Library funds with state funds? Because, too many funds to have separate bank accounts. The auditors approve comingling.

Roll call vote: Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT

Library Director Tom Bartenfelder, Jon Schutt has accepted the position of Marketing Coordinator. He will start December 1, 2016. Participating in Glendale Heights Christmas sharing program 11/25 – 12/8. Community Wreaths are being hung in the Library. Jill wanted to pass on the Halloween party was a success. December will review Fair Labor and Standards Act.

Leader Ian Peery, none

Community Ambassador Vince Sovanski

Department Manager Karen Luster, discussed scholarship online courses and possible candidate for a scholarship award. High school diplomas are also available online.

Department Manager Jane Herbert

Department Manager Jill Martorano

IX. ACTION ITEMS

A. Accept Annual Audit 2015-16: Trustee Evans moved and it was seconded to accept the Audit. Tom commented auditors would like to see us increase our reserve, otherwise standard information.

Roll call vote: Ayes – all present. Nays – none. Motion carried.

B. Accept Annual Financial Report: Trustee Milnes moved and it was seconded to accept Financial Report.

Roll call vote: Ayes – all present. Nays – none. Motion carried.

C. Authorize Per Capita Grant Application 2016: Trustee Evans moved and it was seconded to Authorize the application. Grant provides a set amount of money, which will be used mainly for materials.

Roll call vote: Ayes – all present. Nays – none. Motion carried.

D. Resolution R-V-16 – 2016 IMRF Trustee Election: Trustee Milnes moved and it was seconded to approve the resolution.

Roll call vote: Ayes - all present. Nays – none. Motion carried.

Trustee Milnes moved and it was seconded to affirm the choice of David C. Miller as our IMRF Trustee.

Roll call vote: Ayes – all present. Ayes – none. Trustee Baldwin abstained.

E. Authorize Treasurer to Wire Transfer Bond Payment, Due December 29, 2016. Trustee Evans moved and it was seconded to authorize the payment. **Roll call vote:** Ayes – all present. Nays – none. Motion carried.

F. Cancel December Board Meeting: Trustee Milnes moved and it was seconded to cancel December meeting.

Roll call vote: Ayes – all present. Nays – none. Motion carried.

G. Authorize Treasurer to pay all normal and customary bills in December and Board will affirm in January. Trustee Lucente moved and it was seconded to authorize treasurer to pay December bills.

Roll call vote: Ayes – all present. Nays – none. Motion carried.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

Trustee Lucente had a question regarding the November election and a ballot item regarding increase taxes thru referendum only? Tom assumed it was a test question only. Discussed the April elections and candidate packets.

XII. ADJOURMENT

Trustee Baldwin moved and it was seconded that the GPLD Board of Trustees adjourns.

Roll call vote: Ayes – all present. Nays – none. Motion carried at 7:29p.

Respectfully submitted,

Isabelle Baldwin, Secretary pro-tem

