

**BOARD OF TRUSTEES
MEETING MINUTES
SEPTEMBER 22, 2016**

I. CALL TO ORDER

A. The regular board meeting of the GPLD Board of Trustees was called to order at 7:07 pm by board President Connie Barreras at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Linda Fagan, Altha Milnes, Mariann Evans, Chodri Khokhar, Connie Barreras

Trustees Absent: Isabelle Baldwin, Sam Lucente

Also Present:

Library Director: Tom Bartenfelder

Leader: Ian Peery

Department Managers: Jane Hebert, Karen Luster

Community Ambassador: Vince Sovanski

III. ADOPTION OF AGENDA

A. Trustee Milnes moved and it was seconded by trustee Fagan that the GPLD Board of Trustees adopts the agenda for September 22, 2016. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. MINUTES

A. Trustee Milnes moved and it was seconded by trustee Fagan that the GPLD Board of Trustees accepts the Board Meeting minutes of August 25, 2016 (Attachment #1). Ayes – all present. Nays – none. Motion carried.

B. Personnel Committee meeting minutes of August 25, 2016 to be filed.

C. Personnel Committee Executive Session minutes of August 25, 2016 to be filed.

D. Trustee Milnes moved and it was seconded by trustee Fagan that the GPLD Board of Trustees accepts the Public Hearing Special Meeting minutes of August 25, 2016. Ayes – all present. Nays – none. Motion carried.

E. Board Meeting Executive Session minutes of August 25, 2016 to be filed.

F. Personnel Committee meeting minutes of September 1, 2016 to be filed.

G. Personnel Committee Executive Session minutes of September 1, 2016 to be filed.

H. Personnel Committee meeting minutes of September 8, 2016 to be filed.

I. Personnel Committee Executive Session minutes of September 8, 2016 to be filed.

J. Trustee Milnes moved and it was seconded by trustee Fagan that the GPLD Board of Trustees accepts the Special Board Meeting minutes of September 8, 2016. Ayes – all present. Nays – none. Motion carried.

VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – President Barreras reported she toured the Anchorage, Alaska public library.

VII. TREASURER'S REPORT (Attachment # 3 and handout)

- A. Trustee Milnes moved and it was seconded by trustee Fagan that the GLPD Board of Trustees accepts the Bills Approval Report (file with Treasurer's Report, Attachment #1) for September 22, 2016, in the amount of \$159,395.85. Ayes – all present. Nays – none. Motion carried.
- B. Trustee Milnes moved and it was seconded by trustee Fagan that the GLPD Board of Trustees ratifies Amended Bills Approval Report for August 25, 2016. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Library Director Bartenfelder reported on a successful staff in-service event held on September 16. He also mentioned they are preparing for document retention. And he reported a brief 15 minute power outage at the library on Monday, September 19.

Ian Peery reported replacement of led lighting inside the library was held up waiting for custom lenses but will reconvene soon. He also reported receipt of check in the amount of \$34,000 for this project.

Jane Hebert reported the library will be registering voters on October 11, national voter registration day. She also reported she will be attending the upcoming Health and Safety Fair to try to sign up new library patrons.

Vince Sovanski mentioned the Family Health and Safety Fair on Saturday, October 1. He also mentioned he will be trying to re-establish the library's partnering relationship with Glen Oaks Hospital.

Karen Luster reported the library's How-To Fest was well attended and that there were more physical items given away at the event. She also mentioned having some of the booths at the Glendale Heights Senior Center was a successful new element.

IX. ACTION ITEMS

A. Trustee Fagan moved and it was seconded by trustee Milnes that the GPLD Board of Trustees approves Resolution R-IV-16 Establishing A Policy to Regulate the Reimbursement of All Travel, Meal and Lodging Expenses of Library Officers and Employees (was Attachment #7, August 25, 2016). Ayes – all present. Nays – none. Motion carried.

X. Unfinished Business

None

XI. NEW BUSINESS

A. Ordinance O-III-16 Tentative 2016 Levy (Attachment #5).

B. Ordinance O-IV-16 0.02% Building and Maintenance Levy (Attachment #6).

XII. ADJOURNMENT

Trustee Fagan moved, and it was seconded by trustee Khokhar that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:22 pm.

Respectfully,

Linda Fagan, Secretary