

**BOARD OF TRUSTEES
MEETING MINUTES
JUNE 16, 2016**

I. CALL TO ORDER

A. The regular board meeting of the GPLD Board of Trustees was called to order at 7:04 pm by board President Pro Tempore Altha Milnes at the Glenside Public Library.

II. ROLL CALL

Trustees Present: Altha Milnes, Linda Fagan, Chodri Khokhar, Sam Lucente
Trustees Absent: Connie Barreras, Isabelle Baldwin, Mariann Evans

Also Present:

Team Administrators: Liz Fitzgerald, Katy Schueman

Leaders: Tom Bartenfelder, Ian Peery

Department Managers: Jane Hebert, Karen Luster, Jill Martorano

III. ADOPTION OF AGENDA

Trustee Lucente moved and it was seconded by trustee Khokhar that the GPLD Board of Trustees adopts the agenda for June 16, 2016. Ayes – all present. Nays – none. Motion carried.

IV. CITIZEN PARTICIPATION

None

V. MINUTES

A. Trustee Fagan moved and it was seconded by trustee Khokhar that the GPLD Board of Trustees accepts the Board Meeting minutes of May 19, 2016 (Attachment #1). Ayes – Trustees Milnes; Fagan, Khokhar; Abstentions: Trustees Lucente; Nays – none. Motion carried.

VI. COMMITTEE REPORTS

A. Forthcoming Meetings Calendar (Attachment #2) was presented. Team Administrator Schueman pointed out the August board meeting will be held on the fourth rather than third Thursday.

B. President's Report – none.

VII. TREASURER'S REPORT (Attachment # 3 and handout)

A. Trustee Lucente moved and it was seconded by trustee Khokhar that the GLPD Board of Trustees accepts the Bills Approval Report (file with Treasurer's Report, Attachment #1) for June 16, 2016, in the amount of \$78,523.70. Ayes – all present. Nays – none. Motion carried.

VIII. LIBRARIAN'S REPORT (Attachment #4)

Team Administrator Fitzgerald reported a grant of \$35,000 was approved for the library's Lighting Project. The library will finance the balance of the cost for this project, repayment of financed amount plus interest to be made in one payment on July 25, 2017.

Tom Bartenfelder had no report.

Ian Peery had no report.

Jane Hebert reported she is doing well in her new position as Circulation Services Manager.

Karen Luster mentioned that the new program director filling Jane Hebert's vacated position is Ryan Dreier.

Jill Martorano reported approximated 500 people have signed up for the summer reading program scheduled to begin on June 6, 2016.

IX. ACTION ITEMS

A. Trustee Fagan moved and it was seconded by trustee Lucente that the Board of Trustees approves Resolution R-XX-15 Review of Closed Session Minutes – 1st Review 2016 (Attachment #5 and handout). Ayes – all present. Nays – none. Motion carried.

B. Trustee Khokhar moved and it was seconded by trustee Fagan that the Board of Trustees authorizes Treasurer to Make Bond and Interest Payment Due June 30, 2016 (Attachment #6). Ayes – all present. Nays – none. Motion carried.

C. Trustee Lucente moved and it was seconded by trustee Khokhar that the Board of Trustees table Personnel Committee Recommendation: Team Administrator Salary. Ayes – all present. Nays – none. Motion carried.

D. Secretary's Audit, 2015 – 2016 was scheduled for June 21, 2016 at 7 p.m. at the library. Trustees Milnes and Khokhar will conduct the audit.

E. Trustee Fagan moved and it was seconded by trustee Lucente that the Board of Trustees amend Operating Budget, 2016-2017 (Attachment #7). Ayes – all present. Nays – none. Motion carried.

F. Trustee Lucente moved and it was seconded by trustee Fagan that the Board of Trustees ratify Grant and approve the contract with Municipal Asset Management with amounts as stated in Handout to Attachment #10 Principal balance of \$50,538 and Interest portion of \$5,285.43 for a total of \$55,823.43. Financing for Lighting Project (Attachment #10). Roll call vote: Ayes – Fagan, Khokhar, Lucente and Milnes. Nays – none. Roll call motion carried.

X. Unfinished Business

None

XI. NEW BUSINESS

A. Resolutions (Attachment #8)

1. R-I-16 Authorizing Library Funds and Investment Deposits
2. R-III-16 Prevailing Wage Rates

B. Policy Resolutions (Attachment #9)

1. PR-I-16 Emergency Closings of the Glenside Public Library District
2. PR-II-16 Exhibits in the Library - Insurance
3. PR-III-16 Fine Checking Account
4. PR-IV-16 Public Participation and Comment at Board Meetings
5. PR-V-16 Trustee Recognition for Length of Service to the Library
6. PR-VI-16 Staff Recognition for Length of Service to the Library
7. PR-VII-16 Access to Library Materials
8. PR-VIII-16 Donations, Gifts and Memorials
9. PR-IX-16 Insufficient Funds (NSF) Checks
10. PR-X-16 Access to Internet
11. PR-XI-16 Library Card Privileges for Resident and Non-Resident Property Owners of the Library
12. PR-XVII-16 Goals and Objectives 2016-2017

XII. ADJOURNMENT

Trustee Fagan moved, and it was seconded by trustee Khokhar that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:31 pm.

Respectfully,

Linda Fagan
Secretary