

**BOARD OF TRUSTEES  
MEETING MINUTES  
May 19, 2016**

**I. CALL TO ORDER**

A. The regular board meeting of the GPLD Board of Trustees was called to order at 7:01 pm by board President Connie Barreras at the Glenside Public Library.

**II. ROLL CALL**

Trustees Present: Connie Barreras, Isabelle Baldwin, Altha Milnes, Linda Fagan, Chodri Khokhar, Mariann Evans

Trustees Absent: Sam Lucente

Also Present:

Team Administrators: Liz Fitzgerald, Katy Schueman

Leaders: Tom Bartenfelder, Ian Peery

Department Managers: Jane Hebert, Lucia Economos

Community Ambassador: Vince Sovanski

**III. ADOPTION OF AGENDA**

Trustee Milnes moved and it was seconded by trustee Baldwin that the GPLD Board of Trustees adopts the agenda for May 19, 2016. Ayes – all present. Nays – none. Motion carried.

**IV. CITIZEN PARTICIPATION**

None

**V. MINUTES**

A. Trustee Baldwin moved and it was seconded by trustee Milnes that the GPLD Board of Trustees accepts the Board Meeting minutes of April 21, 2016 (Attachment #1). Ayes – Trustees Barreras, Baldwin, Milnes; Abstentions: Trustees Fagan, Khokhar, Evans; Nays – none. Motion carried.

B. Bid Opening – Cleaning Services, April 27, 2016 (to be filed) was presented.

## VI. COMMITTEE REPORTS

- A. Forthcoming Meetings Calendar (Attachment #2) was presented.
- B. President's Report – President Barreras reported she and trustees Baldwin, Milnes, Fagan and Lucente attended the LACONI dinner at Alta Villa Banquets on May 13, 2016. Also she and trustee Baldwin volunteered at the Asian night event at the library. And she and trustees Fagan and Baldwin helped with setup and sale for the Friends of Glenside Library Used Book Sale on April 29 and 30.

## VII. TREASURER'S REPORT (Attachment # 3 and handout)

- A. Trustee Milnes moved and it was seconded by trustee Fagan that the GLPD Board of Trustees accepts the Bills Approval Report (file with Treasurer's Report, Attachment #1) for May 19, 2016, in the amount of \$91,924.65. Ayes – all present. Nays – none. Motion carried.

## VIII. LIBRARIAN'S REPORT (Attachment #4)

**Team Administrator** Fitzgerald introduced Jane Hebert as the new Circulation Department Manager taking the position held by Lucia Economos who is retiring and is attending her last board meeting. She also reported they are pricing the 3<sup>rd</sup> phase of renovations which will be the reconstruction of the staff room, targeted to begin in August of this year and take three to four weeks to complete.

**Tom Bartenfelder** reported the next newsletter should be sent out next week and that there is a summer reading program video on the library's facebook page.

**Ian Peery** had no report.

**Jane Hebert** reported she is busy settling in to her new position as Circulation Department Manager and the transition is going well.

**Lucia Economos** thanked everyone for the enjoyable eleven and a half years she has had working at the library.

**Vince Sovanski** reported that Karen Luster has hired a new program director for the position vacated by Jane Hebert's promotion. He also reported on the Battle of the Books event held between schools for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students. The mayor of Glendale Heights attended and presented the trophy to the winner, a 6<sup>th</sup> grade student. Vince said Marquardt middle school won the team competition.

## IX. ACTION ITEMS

- A. Trustee Khokhar moved and it was seconded by trustee Fagan that the Board of Trustees approves Resolution R-XIX-15 Health Reimbursement

Arrangement (HRA) (was Attachment #8, 4/21/2016). Ayes – all present.  
Nays – none. Motion carried.

B. Schedule Personnel Committee for Purpose of Team Administrators' Annual Evaluation - this meeting was scheduled for Monday, June 13, 2016 at 6:30 pm at the library.

C. Schedule Secretary's Audit, 2015 – 2016 - Trustees Baldwin and Khokhar will conduct this audit at a date to be determined at next month's board meeting.

## **X. Unfinished Business**

None

## **XI. NEW BUSINESS**

- A. Policies for Annual Review (Attachment #5).
- B. Election and Fiscal Calendar 2016 - 2017 (Attachment #6).
- C. 2015 Tax Extension Packet (Attachment #7).

## **XII. ADJOURNMENT**

Trustee Milnes moved, and it was seconded by trustee Evans that the GPLD Board of Trustees adjourns. Ayes – all present. Nays – none. Motion carried at 7:19 pm.

Respectfully,

*Linda Fagan*  
Secretary